



Our Ref: SSD1/SNAP/Gen

January 2020

**Subject: Creation of Standardization Cells**

Dear *Shri Sanghi*,

As you are aware, Bureau of Indian Standard (BIS) is the National Standards Body of India involved in developing national standards on products, processes and services which are called as Indian Standards. These standards are formulated through various Sectional Committees comprising of stakeholders from government, academia, consumer organizations, industries etc.

2. Standards have been widely recognized as catalyst for technical development, industrial growth, the well-being of the society and more recently for convergence of new and emerging technologies. The Ministry of Commerce and Industry has developed the Indian National Strategy for Standardization (INSS) acknowledging the standards for goods and services critical to the establishment of a robust "Quality Ecosystem" in India.

3. BIS has developed around 20,000 Indian Standards of which around 10,000 relate to products and others to the test methods, code of practices, etc. There is, however, an increasing demand for new standards or revision in the existing standards due to the growth and diversification of economic activities within the country. The major development in the field of standardization is the BIS Act, 2016 bringing the service sector within the purview of standardization and identification of 12 champion service sectors for the development of standards, a list of which is enclosed as Annexure I.

4. In pursuance of the strategic considerations envisaged in INSS, BIS has brought out a "Standards National Action Plan (SNAP)", under which one of the actionable points is the creation of **Standardization Cells** in Ministries/ Departments/ Industry Associations. The Standardization Cell is envisaged to act as a channel of communication among the government, industry and BIS to facilitate the identification of new subjects and relevant experts for standardization in different sectors. The Cell will also facilitate the availability of timely inputs on standardization and enhance implementation of standards

5. State governments are the major stakeholders in both the development and implementation of standards as they have the responsibility of executing multifarious projects delivering services involving technical and professional expertise. The importance of State Governments in the standardization process assures greater significance because they are closer to the consumers and hence, in a better position to protect and promote consumer interests by ensuring the availability of products and services conforming to the Indian Standards. It is imperative, therefore, that all the State Government departments concerned with execution of technical projects and delivery of services have a core team of personnel fully conversant with the quality parameters laid down by the Indian Standards. This will enable the state governments to prevent the use of sub-standard products and processes in product implementation and will also enable them to articulate the felt needs for improvement in the existing standards.

6. I would like to request you, therefore, to direct state government departments to create a Standardization Cell with a senior officer, not below the rank of JS/Director in the department and officers/professionals from the Directorate, attached offices AND autonomous organizations under the administrative control of the department. To begin with, the Standardization Cell may be created in departments such as PWD, Irrigation, PHE, Urban Development, Consumer Affairs, Industry, Transport, Tourism, Health, Education and Information technology. However, state governments can cover as many departments as they deem necessary. The Heads of the Branch Offices of BIS, the list of which is enclosed as Annex II, have been directed to provide the necessary technical support to the state government departments, in this regard.

7. The departments may be requested to share a copy of the order regarding creation of Standardization Cells with the Heads of BIS Branch Offices concerned, so that they can organize one-day orientation programme for the officers/experts included in the Standardization Cells and the modalities and road-map for coordination between the two may be worked out. It is better if the Industry department is declared as the Nodal department for standardization and coordination with BIS.

8. It will be highly appreciated if the intimation regarding the creation of Standardization Cells in the state government departments may be shared latest by 28<sup>th</sup> February 2020.

With regards,

Yours sincerely,

  
(Pramod Kumar Tiwari)

To,

**Shri Chetan Bhusan Sanghi, IAS**  
**Chief Secretary,**  
**(Andaman and Nicobar)**  
**Secretariat, A&N Administration,**  
**Port Blair -744101**

