



**TITLE : Management Systems Audit Report [Certification/Recertification/Surveillance (I/II)]**

DOC: MSC-F6.4-04

ISSUE: 12

DATE: Feb 2023

PAGE 1 OF 8

PREPARED BY: HEAD (MSCD)

APPROVED BY: DDG (MSC)

**CONFIDENTIAL (when filled)**

o. Reference:	0.1 Application/ <b>Licence No.:</b> CRO/QM/L- 7004880.0	0.2 Validity (If applicable): 28 10 2024
o.3 Name of the Organization	<b>M/s Intech Forge (India) Pvt Ltd.</b>	
o.4 Address (Pl. mention Pin Code, State, also)	G-1947, 2 <sup>nd</sup> Main Road, Opp: Jyoti CNC, Lodhika, GIDC Metoda, Rajkot – 360021, GUJARAT	
o.5 Address(es) of site(s) covered	--- as above in (0.4)---	
o.6 Telephone & Email address.	9978968689; <a href="mailto:Intech.forge.rajkot@gmail.com">Intech.forge.rajkot@gmail.com</a>	
o.7 Name of the concerned Contact Person (with E-mail id)	Mr Dheeraj Chouhan, ISO Coordinator and MR <a href="mailto:Intech.forge.rajkot@gmail.com">Intech.forge.rajkot@gmail.com</a>	o.8 Telephone No. M : 7566417568
o.9 Effective no. of personnel	58 appx.	o.10 No. of shifts One shifts
o.11 Date (s) of Last Audit	01 March 2024	o.12 Shift(s) selected General
o.13 Audit date(s)	16 and 17 Dec 2024	o.14 Duration (man days/Audit Days) 2 man days
o.15 Technical Sector/Area	Other Tanks, reservoirs and Containers of Metal	
o.16 CPA Code(s) (upto 2 place of decimal)	25.29	
o.17 Working Language	<b>English and Hindi</b>	
o.18 Audit Criteria [Management System Standard, organization's documented information (Title, Issue No., Date, No. of Amendments, etc.)]	a) IS/ISO 9001: 2015, i) QMS Manual IFIPL/QM, Issue No 01, Rev 00, dated 03 Dec 2020 ii) Procedures, Work Instruction, Quality Plan, Data & Specification iii) Other Documented Information	
o.19 Objectives & Scope of Audit (organizational and functional units or processes to be audited. For multi- site audit mention the actual sites being audited)	To verify implementation & compliance of QMS w.r.t Quality Manual, Procedures, forms etc. to consider recommendation for re-certification of QMS licence as per IS/ISO 9001: 2015,	
Date of report	18 12 2024	
Name of Team Leader	Prakash Bachani	
Signature of Team Leader		
<b>MSCO(R)</b>		
<b>DDG( R)</b>	- in case audit is undertaken by MSCO(R)	
<b>DDG(MSCD)/ADG</b>	- Through MSCO(R) in case audit is undertaken by DDG(R)	

Auditing Organization	Auditee (Organization)
<b>Bureau of Indian Standards</b>	<b>M/s Intech Forge (India) Pvt Ltd. Rajkot</b>



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1. SUMMARY

1.1 Non-conformities (Data on NCs raised against Clause/Sub-clause of standard(s) against which firm was audited)

NC	Minor				Major				Total
Clause of IS/ISO	NA				NA				NA
No. of NCs raised	Nil				Nil				Nil
No. of NCs cleared	Nil				Nil				Nil
No. of NCs pending	NA				NA				NA

1.2 Verification of actions taken by firm on nonconformities pending from surveillance/other audit (for recertification audit) and on pending points from Stage 1 audit (for certification audit) – 3 nos OFI

Date of NC/Points Raised	Clause of IS/ISO	Action taken	Current Status
01 03 2024/ to address all deptts covered under QMS in the Quality Manual.	4.4	All departments included in quality manual under 4.4 and uniformity maintained in audit schedule and internal audit.	In order
01 03 2024/ All relevant clauses to be included in internal audit report e.g cl. 7.1.3 to be included in maintenance deptt.	7.1.3	Individual deptts have relevant clauses in internal audit report including maintenance deptt with cl 7.1.3.	In order
01 03 2024/ Risk Assessment chart to be revised as was discussed	6.1	Risk assessment Chart revised and contains all measures including issue of risk, type, magnitude, opportunity, present control and mitigation plan	In order

1.3 Verification of change from the existing licence in structure of licensee (example - change in name, address, management, merger, new sites covered, change of scope etc  
NA

1.4 Non applicability of process(es), where applicable, sought by the firm and verification of justification by the Audit Team.- Audit observation sheet also reflect the justifications and evidences related to the applicable processes  
**Design & Development as per Cl 8.3 of IS/ISO 9001: 2015 have been excluded with the justification verified, as given in firm's letter of scope enclosed herewith**

1.5 Scope to be covered in the licence document (Attach letter from the organization for the scope sought with details of sites to be covered, duly countersigned by Team Leader. Ensure that the audit plan and observations cover the scope) :  
(Applicable for Certification/Recertification Audit  
Letter attached dated 16 12 2024

1.6 Summary of audit process [ Also specify the techniques & methodologies used]  
The audit was carried out for 2 man days by audit team as allotted. The firms documentations as per QMS, were evaluated and effectiveness of their implementation was assessed. The audit was carried out as per the audit plan matrix and audit schedule. The audit was based on sampling basis. Frequent interactions were held with the auditee and objective evidences gathered during site visit and audit to assess the effectiveness of implementation. There were no obstacles encountered. Doubts raised by the auditee were cleared during interaction.

1.7 Observations on reliability of internal audit and effectiveness of management review  
**Internal audit and Management review meeting have been carried out as per stipulated frequency. Frequency stipulated as twice in a year for IA and MRM. Internal audit was carried out during 06 to 10 Oct 2024, non-conformities raised in Prod and QC Deptt, were closed subsequently on 13 11 2024 and 14 11 2024 respectively. Internal audit was found efficacious. MRM was held on 28 Oct 2024 covering all agenda points, chaired by MD.**

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**1.8 Review of past performance** (based on Continual Improvement, trends and evaluation of conformances and non-conformances observed during surveillance audits/follow-up audit/any other audit conducted since certification/last recertification audit/System Performance).

*Satisfactory*

1.9 Whether audit objectives have been accomplished within audit scope in accordance with audit plan?

**yes**

1.10 Any areas not covered, although within the auditscope.

NA

1.11 Any unresolved diverging opinions between audit team and auditee.

NA

**1.12** Audit Findings [including positive (noteworthy features) and opportunities for improvement].

**Quality Management System was found to be in compliance for all the departments audited with documented QMS Manual, Procedures & other related documented information and requirement of IS/ISO 9001: 2015.**

**1.13** Whether any uncertainty and/or any obstacle encountered that could decrease reliability of audit conclusions)?

NA

1.14 Agreed follow-up action plans for verification of pending non-conformances, if any.

NA

Auditing Organization

Auditee (Organization)

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**M/s Intech Forge (India) Pvt Ltd. Rajkot**



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1.15 Recommendations for follow-up audit (Refer - Also propose auditor(s),mandays required):

NA

1.16 Any disputes referred and complaints made to BIS against the licensee or appeal made by licensee to BIS. Verification of corrective actions taken by the licensee for its own processes with reference to complaint, dispute and appeal.

Nil

1.17 Verification of actions taken by the firm for changes in their structure/extension of scope/multiple locations (documents attached at Annex.\_\_\_\_):

NA

1.18 For Energy Management Systems (EnMS), scope and boundary of EnMS; evidence related to Energy performance (including, energy planning, energy review, operational controls, design, monitoring measurement and analysis, energy performance improvement, etc Also, during surveillance audits , implementation of actions for energy performance improvement to be demonstrated)

NA

1.19 For audit of Integrated Management Systems, level of integration\*:  
\*level of integration is explained in MSC-G6.2-02

Nil/ Partly/ Complete

NA

1.20 Audit conclusions and recommendations of audit team

**In view of recertification audit carried out on sampling basis and findings meeting satisfactorily to the requirements , it is recommended to consider for re-certification of Quality Management System Licence as per IS/ISO 9001: 2015 against the scope and site declared by the Organization.**

2. AUDIT PLAN DATA

2.1 Composition of Audit Team :

Sl. No.	Name	Status in Team
1	Sh Prakash Bachani	Team Leader and Expert

2.2 Audit Plan communication date to the Auditee: 12 Dec. 2024

2.3 Change of Audit Plan, if any, and reasons: NA

Auditing Organization

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**2.4 Audit preparation details**, reference to checklist and sectoral guidelines, if any (*record briefing of team members by the expert about the technical aspects and applicable regulatory requirements. Also record identification of requirements to be audited by expert in Audit Plan Matrix by the expert*):

**Gone through the documents of the organization and previous audit report and also discussed with the MR of the organization. Audit plan matrix has been prepared accordingly.**

