

**BUREAU OF INDIAN STANDARDS**

**(Ministry of Consumer Affairs, Food &  
Public Distribution, Govt. of India)**

स्थापना विभाग

मानक भवन

9, बहादुरशाह जफर मार्ग

नई दिल्ली-110002

हमारा संदर्भ : स्था-III/06:01/2019-20/04

दिनांक : 01 जनवरी 2021

**कार्यालय ज्ञापन**

**Smt. Neelam Punhani, Section Officer** (Emp.No.053279) is informed that she has been selected for promotion to the post of Assistant Director (Administration & Finance) in the Level-10 in the Pay Matrix (Grade Pay of Rs.5400/- in PB-3/Rs.15600-39100).

2. As decided by the Competent Authority, she has been posted at **LPPD, BIS-HQ**. Her promotion will take effect from the date she assumes her duties of the post of Assistant Director (Administration & Finance) at LPPD, BIS-HQ. She may send her duty assumption report through her Departmental Head, to the undersigned.

3. She shall be on probation for a period of two years from the date of her promotion which may be extended by the Appointing Authority as permitted under the Rules and Regulations of Bureau. During the period of probation, she will be liable to be reverted to the post of Section Officer without any notice or any reason being assigned.

4. Since, she has got the benefit of pay fixation under grant of 3<sup>rd</sup> financial up-gradation under MACP Scheme in the Level-8 (PB-2/Grade Pay of Rs. 4800/-), therefore, she is not entitled for pay fixation consequent upon promotion, as per rules. However, the promotion is in the post carrying higher Level in the Pay Matrix, than what is available under MACPS, no pay fixation would be available and only difference of pay, if any, in the pay in the existing Level and the Higher Level, would be made available.

5. She will be required to serve anywhere in India.

6. As regards other terms and conditions of her service, she will be governed by the Rules and Regulations of the Bureau in force and as amended from time to time.

हस्ता/-

(संदीप मीना)

निदेशक (स्थापना)

Encl: As above

**Smt. Neelam Punhani,**  
**Emp. No. 053279,**  
**BIS Directorate General,**  
**New Delhi.**

Copy to; i) DG Section ii) DDGA Section iii) Finance Deptt. iv) DAC v) Head(LPPD)  
vi) Leave File [Concerned Deptt.] vii) Vigilance Deptt. viii) Computer updation

  
निदेशक (स्थापना)

o/c S.E.-III  
DD(A&F)  
lhash  
01/01/2021  