**CHIEF SECRETARY OF STATES**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>State/UT</b>	<b>Address</b>	<b>E-mail</b>	<b>Contact No.</b>
1.	Smt. Nilam Sawhney, IAS	Chief Secretary	Andhra Pradesh	1st Block, 1st Floor, Interim Government Complex, A.P Secretariat Office, Velagapudi - 522238	cs@ap.gov.in	0863-2441025
2.	Shri Naresh Kumar, IAS	Chief Secretary	Arunachal Pradesh	Government of Arunachal Pradesh, Civil Secretariat, Itanagar – 791111	cs-arunachal@nic.in	+91 9402275048
3.	Shri Kumar Sanjay Krishna, IAS	Chief Secretary	Assam	Block – C, 3 <sup>rd</sup> floor, Assam Sachivalaya, Dispur 781006, Guwahati	cs-assam@nic.in	+91 361 2261403 +91 361 2261120
4.	Shri Deepak Kumar, IAS	Chief Secretary	Bihar	Government of Bihar Main Secretariat, Patna – 800015	cs-bihar@nic.in	+91 612 2215804 +91 612 2215085
5.	Shri R. P. Mandal, IAS	Chief Secretary	Chhattisgarh	Government of Chhattisgarh Mahanadi Bhawan, Mantralaya Naya Raipur – 492002 (Atal Nagar)	csoffice.cg@gov.in	+91 771 2221207
6.	Shri Parimal Rai, IAS	Chief Secretary	Goa	Government of Goa Secretariat, Porvrom, Bardez, Goa – 403521	cs-go@nic.in	+91 832 2419402 +91 832 2419401
7.	Shri Anil Mukim, IAS	Chief Secretary	Gujarat	1st Block, 5th Floor, Sachivalaya, Gandhinagar 382010	chiefsecretary@gujarat.gov.in	+91 79 23250303
8.	Ms. Keshni Anand Arora, IAS	Chief Secretary	Haryana	Government of Haryana 4th Floor, Haryana Civil Secretariat Sector-1, Chandigarh – 160019	cs@hry.nic.in	+91 172 2740118
9.	Shri Anil Khachi, IAS	Chief Secretary	Himachal Pradesh	Government of Himachal Pradesh H P Secretariat, Shimla - 171002	cs-hp@nic.in	+91 177 2621022 +91 177 2880714 9818872273
10.	Dr. Devendra Kumar Tiwari, IAS	Chief Secretary	Jharkhand	1st Floor, Project, Building, Dhurwa, Ranchi- 834004	cs-jharkhand@nic.in	+91 651 2400240 +91 651 2400250

11.	Shri TM Vijay Bhaskar, IAS	Chief Secretary	Karnataka	Room No. 320, 3rd floor, Vidhanasoudha, Bangalore- 560001	cs@karnataka.gov.in	+91 80 22252442 +91 80 22092476
12.	Shri Tom Jose, IAS	Chief Secretary	Kerala	Main Block, Secretariat, Thiruvananthapuram – 695001	chiefsecy@kerala.gov. in	+91 471 2333147 +91 471 2327376
13.	Shri Sudhi Ranjan Mohanty, IAS	Chief Secretary	Madhya Pradesh	Government of Madhya Pradesh MP Mantralaya, Vallabh Bhavan Bhopal – 462004	cs@mp.nic.in	+91 755 2441848
14.	Shri Ajoy Mehta, IAS	Chief Secretary	Maharashtra	6th Floor, Main Building, Mantralaya, Mumbai – 400032	cs@maharashtra.gov.i n	+91 22 22025042 +91 22 22028762
15.	Dr. J. Suresh Babu, IAS	Chief Secretary	Manipur	Office of the Chief Secretary, Manipur, South Block, Manipur Secretariat Imphal West, Manipur-795001	cs-manipur@nic.in	+91 385 2451144
16.	Shri M. S. Rao, IAS	Chief Secretary/Chief Vigilance Officer	Meghalaya	Government of Meghalaya, Main Secretariat Building, Room No 321, Shillong 793001	cso-meg@nic.in	+91 364 2224801 +91 364 222250
17.	Shri Lalnunmawia Chuaungo, IAS	Chief Secretary	Mizoram	Government of Mizoram New Secretariat Complex, Aizwal – 796001	cs- miz@rediffmail.com	+91 389 2322411 +91 389 2322429
18.	Shri Temjen Toy, IAS	Chief Secretary & Finance Commissioner	Nagaland	Government of Nagaland, Kohima – 797001	csngl@nic.in	+91 370 2270082 +91 370 2270076
19.	Shri Asit Tripathy, IAS	Chief Secretary	Odisha	Lok Seva Bhawan, Bhubaneswar- 751001 Distt Khurda	csori@nic.in	+91 674 2536700 +91 674 2534300 91-674- 2392870,2323074
20.	Dr. Karan Avtar Singh, IAS	Chief Secretary	Punjab	Punjab Civil Secretariat, Sec-1, Punjab, Chandigarh - 160001	cs@punjabmail.gov.in	+91 172 2740860
21.	Shri Devendra Bhushan Gupta, IAS	Chief Secretary	Rajasthan	Rajasthan Secretariat, C-Scheme, Jaipur - 302005	csraj@rajasthan.gov.in	+91 172 2740156
22.	Shri S.C. Gupta, IAS	Chief Secretary	Sikkim	Tashiling, Secretariat, Bhanupath,	cs-skm@.nic.in	+91 3592 202315