**2.5 Audit Plan Matrix** (*Attach MSC-F6.4-09, duly filled-in with processes/departments specified, with identification of requirements to be audited with an expert*)

*Enclosed*

**3. Observation Sheet, Opportunity for improvement, Assessment of regulatory requirements and Expert's Report** (*Attach MSC-F6.4-22, MSC-F6.2-10, and others as applicable*)

*Enclosed*

**4. Use of Standard Mark and Accreditation Mark** (*Refer MSC-G-6.10-01*) – *Satisfactory/Not satisfactory (Details to be given if not satisfactory)*

*NA*

**5. AUDIT FEE & OTHER CHARGES** (*Give details of audit, local travel & stay charges realized/to be realized*)

**The above QMS licensee submitted Audit fee of Rs 21,240/- vide Transaction No ZSB 16A508MIPLQ dated 17 12 2024 on BIS System Certification Portal against BIS invoice No MS04202412000242 ( Copy enclosed) .**

**6. ANNEXURES**

		Page No
a)	Audit Plan	8-12
b)	Audit Matrix ( MSC-F6.4-09)	13
c)	Confidentiality report	14
d)	Letter for Scope of Certification, if applicable	15
e)	Report of action taken on previous audit findings, if any	16-17
f)	Audit observations ( MSC-F6.4-22)	18- 29
g)	Report of Expert, if applicable	---
h)	Non-conformity Reports ( MSC-F6.4-14)	---
i)	Opportunity for Improvement (MSC-F6.2-10)	----
j)	Audit Report submitted to auditee ( MSC-F6.4-20)	30
k)	Audit Log Sheet ( MSC-F7.1-04)	31
l)	Performance evaluation reports, if applicable MSC-F7.4-01	-----
m)	Participants of Opening and Closing meeting, receipt of fee deposited	32, 33

Name of Team Leader : .....Prakash Bachani.....

Name of Lead Auditor, if any : .....

Design. & Deptt./RO/BO : .....External Team Leader Auditor, BIS.....

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APPROVED BY: DDG (MSC)

18 Dec 2024

Date of Report	:	Signature of Team Leader / Lead Auditor


**Review of Audit Report**

**Propose Reviewer #:** It is proposed to get this report reviewed by \_\_\_\_\_, who is a qualified auditor for the Management System audited in this report.

# Only in cases the report is not being reviewed by MSCO (R).

MSCO ( )

**Approval by DDG ( )**

**Concerned Officer through Controlling Officer**

Review

**by MSCO (R)/Any Other Officer:**

Sl. No.	Subject/Content	Observation/Comment (If required attach separate sheets)
1	Whether all entries filled in the audit report form and all annexures attached	
2	Whether technical area and CPA code correctly indicated	
3	Audit scope adequately verified/covered during the audit (include comments on the evidences verified by the auditor(s) as indicated in the Observation sheets)	
4	Comment on the NCs/opportunity for improvements raised, if any	
5	Justification for Exclusion (if any) of particular clause(s) of the Management System Standard	
6	Reliability of Internal Audit	
7	Effectiveness of Management Review	
8	Was the audit plan communicated in advance and the date of audit plan agreement by Auditee.	
9	Comment on the quality of Observation sheets filled by the Auditor (s)	
10	Any major changes observed during the audit which were not informed prior to conduct of audit and its effect on the certification	
11	Audit fees received or not	
12	Audit conclusion and recommendations of the audit team consistent with audit findings	
13	Timely submission of report	
14	Any other aspect not covered above	

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15	Conclusions of the review of audit report	
16	Performance valuation of auditors on their reporting filled up or not?	

**Date:**

**Signature** : .....

**Name** : .....

**Designation:** .....

Auditing Organization	Auditee (Organization)
<b>Bureau of Indian Standards</b>	<b>M M/s Intech Forge (India) Pvt Ltd. Rajkot</b>



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Review of FSMS Requirements

Sl. No.	Subject/Content	Observation/Comment (If required attach separate sheets)
1	Is the identification of Food Chain Category correct	
2	Are the Food Safety Hazards specific to the food chain identified	
3	Comment on CCPs, Critical Limits and CCP monitoring	
4	Comment on verification of HACCP Plan	
5	Comment on verification of PRPs & OPRPs	
6	Whether the effectiveness of withdrawals have been verified	
7	Validation of control measures verified	
8	Comment on effectiveness of FSMS implemented	

Signature : .....

Name : .....

Designation : .....

Auditing Organization	Auditee (Organization)
<b>Bureau of Indian Standards</b>	





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MANAGEMENT SYSTEMS CERTIFICATION

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TITLE: Audit Plan

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Prepared By:

Approved By: DDG(MSCD)

1. Ref: Application No/Licence No: **QM/L-7004880.1** Validity (In case of licensee) **28 10 2024**
3. Name of the applicant/Licensee: : **M/s Intech Forge (I) Pvt Ltd.,**
4. Technical Area: **Other tanks, reservoir and containers of metal.** CPA Code(s): **25.29**
6. Objective of the Audit : **For Certification/Re-certification/Surveillance/Special audit**

Stage 1 Objectives:	✓	Stage 2 objectives:
<ul style="list-style-type: none"> <li>a) Review the client's management system documented information;</li> <li>b) evaluate the client's site-specific conditions and to undertake discussions with the client's personnel to determine the preparedness for stage 2;</li> <li>c) review the client's status and understanding regarding requirements of the standard, in particular with respect to the identification of key performance or significant aspects, processes, objectives and operation of the management system;</li> <li>d) obtain necessary information regarding the scope of the management system, including:— the client's site(s);— processes and equipment used;— levels of controls established (particularly in case of multisite clients);— applicable statutory and regulatory requirements;</li> <li>e) review the allocation of resources for stage 2 and agree the details of stage 2 with the client;</li> <li>f) provide a focus for planning stage 2 by gaining a sufficient understanding of the client's management system and site operations in the context of the management system standard or other normative document;</li> <li>g) evaluate if the internal audits and management reviews are being planned and performed, and that the level of implementation of the management system substantiates that the client is ready for stage 2.</li> </ul>		<ul style="list-style-type: none"> <li>a) information and evidence about conformity to all requirements of the applicable management system standard or other normative documents;</li> <li>b) performance monitoring, measuring, reporting and reviewing against key performance objectives and targets (consistent with the expectations in the applicable management system standard or other normative document);</li> <li>c) the client's management system ability and its performance regarding meeting of applicable statutory, regulatory and contractual requirements;</li> <li>d) operational control of the client's processes;</li> <li>e) internal auditing and management review;</li> <li>f) management responsibility for the client's policies</li> </ul>

Tick mark whichever is applicable.

Scope of the Audit : **As per the scope of firm's licence and letter dated 16 12 2024**



TITLE: Audit Plan

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Prepared By:

Approved By: DDG(MSCD)

7. Audit Criteria/Reference Documents

a) IS/ISO 9001: 2015

Policy, documents and statutory/regulatory requirements and records given below:

- i) Quality Manual
- ii) SOPs
- iii) Other Related Documents

8. Audit Team (Roles & Responsibilities of auditing personnel are given in MSC-G6.3-02). All auditors and experts have signed the confidentiality statement.

S. No	Name	Status
1	Prakash Bachani	Team leader

9. Audit Methodology

- a) Physical observations including site observations,
- b) Interviews and discussions
- c) Document reviews,
- d) Direct measurements, if needed

10. Working and Reporting Language of Audit

English in general; some interviews may be carried out in Hindi/local language.

11. The audit will be carried out at a place convenient to auditee and the auditor mostly at the office of the auditee. If the audit requires visiting various parts of the site, the auditee is requested to extend all the required assistance. The audit plan given below provides a broad guideline; changes in the plan be effected by mutual agreement between the auditor(s) and the auditee. A brief audit report would be submitted by the Team Leader to auditee. The audit report will cover NCs raised, closed, pending, observations on conformity of the organization's management system with certification requirements and its effectiveness and conclusion/recommendation of the audit. Any audit follow-up actions will be discussed with the auditee during closing meeting. Guides/observers/consultants/persons other than auditee should not influence or interfere with the conduct of the audit.

12. Audit Schedule (include meetings with the auditee's management and audit team meetings): To be attached (Attached separately)

A typical audit schedule is given below for guidance.

