



**TITLE : Management Systems Audit Report [Certification/Recertification/Surveillance (I/II)]**

DOC: MSC-F6.4-04

ISSUE: 12

DATE: Feb 2023

PAGE 1 OF 8

PREPARED BY: HEAD (MSCD)

APPROVED BY: DDG (MSC)

Date of Report : Signature of Team Leader / Lead Auditor

**Review of Audit Report**

**Propose Reviewer #:** It is proposed to get this report reviewed by \_\_\_\_\_, who is a qualified auditor for the Management System audited in this report.

# *Only in cases the report is not being reviewed by MSCO (R).*

MSCO ( )

Approval by DDG ( )

Concerned Officer through Controlling Officer

Review

by MSCO (R)/Any Other Officer:

| Sl. No. | Subject/Content  | Observation/Comment<br>(If required attach separate sheets) |
|---------|--|---|
| 1       | Whether all entries filled in the audit report form and all annexures attached   | Yes   |
| 2       | Whether technical area and CPA code correctly indicated  | Yes   |
| 3       | Audit scope adequately verified/covered during the audit (include comments on the evidences verified by the auditor(s) as indicated in the Observation sheets) | Yes   |
| 4       | Comment on the NCs/opportunity for improvements raised, if any   | No NC   |
| 5       | Justification for Exclusion (if any) of particular clause(s) of the Management System Standard   | Provided  |
| 6       | Reliability of Internal Audit  | Reported Reliable   |
| 7       | Effectiveness of Management Review   | Reported effective  |
| 8       | Was the audit plan communicated in advance and the date of audit plan agreement by Auditee.  | Yes   |
| 9       | Comment on the quality of Observation sheets filled by the Auditor (s)   | Satisfactory  |
| 10      | Any major changes observed during the audit which were not informed prior to conduct of audit and its effect on the certification                              | NIL   |
| 11      | Audit fees received or not   | NA  |
| 12      | Audit conclusion and recommendations of the audit team consistent with audit findings  | Recommended for grant of of QMS, EMS and OHSMS licence      |
| 13      | Timely submission of report  | Yes   |
| 14      | Any other aspect not covered above   | NIL   |

Auditing Organization

Auditee (Organization)

**Bureau of Indian Standards**



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|    |  |              |
|----|--|--------------|
| 15 | Conclusions of the review of audit report                              | Satisfactory |
| 16 | Performance valuation of auditors on their reporting filled up or not? | NA           |

Date:06/03/2024

Signature :  .....

Name : Alok Singh.....

Designation: MSCOW.....

Auditing Organization

Auditee (Organization)

*Disclaimer: Auditing is based on a sampling of the available information.*



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