

BUREAU OF INDIAN STANDARDS
(DDG (Administration) Secretariat)

Manak Bhavan
9, Bahadur Shah Zafar Marg
New Delhi - 110 002

Our Ref. DDGA/HFMS (020)

Dated: 03 Sep 2020

CIRCULAR

As decided by the Competent Authority it is hereby informed that the time limit for the initiation of Self- Assessment for filling of APAR be extended up to 07 Sep 2020 for all employees of the Bureau.

2. It is further informed that all employees must initiate and validate their APAR in the HFMS system latest by 07 Sep 2020. The APAR module shall be freezed for making any entry w.e.f 08 Sep 2020, for the period 2019-2020.

3. Deputy Director General (Administration) is authorized to allow to make any changes/deletion in APAR Part-I & Part-II before the final scoring/ assessing by the Reporting Officer.

4. It is also informed that Self Assessment of APAR for the year 2020-2021 shall be made operational and live from 09 Sep 2020 onward till further order.



(Roma Roy)

Deputy Director General (Administration)

Note : Circulated for information to all departments at HQs including CL, NITS, Noida and ROs/BOs through Intranet.