DATE 5,6 and 7 Nov 2024 (DAY – 1/2/3/.. ) - attached

Process/Department/Activity	Time	Auditor	Auditee
Opening Meeting			
Plant/Office Visit			
Process X, Y, etc			





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Prepared By:

Approved By: DDG(MSCD)

Closing Meeting

13. Audit Plan Matrix is enclosed for the reference of audit team members.

NOTES: (For Team leader/Lead auditor)

- 1) An auditor day is typically a full normal working day of 8 hours out of which 7 hours should be spent on actual audit
- 2) Frequent auditors' meetings may be required & accordingly Team Leader may organize these meetings.
- 3) Team Leader to observe the performance of auditors/auditor-in-training/sub-contractors/experts spending half an hour for each of the team member during the audit. Similarly, lead auditor should observe the performance of the team leader (under training) spending half an hour during the audit. Accordingly, the audit plan should be prepared. The team leader/lead auditor shall mention the above in the audit plan preferably only in the copy of the audit plan to be submitted along with the audit report to BIS.
- 4) The tentative audit plan shall be communicated to auditee in advance with audit objectives, audit criteria, audit plan and audit team composition and the plan shall be agreed to before the audit. If any change in auditor takes place subsequently, it shall be informed to the auditee prior to audit dates. The nomenclature of departments/functions reported for, in the audit matrix shall be same as that given in the audit plan. Justification need to be given if for any change in nomenclature by clubbing/splitting of functions/processes/departments.
- 5) In the case of multi shift operations, EMS audit may be planned in other shifts too to verify controls. In the case of QMS, all processes for products/service realizations to be covered even when it is operated in shifts. In case only one shift is audited, which covers all processes their controls in other shifts and justification for not auditing other shifts to be suitably reported.
- 6) The audit plan shall include organization specific processes and products to be assessed.
- 7) The audit plan for OHSMS shall include activities, products and services within the organization's control or influence that can impact the organization's OH&SMS performance. Temporary sites, for example, construction sites, shall be covered by the OH&SMS of the organization that has control of these sites, irrespective of where they are located.

Signature of Team Leader/Auditor

Name: Prakash Bachani

Date: 12 12 2024

Signature of MR:

Name:

Date:

Dheeraj Chankoy  
16.12.2024



**Recertification Audit Schedule**

**Intech Forge (I) Pvt Ltd.,  
Rajkot 16 and 17 Dec 2024)**

**Recertification Audit**

Ref:QM/L-7004880.0

TeamMembers:ShriPrakash Bachani(PB)-Team Leader and Expert

AuditStandard:IS/ISO9001:2015

AuditDates:16 and 17Dec.2024

Day1:Monday,the16December2024

PROCESS/DEPTT. /ACTIVITY	TIME	AUDITOR	AUDITEE
Opening Meeting	0900-0930h	PB	All concerned as per opening attendance sheet
Plant Visit	0930-1000h	PB	QMS- Coordinator- Dheeraj Chouhan
Top Management+MR activities	1000-1300h	PB	MD-Kunal Agarwal and QMS Cordinator & MR- Dheeraj Chouhan
Lunch	1300-1330h	PB	All concerned
Production and Maintenance	1330-1530h	PB	Nitesh Kumar Production & Maintenance Manager
Administration,,HR and training	1530-1730h	PB	Kanji Vala HR
Interaction with auditee on NC/OFI,if any	1730-1800h	PB	All Concerned

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APPROVEDBY:ADG(MSCD)

Day2:Tuesday,the17December2024

PROCESS/DEPTT. /ACTIVITY	TIME	AUDITOR	AUDITEE
QualityControl	0830-1100h	PB	Rajesh Kumar Chaubey Quality Control Manager
Stores & Dispatch	1100-1230h	PB	Rajender Singh Store and Dispatch Manager
Lunch	1230-1300h	PB	All concerned
Purchase and Marketing	1300-1430h	PB	Ketan Gadhiya Purchase Officer
Report Preparation and Interaction with auditee on NC/OFI, if any	1430-1500h	PB	All concerned
Closing Meeting	1500-1530h	All	All Concerned as per closing meeting attendance



(PrakashBachani)  
Team Leaderand Expert  
BIS

Dated:12122024



(Dheeraj Chouhan)  
MR and ISO Coordinator  
IntechForge(I)PvtLtd,

Dated 16.12.2024





## CONFIDENTIALITY STATEMENT

(For BIS Auditor/**Technical Expert and External Auditor**/External Technical Expert)

1. Application/**Licence No.** : **QM/L- 7004880.0**  
4880.0
2. Name & Address of Organization: : **M/s Intech Forge (India) Pvt Ltd.,**  
to be audited : **G-1947, 2<sup>nd</sup> Main Road, Opp.: Jyoti CNC,**  
**Ludhika, GIDC Metoda,**  
**Rajkot- 360021, GUJARAT**
3. Type of Audit: **Recertification**
4. Date(s): **16 and 17 Dec. 2024**
5. I accept to work as ~~Auditor in training/Auditor/Team Leader in Training/Team Leader/Lead Auditor~~/**Technical Expert** for conducting Management System audit of above mentioned organization.
6. I declare that,
  - i)  I have not acted as Consultant and/or undertaken internal audit or any other work for the above Organization within the last two years;
  - ii)  I do not have any commercial interest in the above Organization.
  - iii)  I do not have any relationship with the above Organization.
  - iv)  I am presently working in ...MSCD.....activity of BIS as an external auditor / ...~~Organization. My actions will not lead to in any way threats to impartiality of BIS management system certification activity. My actions lead to threat of impartiality to BIS Management System Certification Activity~~ (**Strike out what is not applicable and fill the needed information**).
7. I undertake that, I shall treat all the documentation and information provided by the organization audited as strictly confidential.
  - i)  I shall neither copy any documentation nor divulge any information to any third party without the written prior consent of the organization assessed or Bureau of Indian Standards except as required by law or in demonstrating conformance with the requirements of national accreditation.
  - ii)  I shall not act in any way prejudicial to the reputation or interest of Bureau of Indian Standards or the organization assessed.
  - iii)  I shall not accept payment, commission, discount or any other profit from the organization assessed or from their representative or from any other interested person.
  - iv)  In the event of any alleged breach of this undertaking, I know that BIS can blacklist me and also terminate the use of my services as auditing personnel after giving 15 days' notice.
  - v)  In the event of any enquiry/investigation conducted due to unethical practice and breach of this undertaking, I shall fully cooperate with BIS.
  - vi)  I undertake that I shall abide by undertaking given in my application for selection as **External auditor**/~~External Technical Expert~~ of Bureau of Indian Standards Management Systems Certification



Signature :  
Name : **Prakash Bachani**  
Date : **16 Dec. 2024**

Acceptance by Team Leader/Lead Auditor  
MSCO(R)/DDGR

# Intech Forge (India) Pvt. Ltd.

Plot No. G-1947, 2<sup>nd</sup> Main Road, Opp. Jyoti CNC, Lodhika G.I.D.C.,  
Metoda, Rajkot - 360021. (Gujarat) INDIA. ☎ +91 2827-287145

CIN : U28939GJ2009PTC058395 GST: 24AACCI1768E1ZT IEC: 2410007180



IS/ISO  
9001:2015  
QM/L - 7004880.0



Ref No. IF/ISO/24-25/02

Date-16.12.2024

To ,

QSCOWRO,

BIS Mumbai.

Dear Sir,

We Confirm the Scope of QMS Licence as per IS/ISO 9001:2015 is as under:

“Manufacture & Supply of Liquified Petroleum Gas(LPG)cylinders having water capacity ranging from 33 liters as per IS 3196(Part-1):2013 and meeting the requirements of oil companies,PESO,BIS & other interested Parties”

“Non-applicable clause:- clause no. 8.3 i.e. Design and Development of product as we manufacture the LPG Cylinders as per the specification and drawing provided by oil Companies & customers, as per IS 3196 Part 1”.

Kindly acknowledge the same.

Thanking You.



Intech Forge India Pvt. Ltd.

Verified during  
Audit  
16/12/2024



# Intech Forge (India) Pvt. Ltd.

Plot No. G-1947. 2<sup>nd</sup> Main Road, Opp. Jyoti CNC; Lodhika G.I.D.C.,  
Metoda, Rajkot - 360021. (Gujarat) INDIA. ☎ +91 2827-287145

CIN : U28939GJ2009PTC058395 GST: 24AACCI1768E1ZT IEC: 2410007180



IS/ISO  
9001:2015  
QM/L - 7004880.0

16

Ref No. IF/ISO/24-25/02

Date-30.04.2024/16/12/2024

*[Handwritten signature]*

To ,

QSCOWRO,

BIS Mumbai.

Dear Sir,

During last surveillance audit dated **01.03.2024** auditor suggested few **OFI**, in this connection we are submitting our action which we have taken after surveillance audit.

#### Observation no.1

**Action:-**As suggested ,We have updated our Quality Manual to include all departments covered under the QMS ,as per Clause 4.4,to ensure uniformity in the audit schedule of BIS and our internal audit department and record is also maintained as per our action plan in **IFIPL/QM,issue01,Rev.00** updated.

#### Observation no.2

**Action:-**We acknowledge your observation that some clause numbers were addressed in the internal audit report, but not all relevant ones. We have taken note of your request to include all appropriate and relevant clauses along with connected evidence in the internal audit report. For instance, as you pointed out, **clause 7.1.3** related to maintenance was not addressed, We ensure that all relevant clauses, including **7.1.3**,are addressed in the internal audit report and report is maintained.

