

BUREAU OF INDIAN STANDARDS
(Establishment Department)

Manak Bhavan
9, B.S. Zafar Marg
New Delhi-110002

Our Ref: Estt-II/21/2

30 July 2020

C I R C U L A R

Subject: Typing Test on Computer

In continuation of Establishment Dept. circulars dated 18 March 2020 and 24 March 2020, it is circulated for information that the Typing Test on computer at the speed of 35/30 wpm in English/Hindi for a duration of 10 minutes of the following officials shall be conducted on 18 September 2020, Friday, at 1100 hrs in Establishment Dept. BISHQ:

Sl. No.	Name of the employee	Place of Posting
UPPER DIVISION CLERK		
1	Shri Sher Singh Meena	RJBO Rajkot
2	Shri Praween Kumar	RPBO Raipur
3	Shri Raju Lal Meena	FRBO Faridabad
4	Shri Keshav Kumar Meena	JKBO Jammu
5	Shri Amit Kumar Sanpui	EROL Kolkata
6	Shri K. Nehru Naik	BNBO Bangalore
LOWER DIVISION CLERK		
1	Shri Narender Singh Rawat	HQ- Estt. Dept.
2	Shri Bhagwan Sahai Meena	JPBO Jaipur
3	Shri Parvind Kumar	HQ- DDGA Sect
4	Shri Ashish Kumar	HQ- PRTD

2. Therefore, all the above candidates are required to appear in the Typing Test and may submit the medium for taking the test on Computer i.e. in Hindi/English by 21 August 2020 through email at estt@bis.gov.in accordingly.


(Sandeep Meena)
Director (Establishment)

Circulated to : All the above LDCs/UDCs through respective HoDs by emails/BIS intranet