

MOST IMMEDIATE

**BUREAU OF INDIAN STANDARDS
(HRD Department)**

Our Ref: HRD/APAR (2018-2019)

Date : 27.11.2019

परिपत्र

Subject: Pending Annual Performance Assessment Report (APAR) 2018-2019 for the period 2018-19 in respect of Scientific Cadre officers of the level of Sc.B, Sc.C, Sc.D, Sc.E, Sc.F & Sc.G-reg.

This is with reference to HRD circular (Ref: HRD/APAR (2018-2019) dated 07.10.2019 which was hosted on BIS Intranet. As per the circular, it has been informed that online APAR module should be made operational for BIS employees (scientific cadre officers) to fill their APARs and the time limits for submitting the APAR by the respective authorities (officers reported upon/Reporting/Reviewing) were also fixed accordingly .

2. In spite of repeated request, till date, HRD Department has not received duly filled APARs for the period 2018-19 in respect of many BIS Scientific Cadre Officers. The status of pending APARs of the levels of Sc. B, C, D, E, F and G is attached at **Annex-I**.

3. The promotion exercise of the Scientific Cadre Officers of the level of Sc.B, Sc.C, Sc.D, Sc.E and Sc.F with cutoff date **01.01.2020**, subsequent to approval by the Competent Authority, is being taken up on priority. The APARs of the officers due for promotion are required to be screened by the Screening Committee which recommends the officers on the basis of their APAR ratings for being called for assessment by the Assessment Committee

4. This issue of pending APARs was brought to the notice of DG, BIS by DDGA and during the Twentieth Meeting of Senior Officer Meeting held on **18 November 2019**, DG, BIS suggested to issue a last notice to all concerned officers for submission their APAR without any delay, where after the process to be completed at the earliest

5. In view of above and taking into consideration that lots of complaints have been received regarding glitch in the online APAR module, it is requested that the reporting officers with whom the APARs/part APARs for the above said period are pending may take immediate necessary actions with regards to reporting and forward the APARs through online module or hard copy as the case may be depending on the working of the online APAR module under intimation to HRD. Further, reviewing authorities may review the pending APARs either offline or online as the case may be and forward the APARs in their custody to HRD latest by **05.12.2019**. In case of non-receipt of duly filled in APARs latest by **05.12.2019** at HRD, 'No Report Certificate' would be issued by HRD. After issuance of 'No Report Certificate', no APAR for the subject period will be taken on record and appropriate action as per rules will be taken against the defaulting officer(s).

6. This may be treated on **TOP PRIORITY**.

This issues with the approval of DG, BIS

Sd.-
(Sanjay Goswami)
Head(HRD)

Circulated to: All concerned BIS Scientific Cadre Officers through BIS Intranet

Copy to: Head, ITSD – with a request to put this circular on Intranet.

Annex-I

Sr. No.	Emp. No.	Name of the Officer	Designation	Status of APAR for the period 2018-19
1.	56863	SHRI U THANU	Sc. G	No information regarding submission of APAR
2.	55115	DR RAJIV KISHORE JHA	Sc. F	Ist part no information, IInd Part(28/8/18-31/3/19) submitted online to DDGN
3.	52175	SHRI A M DAVID	Sc. F	Ist part submitted to DDG(TI) and IInd Part Recd from DDGN on 20/11/19
4.	55123	SHRI SANJEEV CHATURVEDI	Sc. F	No information regarding submission of APAR
5.	55174	SHRI S K GUPTA	Sc. F	Ist Part Received, IInd Part no information
6.	56618	SHRI DEEPAK KUMAR JAIN	Sc. F	Self-assessment initiated through online APAR module
7.	56561	SHRI N K BANSAL	Sc. F	Ist Part recd, IInd Part no information
8.	58220	SMT CHITRA GUPTA	Sc. F	No information regarding submission of APAR
9.	58742	SHRI ANIL KUMAR	Sc. F	No information regarding submission of APAR
10.	58440	SHRI DIBYENDU CHAKRABARTI	Sc. F	Ist part no info, IInd part recd without R/R/A from DG Sectt.
11.	58211	SMT ARCHANA ROHELA	Sc. F	Ist Part Recd on 9/5/19, IInd part no information
12.	58068	SHRI SANJAY GOSWAMI	Sc. F	Self-assessment initiated through online APAR module
13.	57614	SHRI CHANDAN BAHL	Sc. F	No information regarding submission of APAR
14.	58564	SHRI PRAVEEN KHANNA	Sc. F	IInd part received d from DG Sectt without Reporting/Reviewing/Acceptance
15.	60054	SHRI A K DAS	Sc. F	No information regarding submission of APAR
16.	60461	SMT REENA GARG	Sc. F	Ist Part received, IInd Part no information
17.	60364	SHRI A MOHD. ISMAIL	Sc. F	Ist Part received , IInd Part no information