#### Observation no.3

**Action:-**Risk assessment chart revised as per the discussion held in Surveillance audit and format has been updated.

Kindly acknowledge the same.

Thanking You.

*[Handwritten signature]*  
Intech Forge India Pvt. Ltd.





17

 <b>भारतीय मानक ब्यूरो</b> <b>BUREAU OF INDIAN STANDARDS</b> <b>MANAGEMENT SYSTEMS CERTIFICATION</b>			FORM
TITLE: Opportunity for Improvement			
DOC: MSC-F6.2-10	ISSUE: 02	DATE: October 2018	PAGE: 1 of 1
Prepared By:		Approved By: DDG(MSCD)	

Annexure -II  
 Application Number/ Licence Number: Qm/L-700 4880.0 IS/ISO: 9001:2015  
 Date of Audit: 01 Mar 2024

Sl Nos.	Department/ Process	Observations	Evidence Verified	Clause (as applicable, if any)
01	MR/ QMS Coord.	To have uniformity in audit schedule of BIS & their internal audit (depts) it was suggested to address all depts covered under QMS in Quality Manual under cl. 4.4	Audit of Qm	4.4
02	All dept	Some cl. nos were addressed in internal audit reports but not all relevant ones. Hence it was requested to add all appropriate & relevant clauses & connected evidences in internal audit report. e.g. for maint, cl. 7.1.3 was not addressed but others were addressed.	Audit of maint. activity during Doc Review with MR	9.2
03	MR/ QMS Coord.	Risk assessment chart presently available needs revision in respect of discussions held & format discussed.	Risk Chart Audited with MR, other depts	6.1

Auditee (Organization): Intect Forge India P. Ltd  
 Rajkot.  
 Auditor Name: M D Chitakwar  
 Sign. of Auditor: [Signature]

Note: May cover awareness, implementation, availability of records /competence etc. in the areas of audit.  
 Note: The Audit Findings which are non-conformities shall not be recorded as Opportunities for Improvement.





MANAGEMENT SYSTEMS CERTIFICATION

TITLE: Audit Observation and Evidence

DOC: MSC-F6.4-45

ISSUE: 01

DATE: April 2019

Page 1 of 1

Prepared By:

Approved By: DDG(MSCD)

Application Number/ Licence Number : QM/L-7004880.0	IS/ISO: IS/ISO 9001-2015
Process: <b>Top Management, MR Activities</b>	Date of Audit: <b>16 and 17 Dec. 2024</b>
	Persons contacted with designation: <b>Mr Kunal Agarwal, Managing Director, Mr Dheeraj Chouha, QMS Co-ordinator</b>
Process — Observation & Evidence	
<p>1. *Process Observation :</p> <ul style="list-style-type: none"> <li>• <b>Activities :</b> The organization has been manufacturing, testing and dispatching LPG Cylinders , app 15000 nos./ month as per oil companies allocation. Firm has BIS Mark Certification licence no CM/L-7600142813 as per IS 3196 ( Part 1) : 2013. ( 33 liter to 50 liter : 33.3 ltr, 35.2 ltr, 44.5 ltr, 49.2 ltr) Firm is supplying these LPG Cylinders to oil companies IOCL, HPCL, BPC and pv other interested parties , Testing Approval from Chief Controller of explosives</li> <li>• Review of present status done, Internal and external Parties identified, Needs and expectations of Interested parties have been identified and addressed.</li> <li>• Scope of QMS has been defined indicating the boundary of applicability.</li> <li>• QMS policy has been established. Responsibility and Authority has been defined for ensuring conformity of QMS and reporting of its performance.</li> <li>• Risks and opportunities have been identified .</li> <li>• QMS objectives ( <b>8 nos</b>) have been established with – to deliver the pro products, hto redress the customer complaints within 03 days for redressal, to maintain quality standards of raw materials, to provide 2 hrs training on IS/ISO 9001:2015 etc. and so on. <ul style="list-style-type: none"> <li>▪ Resources have been identified and provided. Necessary competence of the suppliers for various products have been determined and training has been provided as necessary. People are found aware about QMS Policy, external and internal communication done through emails, letters, presentations etc.</li> </ul> </li> <li>• Procedure for control of Documented information available and found to be followed in line.</li> <li>• Monitoring and measurement done . Internal audit (9.2) , two times in a year, carried out and records maintained.</li> <li>• MRM ( 9.3) twice in a year, chaired by Managing Director . Agenda for discussion, containing all summary of individual department as per clause 9.3 .</li> <li>• Procedure for non conformity, corrective actions , preventive actions available. One major Quality non conformity dated 18 09 2024 was received from IOCL for supply of one uncertified cylinder . Letter from BIS, Rajkot dated 26/09/2024 was also received in this respect. Firm replied to BIS vide their letter dated 27 09 2024 with root cause analysis as duplicate marking of cylinders by punching operator and firm admitted the error and assured not to repeat in any case. Joint inspection, then dated 21 09 2024 was carried out by operator, Bottling pant and from BPCL which was ok and cleared.</li> <li>• Continual Improvement addressed under CI 10.3 of QMS Manual.</li> </ul>	

**\*\*Audit Evidences: :Quality Manual : Doc : IFIPL/QM Issue no 01, Rev 00, issue date 03 Dec 2020.,which been understood and manpower are aware of the same.**

- **List of all documents given in Annex -1 : A. List of process approach- 10 nos., Work instructions –32 nos., Formats : IFIPL/QMS/LC/CR/QOP etc as per individual names of the departments - 25 nos.**
- **Quality Procedure (SoPs): Doc: E/QMS/02/DES, ENG/PRD/PUR/QCD/ MKT/STR/TRG, QMS/PR/CC Procedure for control of changes etc. Process flow charts for different processes are designated as per individual names of departments. Annex III – Process flow charts . Work Instructions ( 32 nos) : IFIPL/WI/01 – for D Coiler operation, DD Press , Trimming Machine, Bung hole machine, etc. 01: Circle cutting,, VP Ring, Welding, C Welding, Number Punching , Halves Degreasing:, Foot ring and repairing, internal Cleaning , Random Checking; etc**
- **External and internal issues have been identified and documented under Cl 4.1 of QMS. Quality Manual .Interested parties and their need and expectations like reliable product,timely payment, realistic delivery services, carrier growth, fulfill regulators and govt organizations, less distributor etc. have been identified and documented under IPIFL/QM/ 4.2 of QMS. Quality Manual .**
- **QMS policy issued by Team Management dated 03/12/2020 established and documented under cl 5.2 of IFIPL/QM , 5.2.1 of QMS Manual and found to have been displayed at various locations.**
- **Roles, Responsibility and authority have been identified and documented under cl 5.3 in Quality manual . Process flow chart made under Anne, III of Quality Manual and Organization chart Annex IV.**
- **Risk and Opportunities identified records maintained in IFIPL/QMS/RAS dated 03 12 2020;**
- **External and Internal Risks (5 nos) with .Implementation of BIS license requirements, changes made by oil companies, non supply/poor quality of raw materials, employees dispute, non competent, non availability of suitable machines/ resources etc**
- **QMS objectives ( 8 nos) have been established with - to deliver the pro products, hto redress the customer complaints within 03 days for redressal, to maintain quality standards of raw materials, to provide 2 hrs training on IS/ISO 9001:2015 etc. and so on. Targets and Achievement : Dec 2023- Dec.2024: Redressal of complaints – 1 No complaint 1 no redressed.**
- **Communication – Internal and external through e mail, letters, telephone etc. under 7.4. Communication Matrix – Annex V by email, letters, inspection reports feed backs etc. .**
- **Procedure for control of documents and control of records available. Master list of documented available.**
- **Training schedule 2023-24 ( 6 nos) maintained QSP-7.2 and trainings imparted as per calendar: (1) 06 09 2024 – Awareness, objectives, policy, effectiveness of ISO 9001 : 2015, Faculty : Mr U S Mankotia Participants : 11 nos., (2) Job training for presses and welding; Faculty : Mr rajinder Singh, Participants : 10 nos., (iii) 10 09 2024 : Quality control and testing : Mr Dheeraj Chouhan, 10 nos. (iv) Awarness of fire and safety ; Kanji Vala, 13 09 2024 – 10 nos. etc . Feedbacks taken Targets fulfilled.**
- **Internal audit (9.2) 07 10 2024; Deptt : Quality Control , Auditor : Mr Nitish Kumar, prod Audittee : Mr Rajesh Chubey, QC incharge. NC : 1 no. Closed on 13 11 2024. Deptt : Production and Maintenance , Auditor : Mr Rajesh Chubey, QC Incharge, Audttee : Mr Nitish Kumar, Prod incharge. NC – 1 no NC closed on 14 11 2024.**
- **MRM : 28 Oct 2024, chaired by Mr Kunal Agarwal- MD; Participants 6 nos. covering all aspects.**
- **Few of the Continual Improvement are : (i) Result of analysis and evaluation and (ii) the output from management review .**

