

Management System Certification Department

Our Ref: MSCD/6:1

04 Feb 2020

Sub: Auditor empanelment for management systems

It may be noted that vide note ref. dated 24 Oct 2019 [copy enclosed], officers who have been trained in various LA courses in management systems, conducted by BIS, had been advised to inform MSCD and also empanel themselves as auditors.

In spite of reminders, it is observed that many officers have failed to do so till date, which has been viewed seriously by the Competent Authority. The officers are advised once again to send information in the given format and complete the process of empanelment **latest by 28 Feb 2020**, failing which cost of such trainings undergone, would be recovered from them. Officers can empanel thru' Manakonline portal, where copies of certificates of the LA courses undergone by them and a copy of Aadhar card, are required to be uploaded, apart from filling up other details.

It may also be noted that suppression of any information on the above, if observed at a later date, will be viewed seriously.

Encl: as stated



(M V S D Prasada Rao)
DDG (MSCD)

Head (ITSD) – with a request to host the circular on BIS intranet

Management Systems Certification Department

Our Ref: MSCD/6:1

24 Oct 2019

Sub: Information regarding LA courses in management systems and auditor empanelment

Officers posted in various departments at Hqs / ROs / BOs / Labs / NITS may please indicate the details of the LA courses and transition courses in various management systems, conducted by BIS and undergone by them till date, in the following format:

Name of officer with Mobile Nos.	Designation	Discipline	Place of posting	Management systems	LA course [pl. tick the boxes, as applicable]	Transition course [pl. tick the boxes, as applicable]
				QMS		
				EMS		
				OHSMS		
				FSMS		
				HACCP		
				EnMS		
				SQMS		
				ISMS		
				SAMS		
				MDMS		
				RTSMS		
				RMC		
				ABMS		

The format, duly filled in, should be sent back to MSCD, latest by 31 Oct 2019 positively. Furthermore, officers who are yet to apply for empanelment in various management systems following LA courses undergone by them, are requested to do so latest by 15 Nov 2019.

It may also kindly be noted that suppression of any information on the above, if observed at a later date, or information not sent to MSCD by 31 Oct 2019 or empanelment not applied for by 15 Nov 2019, will be viewed seriously and will immediately be brought to the notice of the Competent Authority, for necessary action.

Sd/-
(U S P Yadav)
Head

DDG (MSCD & NITS)

Head (ITSD) – with a request to host the circular on BIS intranet