

INDIAN INSTITUTE OF TECHNOLOGY DELHI
IRD Unit

No. IITD/IRD/MI00148/AWC10374/IC8506/ 204459


Date: 17/11/2020

Office Memorandum

Office Memo for Casual Appointment as detailed below:

Reference No./Request No.	AWC10374
Name & Casual Appointment No.	Mr./Ms. Deeksha Mishra (Contract No : IC8506)
Project No.	MI00148
Project Title	PDF Concept of all Faculty Members of IIT Delhi
Budget Head	Salary
Name of the Principal Investigator & Deptt/Centre/School	Prof. Bhuvanesh Gupta , Dept. of Textile & Fibre Engineering
Job Responsibilities	To prepare herbal nanogels
Equivalent Project Staff Designation :	Project Assistant (Tech)
Period of Casual Appointment	07-01-2020 to 06-04-2020
Total Payment	Rs. 45000.00
Payment Terms & Conditions	total in single payment Payment will be released on submission of a copy of this Office Memo with PI/CI's recommendation for payment alongwith a self-attested copy of your PAN Card to IRD A/Cs.
Other Terms & Conditions	Casual Appointment can not be extended beyond 3 months. The Casual Appointee is not eligible for Institute accomodation

This has approval of the Competent Authority as per norms.


Assistant Registrar (IRD)

Mr./Ms. Deeksha Mishra
(Through Prof. Bhuvanesh Gupta
Dept. of Textile & Fibre Engineering)

CC: DA (Rectt.)

Please ensure that your name is correctly written as the cheque will be issued in the same name. Any discrepancy may please be brought into the notice of IRD Unit immediately for rectification

self Attested
Deeksha.