Audit of all the clauses mentioned in the audit plan matrix have been carried out.	Yes/No
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Opportunities for Improvement indicated against Clause No(s) NIL <input type="checkbox"/>	Non-Conformities Issued against Clause No (s) <input type="checkbox"/> NA
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Name of Applicant-/Licensee: <b>M/s Intech Forge (India) Pvt Ltd, Rajkot.</b>	 Signature Of Auditor
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*\* Identification of processes may include identification of key performance parameters/ significant aspects; Identification of objectives; Compliance to Legal and statutory requirements, etc. Use separate sheet for separate process. One department may have many processes. \*\* Evidences clearly state the samples, records of process output verified and witness of activity with verifiable proof.*



MANAGEMENT SYSTEMS CERTIFICATION

TITLE: Audit Observation and Evidence

DOC: MSC-F6.4-45

ISSUE: 01

DATE: April 2019


Page 1 of 1

Prepared By:

Approved By: DDG(MSCD)

Application Number/ Licence Number : <b>QM/L-7004880.0</b>	IS/ISO: IS/ISO 9001-2015
Process: <b>Production and Maintenance</b>	Date of Audit: <b>16 and 17 Dec. 2024</b>
	Persons contacted with designation: <b>Mr Nitesh Kumar, Prod and Maintenance Manager</b>
Process — Observation & Evidence	
<p>1. *Process</p> <p>Observation : <b>Production process : Coils unloading, circle cutting, deep draw, welding, furnace heat treatment, hydrostatic test, primer and final painting, tear weight, valve fixing, pneumatic, final inspection and dispatch .</b></p> <p><b>Maintenance Process : Maintenance of all machineries and equipment in the plant. (i) Preventive ( Daily, weekly, monthly, six monthly and yearly) , Breakdown Maintenance</b></p> <ul style="list-style-type: none"> <li>• Process flow Chart : <b>E QMS 02PRD)</b> and IF/ ENG/ 01 IF /ENG /02, IF/ ENG/0 3/01 ,</li> <li>• Review of present status done, Internal and external Parties identified, Needs and expectations of interested parties have been identified and addressed.</li> <li>• Scope of QMS has been defined indicating the boundary of applicability.</li> <li>• QMS policy has been established. Responsibilities and Authorities have been defined for ensuring conformity of QMS and reporting of its performance.</li> <li>• Risks and opportunities have been identified . Mitigation plans established.</li> <li>• QMS objectives have been established.</li> <li>• Resources have been identified and provided. Necessary competence have been determined and training has been provided as necessary. People are found aware about their Policies , external and internal communication done through emails, letters etc.</li> <li>• Procedure for control of Documented information available and found to be followed in line.</li> <li>• Monitoring and measurement done for QMS parameters AMC, maintenance of manufacturing machineries ensured before the due date. Dispatch details of Jan 2023- July 24 maintained</li> <li>• Internal audit carried out and records maintained.</li> <li>• Procedure for non conformity, corrective actions, preventive actions available.</li> <li>• Continual Improvement addressed under Cl 10.3 of QMS Manual.</li> </ul>	
<p>2. **Audit Evidences: <b>List of Machineries : 48 nos Doc : IFIPL/MNT/LM,</b></p> <ul style="list-style-type: none"> <li>• <b>Calibration of equipment : (i) Pressure Gauge (0-200 MPa) dated 05 12 2024, UTM (J)-200KN) , : 25 10 2024. Temp Controller (J)-1200 degree C) 25 10 2024; Vernier caliper (J)-300 mm ) 25 10 2024. External micrometer ( 0-25 mm) 25 10 2024.</b></li> <li>• <b>The Production activities have been identified under Doc No : IMIPL/QMS/PRD/01 ; Prod Nov 2024 : 11350 nos, AT/BT 59 nos. ; Cylinders dispatched : 11291 nos July 2024 –7100 nos . AT/BT : 35 nos. ; Dispatched : 6965 nos..</b></li> <li>• External and internal issues have been identified as Government regulations, transportations, external providers, employees, infrastructure etc. and documented under Cl 4.1 of Quality Manual;</li> <li>• Interested parties and their need and expectations like customers, owner, employees, external providers, regulatory and Statutory bodies, local residents, communities etc. have been identified and documented under cl 4.2.</li> <li>• QMS Policy dated 03 12 2020 signed by Team Management established and documented under cl 5.2 of QMS Manual and found to have been displayed . Roles, Responsibility and authority have been identified and documented under cl 6.1 in the manuals . Process flow chart made . Responsibility, authority ,Organization chart and Department Organization Chart are annexed with QM.</li> </ul>	

- Risk and Opportunities ( 4 nos ) identified records maintained. Mitigation plan established.
- Quality Objectives, Targets and achievements fulfilled ( 1 ) Target : To maintain overall rejection by not more than 2 %. Achievements in overall rejection : **0.00- 0.1 %** .
- Training : Calendar 2023-24 and 2024 -25 : fulfilled as (i) Awareness on IS/ISO 9001: 2015 Participants : 6 nos (ii) Awareness on fire and safety ; 13 09 2024; 10 nos; Mr Kangy Vala,
- Competence of personnel : **Competence Matrix IFIPL/HR/CM dated 03 12 2020 – 10 nos.**
- Procedure for control of documents and control of records available. Master list of documented information available. 07
- **Internal audit 08 10 2024 Auditor : Mr Rajesh Chubey, QC, Audittee : Mr Nitesh Kumar, one NC-Closed on 14 11 2024 .**
- **Continual Improvement as per cl 10.3 addressed**

Audit of all the clauses mentioned in the audit plan matrix have been carried out.		Yes/No
Opportunities for Improvement indicated against Clause No(s) <b>NIL</b> <input type="checkbox"/>	Non-Conformities Issued against Clause No (s) <b>NA</b> <input type="checkbox"/>	
Name of Applicant-/Licensee : <b>M/s Intech Forge (India) Pvt Ltd., Rajkot.</b>		 Signature Of Auditor
<p>* Identification of processes may include identification of key performance parameters/ significant aspects; Identification of objectives; Compliance to  <i>Legal and statutory requirements, etc. Use separate sheet for separate process. One department may have many processes.</i></p> <p>** Evidences clearly state the samples, records of process output verified and witness of activity with verifiable proof.</p>		



भारतीय मानक ब्यूरो  
BUREAU OF INDIAN STANDARDS

FORMS

MANAGEMENT SYSTEMS CERTIFICATION

TITLE: Audit Observation and Evidence

DOC: MSC-F6.4-45


ISSUE: 01

DATE: April 2019

Page 1 of 1

Prepared By:

Approved By: DDG(MSCD)

Application Number/ Licence Number : QM/L- 7004880.0		IS/ISO: IS/ISO 9001-2015	
Process:: Administration, HR and Training		Date of Audit: 16 and 17 Dec 2024	
		Persons contacted with designation: ) : Mr Kanji Vala, HR Head	
Process — Observation & Evidence			
<p>1. *Process Observation : Recruitment, training of the manpower for job related activities, record of competence, contract work force throughout for maintaining integrity of QMS.</p> <ul style="list-style-type: none"> <li>• Employees : Approx 58 nos including on contract work force.</li> <li>• Risks ( 5 nos) and opportunities have been identified with mitigation plan for improvement. Risks categorized : Employees not appropriate w r t qualification and experience, go on strike, facilities as per law not provided resulting uneven situations, production substandard , closure of companies, unused health hazard noticed by Govt resulting in facing legal action. Mitigation plan maintained by taking appropriate care and providing necessary incentives</li> <li>• QMS objectives(1 no) has been established. To impart knowledge to all concerned for various topics including QMS.</li> <li>• Resources have been identified and provided. Necessary competence have been determined and training has been provided as necessary. Training calenders of various departments for the years maintained.</li> <li>• People are found aware about their Policies , quality procedure, forms and lists.</li> <li>• External and internal communication done through emails, letters etc.</li> <li>• Internal audit (9.2) established and maintained, twice in a year.</li> <li>• Continual Improvement addressed under CI 10.3 of QMS Manual.</li> </ul>			
<p>2. **Audit Evidences:</p> <ul style="list-style-type: none"> <li>• The activities have been identified under Cl 6.2.11 of Doc No : IFIPL? QM dated 03 12 2020.</li> <li>• Risk and Opportunities identified records maintained with mitigation plan and improvement. Risks ( 5nos) Doc IFIPL/QMS/RAS/ Issue No 01 Rev 00; dated 03 12 2020.</li> <li>• Quality Objectives and Targets have been taken 1 no. To impart training ; Achievements : all departments, individual employee. 100%. under cl 6.2.1 of QM.</li> <li>.. Competence of personnel : Competence Matrix established. During interaction, the personnel were found aware, knowledge and competent.</li> <li>• Training calendar 2024-25 maintained. (all established individually given as per various departments organized by HR to increase the productivity by employing efficient personal as well imparting training to enhance production.</li> <li>• <b>Internal audit ( cl 9.2) dated 10 10 2024 Auditor Mr Ketan Gadhiya, Audittee : Mr, Purchase section; Audittee : Mr Kanji Vala, No NC. .</b></li> <li>• Continual Improvement as per <b>CI 10.3</b> of QM for Output from MRM</li> </ul>			
Audit of all the clauses mentioned in the audit plan matrix have been carried out.			Yes/No
Opportunities for Improvement indicated against Clause No(s) <b>NIL</b> <input type="checkbox"/>	Non-Conformities Issued against Clause No (s) <b>NA</b> <input type="checkbox"/>		
Name of Applicant /Licensee <b>M/s Intech Forge (India) Pvt Ltd, Rajkot.</b>		 Signature Of Auditor	

