

उप महानिदेशक (प्रमाणन), सचिवालय

हमारा संदर्भ : डीडीजी(प्रमाणन)/38

17.09.2018

विषय: मानकऑनलाइन पोर्टल का उपयोग और शाखाओं द्वारा पोर्टल के डेटाबेस को अद्यतन करना ।  
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कृपया उपरोक्त विषय पर जारी किए गए संलग्न दिशानिर्देशों 2018 को देखें ।

(हस्ता/-)

(एमवीएसडी प्रसादा राव)

उप महानिदेशक (प्रमाणन)

प्रमुख (उप महानिदेशक) (हस्ता/-)

प्रतिलिपि : आई टी एस को बीआईएस इंटरनेट पर अपलोड करने के लिए

**DDG (Certification) Secretariat**

Our Ref: DDG(Cert)/38

17.09.2018

Subject: Usage of manakonline portal and updating of database of the portal by the branches - regd

Please find enclosed circular issued on above subject.

Sd/

(MVSD Prasada Rao)

DDG(Certification)

Copy to: ITS for hosting on Internet

## CERTIFICATION DEPARTMENT

Our Ref: DDG(Certification)/38

17.09.2018

**Subject:** Usage of manakonline portal and updating of database of the portal by the branches.

This has reference to review of manakonline portal by the undersigned. During the demonstration of the manakonline dashboard by ITSD, random and inappropriate data were observed.

The observations during the demonstration of dashboard are as follows:

1. It was observed in many cases, NCs are entered as "Please refer to the uploaded DV Report". In cases of Lot inspection reports, 'Brief Reports' are entered as " Offered lots were inspected, tested and accepted/Lot Accepted" etc. This leads to incomplete information in the portal. All Inspection reports, including Lot inspection reports to be completed in all respects.
2. In many cases, BOs are generating test requests without submitting the relevant Inspection Reports (either by saving as draft preliminary inspection reports or by selecting the 'type of sample' as 'others') and proceeding further by changing status from HOD's dashboard. This again leads to incorrect information in the portal and threatens the integrity of the database. BOs are directed to generate test request only after submitting the inspection reports.
3. The provision to change 'status' of any application/license or any bypass provision is made available to cater to exceptional (unpredictable) situations only. And whenever such a provision is utilized by any BO, appropriate remarks/reason/justification need to be entered and head BO to accord approval on the merits of such justifications. Simultaneously, they are requested to communicate the missing process flow to ITSD/CMD for incorporation in the portal

All BOs are requested to kindly note that once the CMMS is discontinued, the public data visible under 'Online information' on our BIS website ([www.bis.gov.in](http://www.bis.gov.in)), as well as the real time data being shared with various ministries and PMO will be generated from manakonline only. Therefore, all BOs are requested to update the database by **28<sup>th</sup> September 2018** and confirm the same to ITSD.

Circulated to- All ROs/BOs

  
17/09/18

M.V.S.D Prasada Rao

DDG (Certification)

Updates pending in manakonline - Count of cases Branch Wise

Branch	SOM	Deferment	Validity over	Receieved applications	Scrutiny pending	Query raised	Clarification submitted	Inpection Pending	Red form generated	Renewal request received	Blue form generated	Inclusion request received	Yellow form generated	ROM request received	ROP pending	TR uploaded
AHBO	11	62	185	0	6	7	4	8	7	181	69	55	18	7	53	251
BHBO	0	2	13	0	3	3	0	0	0	23	8	7	0	0	0	0
BNBO	20	38	53	0	15	18	1	14	1	47	174	90	79	5	7	0
BPBO	29	38	0	0	16	14	0	0	0	0	0	59	6	8	11	0
CHBO-I	14	39	0	1	19	4	7	4	2	0	0	40	4	0	17	0
CHBO-II	0	3	0	0	27	1	0	0	1	0	0	0	1	0	9	0
CNBO-I	0	1	0	6	3	2	3	1	0	0	0	0	9	0	0	0
CNBO-II	16	22	0	0	1	0	1	18	5	0	0	0	45	2	45	0
CTBO	6	11	0	0	0	0	1	0	0	0	0	0	1	0	11	0
DHBO	6	16	0	0	2	0	1	3	0	0	0	0	7	3	3	0
DLBO-I	26	19	0	0	9	3	0	0	0	0	0	0	4	3	0	0
DLBO-II	16	0	0	5	0	2	0	1	1	0	0	0	24	5	42	0
DPBO	0	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0
FRBO	15	0	0	2	9	2	0	9	0	0	0	0	5	1	23	0
GHBO	1	0	0	0	7	6	1	2	0	0	0	0	1	0	0	0
GZBO	16	0	0	20	29	4	1	6	2	0	0	0	11	2	30	0
HPBO	3	0	0	0	12	1	0	13	2	0	0	0	2	0	0	0
HRBO	20	0	0	30	91	3	3	2	2	0	0	0	5	1	0	0
HYBO	3	0	0	0	2	2	2	0	1	0	0	0	5	2	0	0
JDBO	0	0	0	0	0	0	0	9	0	0	0	0	0	0	0	0
JKBO	3	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0
JPBO	5	0	0	0	0	11	1	1	0	0	0	0	2	7	0	0
KKBO	3	0	0	0	0	1	0	2	0	0	0	0	4	0	0	0
KOBO	2	0	0	0	0	0	0	3	1	0	0	0	2	1	0	0
LKBO	8	0	0	0	0	2	1	2	0	0	0	0	2	2	0	0
MUBO-I	5	0	0	0	0	5	7	1	0	0	0	0	4	2	0	0
MUBO-II	2	0	0	0	0	1	9	0	0	0	0	0	2	5	0	0
NGBO	1	0	0	0	0	1	0	2	0	0	0	0	3	0	0	0
PNBO	2	0	0	0	0	1	0	0	0	0	0	0	4	0	0	0
PTBO	3	0	0	1	0	7	1	5	0	0	0	0	0	0	0	0
RJBO	11	0	0	0	0	7	1	1	0	0	0	0	0	11	0	0
RPBO	4	0	0	0	0	2	2	0	0	0	0	0	0	1	0	0
VZBO	0	0	0	0	0	2	0	1	0	0	0	0	0	1	0	0