				Gangtok, Sikkim - 734001		
23.	Shri. K. Shanmugam	Chief Secretary	Tamil Nadu	Tamil Nadu Secretariat, Fort St. George, Chennai - 600009	cs@tn.gov.in	+91 44 25671555
24.	Shri Somesh Kumar, IAS	Hon'ble Chief Secretary	Telangana	Telangana Secretariat, B-Block 9th Floor, Burgula Rama Krishna Rao Bhavan, Hill Fort, Adarsh Nagar, Hyderabad - 500063	cs@telangana.gov.in	+91 40 23452620 +91 40 23455340
25.	Shri Manoj Kumar, IAS	Chief Secretary	Tripura	Government of Tripura, New Secretariat Complex, PO:Secretariat-799010, Agartala, West Tripura.	cs-tripura@nic.in, cstripura@gmail.com	+91 381 2413200 +91 381 2414392 +91 381 2351122 +91 381 2351144
26.	Shri Rajendra Kumar Tiwari, IAS	Chief Secretary	Uttar Pradesh	101, Lok Bhawan, U.P. Civil Secretariat, Vidhan Sabha Marg Lucknow - 226001	csup@nic.in	+91 522 2238212 +91 522 2221599
27.	Shri Utpal Kumar Singh, IAS	Chief Secretary	Uttarakhand	Secretariat 4, Subhash Road, Dehradun - 248001	chiefsecyuk@gmail.com	+91 135 2712100 +91 135 2712200
28.	Shri Rajiva Sinha, IAS	Chief Secretary	West Bengal	325, Sarat Chatterjee Road, Shibpur, Howrah-711102	cs-westbengal@nic.in	+91 33 22145858
<b>Union Territories of India</b>						
29.	Shri Chetan Bhusan Sanghi, IAS	Chief Secretary	Andaman and Nicobar	Secretariat, A&N Administration, Port Blair -744101	cs-andaman@nic.in	+91 3192 233110
30.	Shri Arun Kumar Gupta, IAS	Principal Secretary Home	Chandigarh	4th Floor, UT Secretariat, Sector 9, Chandigarh	hs-chd@nic.in	+91 172 2740008
31.	Shri Praful Patel	Administrator	Dadra and Nagar Haveli AND Daman and Diu	Secretariat, Moti, Daman - 396220	<a href="mailto:administrator-dd@gov.in">administrator-dd@gov.in</a>	0260 - 2230700
32.	Shri Vijay Kumar Dev, IAS	Chief Secretary	Delhi	Delhi Secretariat, IP Estate, New Delhi - 110002	csdelhi@nic.in	+91 11 23392100
33.	Shri B. V. R. Subrahmanyam, IAS	Chief Secretary	Jammu And Kashmir	R. No. 2/7, 2nd, Floor Main Building, Civil Secretariat, Jammu – 180001	cs-jandk@nic.in	+91 191 2546773

34.	Shri Radha Krishna Mathur, IAS	Lieutenant Governor	Ladakh	Raj Bhawan, Leh-Ladakh - 194104	<a href="mailto:advisor-ig-ladakh@gov.in">advisor-ig-ladakh@gov.in</a>	9419178644
35.	Shri Dineshwar Sharma, IPS	Administrator	Lakshadweep	Secretariat Building, Kavaratti, Lakshadweep – 682555	lk-admin@nic.in	04896-262255 (FAX - 04896233720
36.	Shri Ashwani Kumar, IAS	Chief Secretary	Puducherry	Chief Secretariat, Beach Road, Puducherry - 605001	cs.pon@nic.in	+91 413 2334145 , 2335512