*\* Identification of processes may include identification of key performance parameters/ significant aspects; Identification of objectives; Compliance to*

*Legal and statutory requirements, etc. Use separate sheet for separate process. One department may have many processes.*

*\*\* Evidences clearly state the samples, records of process output verified and witness of activity with verifiable proof.*





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MANAGEMENT SYSTEMS CERTIFICATION

TITLE: Audit Observation and Evidence

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Prepared By:

Approved By: DDG(MSCD)


Application Number/ Licence Number : <b>QM/L- 7004880.0</b>	IS/ISO: IS/ISO 9001-2015
Process: <b>Quality Control</b>	Date of Audit: <b>16 and 17 Dec2024</b>
	Persons contacted with designation: <b>Mr Rajesh Kumar Choubey, QC Incharge.</b>
Process — Observation & Evidence	
1. *Process Observation : <b>ACTIVITIES : All quality testing and assurance of all parameters of LPG Cylinders , from raw material till the final stage at all points at every stage, maintaining as per product manual guidelines as given in IS 3196(Part 1 ): 2013, maintaining test records and taking care of calibration of all measuring and test instruments. Getting BIS inspection /clearance and supplying to Oil Cos .</b>	
<ul style="list-style-type: none"><li>• Review of present status done, Internal and external Parties identified, Needs and expectations of Interested parties have been identified and addressed.</li><li>• QMS Policy has been established. Responsibilities and Authorities have been defined for ensuring conformity of QMS and reporting of its performance.</li><li>• Risks and opportunities have been identified . Mitigation plans established.</li><li>• QMS objectives have been established</li></ul>	
Resources have been identified and provided. Necessary competence have been determined and training has been provided as necessary. People are found aware about their Policies , external and internal communication done through emails, letters etc.	
<ul style="list-style-type: none"><li>• Procedure for control of Documented information available and found to be followed in line.</li><li>• Monitoring and measurement done for QMS parameters .</li><li>• Calibration of instruments ensured before the due date. Internal audit carried out and records maintained. Twice in a year.</li><li>• Procedure for non conformity, corrective actions, preventive actions available.</li><li>• Continual Improvement addressed under CI 10.3 of QMS Manual.</li></ul>	

2. **\*\*Audit Evidences:**

- The QA activities have been identified under cl 5.3 of **Doc No : IFIPL/QM, Issue no 01, Rev 00 dated 03 Dec 2020 , under S No 5.**
- External and internal issues have been identified as legal requirements, changes made by oil companies, supplier ie external providers, local people etc and documented under Cl 4.1 Context of the organization and its context of Quality Manual under Doc **IFIPL/QM, Issue no 01, Rev 00 dated 03 Dec 2020 , under S No 5.**
- Interested parties and their need and expectations like customers- Oil Companies I e IOCL, BPCL, HPCL; Bureau of Indian Standards, Chief Controller of Explosives, Suppliers of raw materials like Steel Coils etc and people from local community. etc. have been identified and documented under cl 4.2 of **QMS Manual : Doc IFIPL/QM, Issue no 01, Rev 00 dated 03 Dec 2020 , under S No 5.**
- QMS Policy dated 03 Dec 2024 signed by Team Management , established and documented under cl 5.2 of QMS Manual and found to have been displayed . Roles, Responsibility and authority have been identified and documented under cl 5.3 in the manual . Process flow chart made. Responsibility, authority ,Organization chart available under Doc : IFIPL/QM dated 03 12 2020 Issue No 01, Rev no 00
- Risk and Opportunities identified and records maintained in  
Risks 05 nos., legal requirements, external providers, local people, changes made by oil companies, GPCB . Mitigation plan with improvement available like training, AMC for manufacturing machines and test equipment agreement with unions to resolve issues from time to time etc
- Quality Objectives and Targets have been taken **3nos** identified for **(i) To reduce rejection and repair ; (ii) to maintain calibration record of each equipment; (iii) To maintain ISO and BIS related documents ; Achievements : (i) app 1 % (ii) and (iii) 100%-100%**
- **Customer complaint :** IOCL Compliant letter dated 18 09 2024; Joint Inspection dated 20 09 2024, BIS Complaint dated 26 09 2024 : unsatisfied ( Same no) LPG (IOCL) got complaint when newly made 14.2 cylinders were found defective. Duplicate cylinder with same No. Action taken : Licensee sent reply to BIS on 27 09 2024 with corrective measures taken and joint inspection done. Bar Code System, One cylinder only printed once with no same no and records maintained . Punching – Bar code applied, Improved and joint inspection report dated 08 06 2024. All clear and ready for dispatch.
- **Calibration File :** IFIPL/QMS/QC dated 03 12 2020; Universal Testing Machine (0-200kN), 0.01 KN L C) date of calibration : 25 10 2024; Plunger Dial Gauge : (0-10mm, L C 0.01 mm) 25 10 2024. Coating thickness gauge : ( )-1999 U M ) 25 10 2024; (IV) Ultrasonic Thickness Gauge : 1.2 to 22.5 mm ) 25 10 2024.
- **Training :** (i) Quality Control and testing : Date of training : 10 09 2024; Faculty ; Mr Rakesh Kumar Chubey, QC Incharge ; Participants : 10 nos Feed Back : Good/ SATISFACRY ; EXCELLENT
- **(ii) Awareness on fire and safety :** 13 09 2024 Faculty : Kansi Vala : participants : 10 nos Feed back : Good/ Excellent/ Satisfactory
- **(iii) Sampling plan during lot Inspection :** Mr Nitish Kumar : Participants : 10 nos Date of training : 11 09 2024 Feed back : Good/ Excellent / satisfactory.
- **(iv) ISO 9001 awareness Training Programme :** Date of training : 06 09 2024 Faculty : Mr U S Monikofia ; Outside participants : 11 nos Feed back : Good/ satisfactory, Excellent.
- Training Calender maintained for 2023-24 and 2024-256.
- Competence of personnel : Found conversant and knowledgeable.
- Procedure for control of documents and control of records available. Master list of documented information available IFIPL/QCD/Internal Clearing Records : CPIL(KGEPL)/QP/QMS/01 dated 01 July 2018; B No ; 064 (IOC) dated 19 09 2024 : 250 nos ; OK. B No 055 dated 20 05 2024 : 250 nos ; OK. Grid Blasting Record : IFIPL/QCD/ GRID BLASTING INSPECTION : IOC/22 ; Cylinder no 140016 to 14025 nos B No 064 ; OK ; B No 057 S No : 127016-125265 All ok; Hydro Test : IFIPL/QCD/HST INS Record IOC/12 : B No 064 All ok
- Raw Material Details : IFIPL/QCD/BATCH REG HPC/21 : Coil No T465500840 TC No 906274691 dated 30 06 2024 Cylinder NO 076551 TI 076801 : OK. TC No 906757006 dated 16 09 2024 : B No 037 : date of HTHeat Treatment : 23 09 2024 08 1551 to 084550 : Qty 300 nos ; OK. AT : 15 11 2024 B No 1507662151865 : Cylinder No 150810 Pass ; BT : Cylinder no 150971 : Pass
- Internal audit **07 10 2024.** One Minor Non conformity . Few cylinders manufactured got mixed up with others ; Actions taken : Separation of separate customer cylinders; action taken 03 06 2024. Auditor : Mr Nitish Kumar QC incharge Prod incharge Audittee : Mr Rajesh Choubey.
- Continual Improvement are : (i) strives to improve the suitability adequacy and effectiveness by results of analysis and evaluation and (ii) Output from management review meeting.

Audit of all the clauses mentioned in the audit plan matrix have been carried out.

