

BUREAU OF INDIAN STANDARDS
**(Ministry of Consumer Affairs, Food &
Public Distribution, Govt. of India)**

स्थापना विभाग
मानक भवन
9, बहादुरशाह जफर मार्ग
नई दिल्ली-110002

हमारा संदर्भ : स्था -III/06:01/2019-20/04

दिनांक : 31 दिसम्बर 2020

कार्यालय ज्ञापन

Smt. Latha Raju, Private Secretary (Emp.No.053872) is informed that she has been selected for promotion to the post of Assistant Director (Administration & Finance) in the Level-10 in the Pay Matrix (Grade Pay of Rs.5400/- in PB-3/Rs.15600-39100), **w.e.f. 01.01.2021.**

2. As decided by the Competent Authority, she has been posted at **BIS Southern Regional Office (SRO), Chennai.** Her promotion will take effect from the date she assumes her duties of the post of Assistant Director (Administration & Finance) at SRO, Chennai. She may send her duty assumption report through her Departmental Head, to the undersigned.

3. She shall be on probation for a period of two years from the date of her promotion which may be extended by the Appointing Authority as permitted under the Rules and Regulations of Bureau. During the period of probation, she will be liable to reverted to the post of Private Secretary without any notice or any reason being assigned.

4. Since, she has got the benefit of pay fixation under grant of 3rd financial up-gradation under MACP Scheme in the Level-8 (PB-2/Grade Pay of Rs. 4800/-), therefore, she is not entitled for pay fixation consequent upon promotion, as per rules. However, the promotion is in the post carrying higher Level in the Pay Matrix, than what is available under MACPS, no pay fixation would be available and only difference of pay, if any, in the pay in the existing Level and the Higher Level, would be made available.

5. She will be required to serve anywhere in India.

6. As regards other terms and conditions of her service, she will be governed by the Rules and Regulations of the Bureau in force and as amended from time to time.

हस्ता/-
(संदीप मीना)
निदेशक (स्थापना)

Encl: As above

Smt. Latha Raju
Emp. No. 053872,
BIS Southern Regional Office,
Chennai.

Copy to : i) DDGS ii) DAC iii) DF iv) Personal File v) Vigilance Department
vi) Estt.-V vii) Leave File (Concerned Deptt) viii) DG Section


निदेशक (स्थापना)

स्थापना कार्यालय नं.
Estt.-III Divy. No.
दिनांक/Dated. 31/12/20

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DD (L&P)
31/12/20
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