Sr. No.	Emp. No.	Name of the Officer	Designation	Status of APAR for the period 2018-19
18.	57754	SHRI S DAMARAI SELVAN	Sc. E	No information regarding submission of APAR
19.	58050	SHRI S K KANOZIA	Sc. E	No information regarding submission of APAR
20.	57991	Shri G Venkatnaryana	Sc. E	Self-assessment initiated through online APAR module
21.	60011	SMT RACHNA SEHGAL	Sc. E	IInd part(27/8/18-31/3/19 submitted to Sh A K Das, Sc.F (MSCD) by herself on 28/8/19, Ist part Part APAR submitted through online APAR module
22.	57142	SHRI RATAN PAL SINGH	Sc. E	Ist Part received, IInd Part no information
23.	62260	SHRI SUDHEER BISHNOI	Sc. E	Self-assessment initiated through online APAR module
24.	62294	SHRI SUBHADIP BASU	Sc. E	Ist Part sub to DDGA/PS-DG on 9/9/2019, IInd Part no info
25.	59153	SHRI JAGANNATH MAJHI	Sc. E	Self-assessment initiated through online APAR module
26.	62570	SHRI ALOK SINGH	Sc. E	Ist part received, IInd part no information
27.	62634	SHRI AJAY KUMAR LAL	Sc. E	No information regarding submission of APAR
28.	60585	SHRI B RAJAGOPAL	Sc. D	No information regarding submission of APAR
29.	62545	SMT. SUNEETI TOTEJA	Sc. D	No information regarding submission of APAR
30.	62600	Smt. B. SANDHYA	Sc. D	Submitted to H(CHD) by herself on 15.05.2019
31.	62863	SHRI DWAIPAYAN BHADRA	Sc. D	Ist Part submitted to DDGA/PS-DG on 9/9/2019, IInd Part no information
32.	63363	SHRI KOUSHIK DUTTA	Sc. D	Self-assessment initiated through online APAR module
33.	62928	SHRI PARIJAT SHUKLA	Sc. D	No information regarding submission of APAR
34.	62910	SHRI JITENDER KUMAR	Sc. D	sub to DDG (stand) by PS-LITD on 1/11/2019
35.	63631	SHRI ARUN KUMAR S.	Sc. D	sub to DDG(Stand) by Head (CED) on 25/9/19

Sr. No.	Emp. No.	Name of the Officer	Designation	Status of APAR for the period 2018-19
36.	63436	SHRI PINAKI GUPTA	Sc. D	No information regarding submission of APAR
37.	39411	SHRI K S SAHA	Sc. D	No information regarding submission of APAR
38.	63321	SHRI CHINMAY DWIVEDI	Sc. D	No information regarding submission of APAR
39.	58122	SHRI P V MATHEW	Sc. D	No information regarding submission of APAR
40.	62960	SHRI BIPIN JAMBHOLKAR	Sc. C	submitted to DDG (Stand) by PS-LITD on 25/10/19
41.	39390	SHRI A K POPLI	Sc. C	No information regarding submission of APAR
42.	51071	SHRI P K GUPTA	Sc. C	No information regarding submission of APAR
43.	51101	SHRI SURENDER YADAV	Sc. C	Ist Part received, IInd Part no information
44.	63592	SHRI JAINENDRA KUMAR	Sc. C	No information regarding submission of APAR
45.	63533	Smt. VARSHA GUPTA	Sc. C	No information regarding submission of APAR
46.	63371	SMT. MADHURIMA MADHAV	Sc. C	sub to DDG(Stand) by Head (CED) on 25/9/19
47.	63398	SHRI MANOJ KUMAR RAJAK	Sc. C	sub to DDG(Stand) by Head (CED) on 25/9/19
48.	55310	SHRI RAM NIWAS RAI	Sc. C	No information regarding submission of APAR
49.	55700	SHRI PARSU RAM	Sc. C	Ist Part received, IInd Part no information
50.	55638	SHRI RAM CHARAN	Sc. C	No information regarding submission of APAR
51.	55409	SHRI N B CHAKRABORTY	Sc. C	No information regarding submission of APAR
52.	64181	SHRI VISHANT RAWAT	Sc. C	Ist Part received, IInd Part no information
53.	64203	MS. SHIKHA RANA	Sc. C	Self-assessment initiated through online APAR module
54.	64238	MS. SHRISHTI DIXIT	Sc. C	Sub to Head (CHD) Shri U K Das by herself on 23/8/19
55.	65171	SHRI ASHISH TIWARI	Sc. C	sub to DDG (Stand) by PS-LITD on 25/10/19

