

BUREAU OF INDIAN STANDARDS

Application/Licence Number : EMS GPCB Godra

Date : 07-10-2024

Time Scale calculation review : EMS		
S.NO.	Description	Number/Man days
1	Number of part time personnel converted to full time(8 h).	0
2	Number of personnel in simple functions .	6
3	Number of personnel partly concerned with certification scope	0
4	Effective number of personnel as per clause 6.3.1 & 6.3.2 ((3) + 25% of (2))	2
5	Number of personnel in first shift.	7
6	Number of personnel in other shifts.	0
7	Number of personnel in other shifts for mutually exclusive activities.	0
8	Total Number of effective personnel (1)+(4)+(5)+(6)+(7)	9
9	Category of risk	Medium complexity
10	Total time for audit(I + II Stage) as per table 6	3
11	Duration for stage I audit(clause 6.4.1)	1
12	Duration for stage II audit(80% of (10), minimum)	2.5
13	Duration for stage II audit after reduction/increase for complexity(tables 4 & 5)	2

Complexity factors for reducing time	
S.NO.	Description
1	Generic activity like service
2	Very small site(for example office complex only)
3	Already certified for other MS or product

Complexity factors for increasing time	
S.NO.	Description

Final II stage audit time proposed : 2 man days

For Surveillance : 1 man days

For Recertification : 2 man days

Reason for complexity assessment :

Remarks : Single site

Signature :

Auditor : ALOK SINGH

Note : In case of activities other than first shift, audit plan shall also include audit of these activities separately.

MSCO