Yes/No

Opportunities for Improvement indicated against Clause No(s) <b>NIL</b> <input type="checkbox"/>	Non-Conformities Issued against Clause No (s) <input type="checkbox"/> _____ <b>NA</b>
<ul style="list-style-type: none"> <li>Name of Applicant-/Licensee : <b>M/s Intech Forge (India ) Pvt Ltd, Rajkot</b></li> </ul>	 Signature Of Auditor
<p>* Identification of processes may include identification of key performance parameters/ significant aspects; Identification of objectives; Compliance to  <i>Legal and statutory requirements, etc. Use separate sheet for separate process. One department may have many processes.</i></p> <p>** Evidences clearly state the samples, records of process output verified and witness of activity with verifiable proof.</p>	



**भारतीय मानक ब्यूरो**  
**BUREAU OF INDIAN STANDARDS**

FORMS

**MANAGEMENT SYSTEMS CERTIFICATION**

TITLE: Audit Observation and Evidence

DOC: MSC-F6.4-45

ISSUE: 01

DATE: April 2019

Page 1 of 1

Prepared By:

Approved By: DDG(MSCD)

Application Number/ Licence Number : <b>QM/L-7004880.0</b>	IS/ISO: IS/ISO 9001-2015
Process:: <b>Purchase and Marketing</b>	Date of Audit: <b>16 and 17 Dec. 2024</b>
	Persons contacted with designation: ) : <b>Mr Ketan Gadhiya Purchase officer</b>
Process — Observation & Evidence	
<p>1. *Process Observation : Purchase of raw materials, store spares, consumable items and participating in tenders and marketing</p> <ul style="list-style-type: none"> <li>• QMS policy has been established. Responsibilities and Authorities have been defined for ensuring conformity of QMS and reporting of its performance.</li> <li>• Risks and opportunities have been identified with mitigation plan for improvement..</li> <li>• QMS objectives have been established. Resources have been identified and provided. Necessary competence have been determined and training has been provided as necessary. People are found aware about their Policies , external and internal communication done through emails, letters, SAP etc.</li> <li>• Internal audit carried out and records maintained</li> <li>• Continual Improvement addressed under CI 10.3 of QMS Manual.</li> </ul>	
<p>2. **Audit Evidences;</p> <ul style="list-style-type: none"> <li>• List of Vendors : Footing Coil with ISI Mark, SC Valve with ISI Mark , Zinc Chromate Red Oxide Primer, Signal Red Paint, M S Bung etc.</li> <li>• TCs obtained for raw material purchased from vendors. .</li> <li>• Valve TC as per IS 8737, TC from M/s Arpit Industries, Jamnagar, M/s Mahalaxmi Enterprises, Jamnagar.</li> <li>• Steel TATA : TC :IS 6240 dated 05 07 2024 and 12 03 2024. TC requirements are according to IS 6240. Issue for production.</li> <li>• TC No 906857606 dated 30 09 2024 for Steel as per IS 6240, TC ok, Use for production.</li> <li>• TCs Hot rolled coils Steel : IS 6240 – TC NO 907311299 dated 09 12 2024.</li> <li>• Joint Packing Qty 50,000 nos Shore Hardness A 60. Dated 18 06 2024.</li> <li>• Paint : Enamel Synthetic Exterior Finishing Signal Red – IS 2932; B No 300 Mfr date 08/2024 batch size : 5060 ltrs. TC issued from M/s British Paints ( a unit of Berger Paints ) , Sikandrabad (CM/L- 8700126115 IS 2932.</li> <li>• Suppliers list maintained 76 parties IFIPL/PUR/ASL dated 03 12 2020 . Purchase order for Valves from M/s Arpit Industries, Jamnagar; 22 mm high quality SC valve with O Ring and safety caps. IS 8737 , = 1000 nos within 30 days.</li> <li>• QMS policy issued by Managing Committee dated 03 12 2020 , established and documented under cl 5.2of QMS Manual found to have been displayed . Roles, Responsibility and authority have been identified and documented under cl 6.1 in Quality manual</li> <li>• Risk and Opportunities identified records maintained with mitigation plan and improvement. Risks ( 2 nos ) for packing and dispatch, improper packing, delivery of right material and product. Mitigation plan: Safe packing, dispatch of right product before dispatch .</li> <li>• Quality Objectives and Targets have been taken 1 no. To maintain minimum stock for production , replacement of reject material within 15 days Achievements : stock always available for more than 15 days minimum. , FIFA followed . Daily stock register maintained .</li> <li>• HPCL Release order : Release order no : 5400180599 dated 22 11 2024 for release of 2000 cylinders to Hazira Plant Surat.</li> </ul>	

- IOCL Purchase Doc No 29492265 dated 19 12 2023 for 800 LPG Cylinders to ONGC Surat;
- BPCL PO No 4510218773/ 17 03 2024 for 3000 nos LPG Cylinders to Surat LPG Plant, Surat.
- M/s Venson Energy Pvt Ltd, Rajkot : PO No POROO 000019 dated 19 12 2023 LPG Cylinders : 10 nos
- Internal Audit dated **10 10 2024 NO NC Auditor : Mr Rajinder Singh, Stores and Despatch Incharge. Auditee : Mr Ketan Gadhiya.** Freequency twice in a year
- Continual Improvement as per Cl 10.3 of QM for Output from users and MRM.

Audit of all the clauses mentioned in the audit plan matrix have been carried out.

Yes/No

Opportunities for Improvement indicated against Clause No(s) **NIL** \_\_\_\_\_

Non-Conformities Issued against Clause No (s) \_\_\_\_\_ **NA**

Name of Applicant/Licensee **M/s Intech Forge (India) Pvt Ltd, Rajkot**

Signature Of Auditor

\* Identification of processes may include identification of key performance parameters/ significant aspects; Identification of objectives; Compliance to

Legal and statutory requirements, etc. Use separate sheet for separate process. One department may have many processes.

\*\* Evidences clearly state the samples, records of process output verified and witness of activity with verifiable proof.



MANAGEMENT SYSTEMS CERTIFICATION

TITLE: Audit Observation and Evidence

DOC: MSC-F6.4-45

ISSUE: 01

DATE: April 2019

Page 1 of 1

Prepared By:

Approved By: DDG(MSCD)

Application Number/ Licence Number : QM/L-7004880.0	IS/ISO: IS/ISO 9001-2015
Process:: <b>Stores ( Raw Materials and Final Product ) and dispatch.</b>	Date of Audit: <b>16 and 17 Dec. 2024</b>
	Persons contacted with designation: ) : <b>Mr Rajendra Singh, Store and dispatch Incharge , Mr Dilip I. Chavda, Asst Store and Dispatch</b>
Process — Observation & Evidence	
<p>1. *Process Observation : Storage of spare parts- bearings, v belts, nut bolts, seals, pneumatic pumps, oils, bung, mig wire, welding rod, S C Valves and primers, welding electrodes stationary items, final cylinders etc when needed urgently. throughout factory for maintaining integrity of QMS.</p> <ul style="list-style-type: none"> <li>QMS policy has been established. Responsibilities and Authorities have been defined for ensuring conformity of QMS and reporting of its performance.</li> <li>Risks and opportunities have been identified with mitigation plan for improvement..</li> <li>QMS objectives have been established. Resources have been identified and provided. Necessary competence have been determined and training has been provided as necessary. People are found aware about their Policies , external and internal communication done through emails, letters, SAP etc.</li> <li>Internal audit carried out and records maintained</li> <li>Continual Improvement addressed under CI 10.3 of QMS Manual.</li> </ul>	
<p>2. **Audit Evidences;</p> <ul style="list-style-type: none"> <li>Store Activity Flow Chart : Doc : E/QMS/02/ STR dated 03 12 2020 Rev 00;</li> <li>QMS policy issued by Team Management dated 03 Dec 2020 , established and documented under cl 5.2of QMS Manu al found to have been displayed . Roles, Responsibility and authority have been identified and documented under cl 6.1 in Quality manual</li> <li>List of Spares maintained ( 65 nos- Zinc wire, Bung 1.20 mm, Black Goggle, Yellow Golden paint, Pressure gauge ; 0-300 mm, Jeans hand gloves, grinding wheel etc )IFIPL/STR/IS/01; ( Issue Register ) IFIPL/STR/DSR/02 ( Dispatch Store )</li> <li>Risk and Opportunities identified records maintained with mitigation plan and improvement. Risks ( 5 nos ) for packing and dispatch, improper packing, delivery of right material and product. Mitigation plan: Safe packing, dispatch of right product before dispatch</li> <li>Quality Objectives and Targets have been taken 1 no. To maintain minimum stock for production , replacement of reject material within 15 days Achievements : stock always available for more than 15 days minimum.. FIFA followed . Daily stock register maintained.</li> <li>List of Suppliers/ Dispatch through Transporters (25 nos) IFIPL/DES/TL ( Sales bills) /LD ( Lorry Despatch) /S.</li> <li>Sales Invoice : HPCL : Cyliders 1000 Nos : Invoice no 2425-225 dated 13 Dec 2024 Destination Hazira Bottlin plant ; Surat ;</li> <li>BPCL: 500 nos, Invoice No 2425-221 dated 9 Dec 2024. Destination : Rajkot LPG Plant, Rajkot. ; Venson Energy Pvt Ltd, Cylinders : 200 nos, Invoice No 2425-181 dated 7 Nov 2024; Dispatch to M/s Venson Energy Pvt Ltd, Rajkot.</li> <li>IOCL LPG Cylinders : I Qty : 1000 nos. nvoice No 2425-182 dated 8 Nov 2024 ; IOCL, Belgaum.</li> <li>Location of spare parts is defined in store. Material Labelling and identification done. Material in scrap .</li> <li>Store requisition SLIP : FPR 05 Rev No and Date 01/01.02.17 dated 16 12 2024 for 1 no grinding wheel. ; bung 210 nos F PR 05 dated 12 12 2024 Prod deptt.</li> <li>Party invoice records maintained : IFIPL/STR/INV/01 ; Valve issue Slip , New Tech Safety and Packing Ch No 795 dated 17 12 2024 for 50 nos Welding Chorus Wire, 600 nos knitted hand gloves. ; Haresh Engg Company Rajkot Invoice no T 2652 dated 29 10 2024 for 100 pcs Norton Zircon Fibre Disc ; New Tech safety and Packing : Ch No 700 dated 22 11 2024 for 40 gm knitted H G. – 500 pcs</li> </ul>	

