



Ref. 08/2021/0001

Date: 31-Aug-2021

### RELIEVING LETTER

To,  
**Risha Kanauji,**  
Dehradun

**Dear Risha,**

This has reference to your letter of resignation dated 01-Aug-2021, where in you had requested the company to relieve you of the employment which was joined by you on 10th of July 2018. We wish to inform you that your resignation was accepted and your last day of employment at Econurture Consulting India Pvt Ltd is 31st of Aug 2021. You shall be relieved of your duties as Quality Assurance (QA) Manual Tester by 31st Aug 2021, that will be your last date of employment.

Kindly ensure that you return all the company property that was provided to you for Work from Home during Covid time. This shall cover all documents, files, notes, computer and peripherals, recordings, print-outs, drawings, and the like (including without limitation, any materials reflecting or containing Confidential Information) including all educational, training and other materials created, prepared or drafted by you during the course of your employment with the Company that are in your possession or under your control and that relate to the operation and business of the Company.

Another clause that was important was Non Disclosure of company information that you had signed up at start of employment and we are

**Secrecy:** You will not divulge or part with, either during or after termination of your services in the Company, particulars or details of any documents, files, notes, computer disks, recordings, print-outs, drawings, and the like (including without limitation, any materials reflecting or containing Confidential Information) all educational, training and other materials, processes, systems, security arrangements, administrative or any other organizational matters pertaining to the Company, including those materials prepared or drafted by you or which information, you may have obtained whilst in the Employment of the Company, to any person or entity outside the Company, either by handing over documents, copies thereof, written communication or by any other medium or by word of mouth or otherwise.

You shall not without the prior written consent of the company, publish any book or brochure or article concerning any matter relating to the Company.

**Restrictions after leaving the company:** After the termination of your employment with Econurture Consulting India Pvt. Ltd:

- i. For twelve months after such termination, you shall not start your own enterprise or a similar organization or join any such or similar organization, which is in direct competition with the business of Econurture Consulting India Pvt. Ltd
- ii. You shall not directly or indirectly, either on your own or in conjunction or with the aid of any other person anytime after such termination:
  - a. Divulge to any person or entity, by word of mouth or otherwise, particulars or details of any materials, processes, systems, security arrangements, administrative or any other organizational matters pertaining to Econurture Consulting India Pvt. Ltd. which may



have been prepared or developed by you whilst in the employment of the Company or information you may have acquired as an employee of the organization.

- b. Canvass or solicit or attempt to canvass or solicit business from any of the customers or clients of Econurture Consulting India Pvt. Ltd.
- c. Induce or attempt to induce any person employed by Econurture Consulting India Pvt. Ltd. to leave the employment of the Company.

You shall be liable for any loss or damage caused to the Company due to any infringement or violation of the above terms. Econurture Consulting India Pvt. Ltd. reserves the right to initiate appropriate action, for any violation of the above terms, against you and any other person aiding or abetting such violation.

**Full and Final** We would like to confirm that you will receive a full and final settlement within seven days from the date of relieving.

We **sincerely appreciate** the contribution that you have made to organization during the course of your employment (03 Years). We see a good spark in you and where ever you are we are sure you will succeed in your roles. We wish you good luck in your future endeavours.

Kindly return a copy of this letter duly signed.

Yours truly,

*Neehar Ranjan*  
Neehar Ranjan  
CEO

I accept