

भारतीय मानक ब्यूरो
लेखा विभाग मुख्यालय

संदर्भ : लेखा / 5:1

दिनांक : 5 नवम्बर 2019

विषय : सरकारी ई मार्केट स्थल (जी ई एम) माल
अथवा सेवाएं प्राप्त करना तथा उनका भुगतान

परिपत्र संख्या बीआईएस/मुख्यालय/लेखा/परिपत्र (06)/2019 दिनांकित 5 नवम्बर 2019
आवश्यक कार्यवाही हेतु संलग्न है ।

हस्ता/-
(विनोद कुमार)
निदेशक(लेखा)

- सभी क्षेत्रीय कार्यालय/शाखा कार्यालय/एनआईटीएस/प्रयोगशालाओं /सामान्य सेवा विभाग/परियोजन प्रबन्ध एवं कार्य विभाग के प्रमुख

प्रतिलिपि

- आईटीएस: इंटरनेट के माध्यम से परिचालित करने के लिए

BUREAU OF INDIAN STANDARDS
(ACCOUNTS DEPARTMENT:HQ)

Ref: Accts/5:1

05 November 2019

Sub: Procurement of Goods or Services from Govt. e-market place(GeM) and payment thereof.

The Circular No. BIS/HQ/Accounts/Circular(06)/2019 dated 05.11.2019 on the subject is enclosed for necessary action.

sd/-
(Vinod Kumar)
Director (Accounts)

Circulated to Heads of ROs/BOs/Labs/NITS/GSD/PMW

Copy to: ITSD: for hosting on Intranet

BIS/HQ/Accounts/Circular(06)/2019

BUREAU OF INDIAN STANDARDS

(ACCOUNTS DEPARTMENT)

CIRCULAR

Sub: Procurement of Goods or Services from Govt. e-market place(GeM) and payment thereof.

1. Please refer Accounts Department Circular No. BIS/HQ/Accounts/Circular(14)/2017 dated 23.10.2017. In this circular, it was requested that the payments for the procurements made under GeM are required to be released within 10 days from the date of receipt of complete/correct invoices. A review of delayed and pending payments is also being taken at DoCA from time to time. Secretary DoCA in the review meeting held on 24.10.2019 has directed that pending payment on GeM pertaining to BIS must be cleared immediately.
2. In view of the above, Heads of ROs/BOs/Labs /NITS/GSD/PMW are requested to clear the pending bills immediately and ensure that the payment of bills for procurement through GeM may be released within 10 days of receipt of complete/correct invoices. A report of pending GeM payments may be sent to HQ on last working day of every month in the format already provided.
3. In addition to above, Heads of ROs/BOs/Labs /NITS are requested to open their GeM Pool Account as per the Office Memorandum No. F.13/4/2017-PPD(Pt) dated 14.08.2018 of Department of Expenditure, Ministry of Finance, Govt. of India.

sd/-

(Vinod Kumar)
Director (Accounts)

Ref : Accts/1:10
Date : 05-11-2019

Circulated through BIS Intranet to:

- **Heads of all ROs/BOs/CL/NITS**
- **All DD(A&F)/AD(A&F)/SO at ROs/BOs/CL/NITS**
- **Head:GSD**
- **Head:PMW**