Sr. No.	Emp. No.	Name of the Officer	Designation	Status of APAR for the period 2018-19
56.	65158	SHRI RITWIK ANAND	Sc. C	Self-assessment initiated through online APAR module
57.	65331	SHRI HEMANT KUMAR BANSIWAL	Sc. C	Self-assessment initiated through online APAR module
58.	65251	MS. NEHA KUMARI	Sc. C	No information regarding submission of APAR
59.	65037	SHRI SRINIVAS MOHAN SHANKAR	Sc. C	No information regarding submission of APAR
60.	64963	SHRI MANVENDRA SINGH	Sc. C	No information regarding submission of APAR
61.	55336	SHRI M D SINGH	Sc. C	No information regarding submission of APAR
62.	65528	SHRI DEVANSH DEOLEKAR	Sc. C	No information regarding submission of APAR
63.	65552	SHRI SUMIT BHARDWAJ	Sc. C	No information regarding submission of APAR
64.	64947	SHRI VICHITRA VIR SINGH	Sc. C	No information regarding submission of APAR
65.	65470	SHRI BHANU PRATAP SINGH	Sc. C	No information regarding submission of APAR
66.	65579	SHRI MUKUNDHAN	Sc. C	No information regarding submission of APAR
67.	65100	SHRI VIJAY KUMAR GAURAW	Sc. C	Ist part submitted to DDGA/PS-DG on 9/9/2019, IInd Part no information
68.	58653	SMT NISHA VIVEKANAND	Sc. C	No information regarding submission of APAR
69.	60690	SHRI GULSHAN KUMAR	Sc. C	No information regarding submission of APAR
70.	61212	SHRI SHARAD KUMAR	Sc. C	Ist Part received, IInd Part no information
71.	61212	SHRI SHARAD KUMAR	Sc. C	Ist Part received, IInd Part no information
72.	65790	SHRI SYED FARAZ ALI	Sc. B	No information regarding submission of APAR
73.	65781	SHRI ABHISHEK PAL	Sc. C	sub to DDG(Stand) by Head (CED) on 25/9/19
74.	65731	SHRI MILIND GUPTA	Sc. C	sub to DDG(Stand) by Head (CED) on 25/9/19

Sr. No.	Emp. No.	Name of the Officer	Designation	Status of APAR for the period 2018-19
75.	65765	Ms. DIVYA S.	Sc. C	sub to DDG(Stand) by Head (CED) on 25/9/19
76.	66215	Ms. ANKITA VIDHYARTHI	Sc. C	Ist Part received, IInd Part no information
77.	66303	SHRI DHARMBEER	Sc. C	Ist part received, IInd part self-assessment initiated through online APAR module
78.	65714	SHRI SAGAR SINGH	Sc. C	Informed vide e-mail dated 12/09/2019 that he has submitted to his Reporting officer Shri UK Das on 20.08.19
79.	65838	Ms ANKITA SRIVASTAVA	Sc. C	Self-assessment initiated through online APAR module
80.	65854	SHRI NITISH KUMAR VERMA	Sc. C	Self-assessment initiated through online APAR module
81.	65862	Ms. JYOTI KUSHWAHA	Sc. C	Self-assessment initiated through online APAR module
82.	65960	SHRI SHYAM KUMAR	Sc. B	Self-assessment initiated through online APAR module
83.	66125	SHRI RAJIV RANJAN	Sc. B	No information regarding submission of APAR
84.	66346	SHRI RAHUL VERMA	Sc. C	No information regarding submission of APAR
85.	67482	Ms. KREETI DAS	Sc. B	Informed vide e-mail dated 09/09/2019 that he has submitted to his Reporting officer
86.	67636	SHRI SUPAI TUDU	Sc. B	Sent to DDGA/PS-DG on 25.09.19
87.	68161	SHRI VIVEK ANAND VERMA	Sc. B	Ist Part submitted to DDGA/PS-DG on 9/9/2019, IInd Part no information
88.	68110	SHRI SACHIN S. MENON	Sc. B	submitted to Head (CHD) by himself on 26/9/19. Self-assessment initiated through online APAR module also
89.	69035	SHRI WASIM AKRAM	Sc. B	No information regarding submission of APAR
90.	63240	SHRI B. VENKATA RAMAN	Sc. B	No information regarding submission of APAR
91.	61824	SHRI ARUN KUMAR SANKHWAR	Sc. B	Ist part received, IInd part no information