- Dispatch : dated 13 12 2024 : HPCL 1000 nos 225 invoice through PCM Logistic Transport vehicle no : DD01R9340 , 08 11 2024 1000 nos IOCL, Wheelseyes logistics pvt ltd RJ 11 GC 4457; 16 09 2024 , HPCL Gandhinagar, 500 nos New Ramdev Roadways ; GJ03BW9374.
- IA **09 10 2024 NO NC; Auditor : Mr Kanji Vala, Head HR Admin** Auditee : Mr Ra jendra Singh , twice in a year.
- Continual Improvement as per Cl 10.3 of QM for Output from users and MRM.

Audit of all the clauses mentioned in the audit plan matrix have been carried out.

Yes/No

Opportunities for Improvement indicated against  
Clause No(s) NIL \_\_\_\_\_

Non-Conformities Issued against Clause No (s)  
\_\_\_\_\_ NA

Name of Applicant /Licensee **M/s Intech Forge (India) Pvt Ltd, Rajkot**

Signature Of Auditor

\* Identification of processes may include identification of key performance parameters/ significant aspects; Identification of objectives; Compliance to

Legal and statutory requirements, etc. Use separate sheet for separate process. One department may have many processes.

\*\* Evidences clearly state the samples, records of process output verified and witness of activity with verifiable proof.





भारतीय मानक ब्यूरो  
BUREAU OF INDIAN STANDARDS

FORMS

30

MANAGEMENT SYSTEMS CERTIFICATION

TITLE: Brief Audit Report (Initial/Renewal/Surveillance/Special Audit)

DOC: MSC-F6.4-44

ISSUE: 01

DATE: April 2019

Page 1 of 1

Prepared By:

Approved By: DDG(MSCD)

(To be submitted to MR/NODO/CEO)

1. Reference : QM/L-7004880.0
2. Name of the Organization : M/s Intech Forge (India) Pvt Ltd.,
3. Address : G-1947, 2<sup>nd</sup> Main Road , Opp: Jyoti CNC,  
Lodhika, GIDC Metoda, Rajkot-360021, GUJARAT
4. Type of audit : Re-Certification.
5. IS/ISO : 9001 : 2015.
6. Date(s) of audit : 16 and 17 Dec. 2024
7. No. of NCs raised : (i) Major : Nil, (II) Minor : Nil
8. Concerns raised : Nil
10. Observation: (report of conformity of the organization's management system with certification/registration requirements and effectiveness of the management system)

Based on the Re- Certification audit carried out, as per the Audit Schedule, on sampling basis, and verification of corrective measures as per firm's letter dated 16 12 2024 on three OFIs raised during last audit on 01 03 2024, the effective implementation of QMS as per IS/ISO 9001: 2015 was observed.

11. Conclusion/recommendation of the audit:

For the Re-Certification audit carried out as per IS/ISO 9001: 2015 and satisfactory compliance of corrective actions as per firm's letter dated 16 12 2024, on three OFIs raised during last audit, it has been decided to recommend for considering re-certification of their QMS license as per IS/ISO 9001: 2015 at the above mentioned location.

You are requested to give your comment, if any, on the above report and the findings of the audit within 7 days to MSCO(R). Root Cause Analysis to be carried out and corrective actions taken shall be informed to MSCO with 30 days. Please also give your comments on the performance of the auditors.

Date: 17 12 2024

MR, M/s Intech Forge (india) Pvt Ltd,  
Rajkot

Signature  
Name:

Prakash Bachani  
Team Leader and Expert  
Ext Auditor , BIS




DOC: MSC-F7.1-04  
 ISSUE: 04  
 DATE: OCT 2016  
 PAGE: 1 OF 1  
 APPROVED BY: DDG

**AUDIT LOG SHEET OF PERSONNEL FOR AUDITING**  
 (BIS AUDITOR/EXPERT AND EXTERNAL AUDITOR/EXPERT)

Name & address of applicant/Licensee : M/s Intech Forge (India) Pvt Ltd.,  
 G-1947, 2<sup>nd</sup> Main Road , Opp: Jyoti CNC,  
 Lodhika, GIDC Metoda, Rajkot-360021, GUJARAT  
 Management System Standard Audited  
 IS/ISO 9001: 2015,

Tele: 9978968689  
 Please use BLOCK LETTERS  
 Email intech.forge.rajkot@gmail.com  
 Type of Audit: Initial/Surveillance/Renewal

S.No	Employee No/ Auditor Reg No	Names of Auditors/ Expert/Auditor in training	Role of auditor	Date(s) of Audit	Audit Duration (in days) (see Note 1)		Verification by Auditee (Signature, name, position within organization)	BIS Verification (by MSCO(R) for Lead Auditor and Team Leader & by Team Leader for others) Sign., Name & Contact Details
					On Site	Off Site		
1	0949	Sh PRAKASH BACHANI	TEAM LEADER and EXPERT	16 and 17 Dec. 2024	2.0	1.0	 Kunal Agarwal, Managing Director	Mr ALOK SINGH DIRECTOR and QSCOWRO, BIS, Mumbai M: 9558822057

Audit carried out on behalf of : Bureau of Indian Standards, New Delhi

Note: 1. Duration – Total time (to nearest half day) On-Site: Time spent on actual auditing activities including Opening & Closing meetings. Off-Site: Time spent on planning/preparation, document review and report writing. It may be calculated on the basis that overall, for each On-Site day's work around half-day Off-Site time may be required. Completed log sheet should be sent to MSCO(R) who would forward the original to Head (MSCD)/PTO and retain a copy.

MSCO (R) Head (MSCD) / PTO

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### Attendance Sheet

Attendance of opening meeting on 16 December 2024 & closing meeting on 17 December 2024 for recertification audit of QMS as per IS/ISO 9001: 2015 of M/S INTECH Forge India Pvt. Ltd, Plot No. G 1947, Opp Jyoti CNC , Metoda , Rajkot – 360021.

Sr. No	Name	Designation	Signature	
			Opening Meeting 16 Dec 2024	Closing Meeting 17 Dec 2024
1	Prakash Bachani	Auditor, BIS (Team leader and Expert)		
2	Kunal Agarwal	M.D		
3	Rahul Agarwal	Director		
4	U. S. Mankotiya	CEO		
5	Dheeraj Chouhan	QMS Co-ordinator & MR		
6	Rajendra Singh	Store & Dispatch Manager		
7	Kanji Vala	HR, Admin		
8	Rajesh Chaubey	Quality Control Manager		
9	Nitesh Kumar	Production & Maintenance Manager		
10	Ketan Gadhiya	Purchase Manager		
11	Dilip kumar	Store Assistant		

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RECEIPT CUM TAX INVOICE



BUREAU OF INDIAN STANDARDS (2023-24)  
Manakalaya, E9, Behind Marol Telephone Exchange, Andheri (East), Mumbai 400093.  
GSTIN/UIN: 27AAATB0431G1ZB  
PAN NO: AAATB0431G  
State Name : MAHARASHTRA ,  
State Code : 27  
Email : wro@bis.gov.in

**Firm Name**

M/S INTECH FORGE (I) PVT LTD  
G- 1947, 2nd Main Road, Opp. Jyoti CNC, Lodhika GIDC Metoda , Rajkot,  
GUJARAT,360021 ,  
GSTIN/UIN : 24AACCI1768E1ZT  
State Name : GUJARAT,  
State Code : 24

Transaction Number:	ZSBI6A508MIPLQ	Invoice No	MS04202412000242
Licence/Application No	7004880	Payment Status	Payment Success
Date	2024-12-17	Payment Mode	Online

S.No.	Fee Description	Amount (Rs)
1	GOL: Recertification Audit,	18000
2	IGST (18.00%)	3240
Total		21240

Indian Rupees: : **Twenty One Thousands Two Hundred And Forty Only/-**

\* This is a computer generated invoice. No signature required.