

OFFER LETTER

Date: 01-07-2014

**To,
Rajat Singh,
University of Petroleum and Energy Studies
P.O. – Bidholi, Via Prem Nagar,
Dehradun - 248007
Uttarakhand, India**

Dear Rajat,

We are pleased to inform you that you have been selected for the position of **Research Associate** in our organization, on the terms and conditions mutually agreed.

1. Date of Joining: **21st July 2014.**
2. Reporting Time: **9:30 AM.**
3. Location: **Office No – 301, 3rd Floor, Magnolia Garden Building, Baner Road, Pune - 411045.**

Your formal appointment letter would be issued to you on complying with the joining formalities as per rules of the company.

You would be reporting to Mr. Charanjeet Ailsinghani, Managing Director, for any operational purpose.

Please carry the following documents on the date of joining:

1. Mark sheets (Original as well as one copy Xerox);
2. Pan Card (Original as well as two copy Xerox);
3. Any two Government Gazetted ID Proof - Driving License, Adhar Card, Passport, Voter ID Card (Original as well as two copy Xerox);
4. 3 passport size photos.

FOR GRAND VIEW RESEARCH

**CHARANJEET AILSINGHANI
MANAGING DIRECTOR**