



BUREAU OF INDIAN STANDARDS

Minutes

Name of the Committee	Number of meeting	Date	Day	Time	Venue
Transport Services Sectional Committee (SSD 01)	Twelfth Meeting	27 May 2024	Monday	11:00 AM	Hybrid Meeting

Participants: The list of participants who attended the meeting is given in **Annex-A**.

Chairperson: Prof. Geetam Tiwari, Chair Professor, IIT Delhi

Member Secretary: Shri Shivam Soni, Scientist-C, BIS

Item 0 WELCOME

0.1 Opening remarks by Member Secretary.

At the outset, the Member Secretary welcomed the Chairperson and members present in the twelfth meeting of Transport Services Sectional Committee, SSD 01 and briefed about the discussion points of the agenda and draft documents under development. After that, the Member Secretary requested the chairperson to give the opening remarks.

0.2 Opening remarks by the Chairperson.

Prof Geetam Tiwari, Chairperson, welcomed the members for the twelfth meeting of Transport Services Sectional Committee, SSD 01. In her opening remarks, she appreciated the members for their contributions in the standardization work of BIS. She then requested the member secretary to proceed with the agenda items.

Item 1 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

1.1 As there were no comments, the minutes of the 11th meeting of Transport Services Sectional Committee, SSD 01, which was held on 23 February 2024, were formally confirmed by the committee.

Item 2 BIS NEW PROCESS REFORMS IN STANDARDS FORMULATION

The committee noted the Item 2 of the agenda.

Item 3 SCOPE AND COMPOSITION OF SECTIONAL COMMITTEE SSD 01

3.1 The committee agreed to modify the scope of the committee as decided by the SSDC in the meeting held on 09 May 2024. The modified scope is given below:

‘Standardization in the field of Transport services by road, sea, inland waterways, pipeline, air and rail including security, safety of passengers and goods and other related services’

3.2 The committee noted the present composition of Transport Services Sectional Committee SSD 01, its panels, working groups and subcommittee, as per the information given in Item 3 of the agenda. The following decisions were made in the meeting:

- a) The committee agreed to include the following members/organizations in the sectional committee, SSD 01:
 - i) Express Industry Council of India, Mumbai
 - ii) Dr S. Gangopadyay (In Personal Capacity)
 - iii) Shri Vasudevan Rajagopalan, DHL
 - iv) Dr. Sandeep Gandhi, S G Architects
- b) The committee decided to place panels SSD01/P-2, SSD01/P-3, and SSD01/P-4 in a dormant state for the time being. These panels will be revived based on the need for the formulation of standards in the respective areas.

Item 4 DRAFT STANDARD FOR FINALIZATION

The committee finalized the draft document on ‘Contactless Delivery Services – Guidelines’ for publication as an Indian Standard.

Item 5 DRAFT DOCUMENT FOR APPROVAL FOR WIDE CIRCULATION

The committee decided to recirculate the document on "Road-Based Public Bus Transport Services – Guidelines" as P-draft among the sectional committee members for their comments and inputs for a period of 15 days.

Item 6 PROGRAMME WORK OF SSD 01

6.1 Standards Published

The committee noted standards published under Transport Services, as information given in Item 6.1 of the agenda.

6.2 Draft under Preparation

Subject	Panel/Working Group	Last meeting Action/Decisions	Decision in the 12 th Meeting
Closed body Cargo Transportation	SSD 01/WG02	Dr. Aditya Gupta has shared the modified draft on 'Closed Body Cargo Transportation' after incorporating all the comments. The draft document attached as Annex-E.	The Committee noted the information given under the Agenda Item.

		<p><i>The document would be finalized for P-draft in the upcoming meetings of Working Group WG02.</i></p> <p><i>The committee may Note.</i></p>	
Packers and Movers Services (SNAP)	SSD 01/WG03	<p>The subject has been finalized for Research Project as per the R&D guidelines of BIS.</p> <p><i>The committee may Note.</i></p>	The Committee noted the information given under the Agenda Item.
Non-Motorized Transport Services	SSD 01/WG09	<p>The framework on 'Non-motorized Transport' prepared by Dr Sandeep Gandhi was shared with the working group members on 14 Feb 2024 for comments attached as Annex-F. Mr. Sandeep Gandhi informed that IRC is working on a similar document that may result in overlap of the contents.</p> <p><i>The committee may discuss further action.</i></p>	Dr. Sandeep Gandhi has informed that he will again share the revised draft on 'Non-motorized Transport Services' and will conduct the working group meeting next week to finalize the draft.
Courier Services including documents and parcels	-	<p>BIS identified stakeholders in the area of courier services and sent official letters to service providers to participate in this working group.</p> <p>At present, only the following two member organizations have shown their interest in the working group on Courier Services.</p> <p>i) Shri Vasudevan Rajagopalan from DHL ii) Shri Vijay Kumar from EICI</p> <p><i>The committee may suggest more experts to include in the working group.</i></p>	The Committee noted the information given under the Agenda Item.
E-commerce Urban Transport Services*	-	This subject will be taken up later for standardization	
Hub and Spokes Transport Services*	-	This subject will be taken up later for standardization.	
Containerized Cargo Transportation	SSD 01/WG04	This subject will be taken up later for standardization.	

Item 7 R&D PROJECTS FOR ESTABLISHMENT OF NEW INDIAN STANDARDS

7.1 The committee noted the Item 7 of the agenda.

Item 8 NEW SUBJECT FOR STANDARDIZATION

8.1 The committee examined the following subjects, which are at the DIS stage under ISO/TC 315, and approved them for wide circulation for 60 days to obtain comments/inputs from other stakeholders/public.

S. No.	Title
1.	ISO 31511 - Requirements for contactless delivery services in cold chain logistics
2.	ISO 31512 - Cold chain logistics services in B to B sector — Requirements for low temperature storage services and low temperature transport services

Item 9 INTERNATIONAL ACTIVITIES

9.1 The committee noted the Item 9 of the agenda.

Item 10 BIS ACTIVITIES ON SOCIAL MEDIA

The committee noted Item 10 of the agenda.

Item 11 DATE AND PLACE OF NEXT MEETING

The committee agreed to plan the upcoming meeting of SSD 01 as per the following quarterly meeting calendar:

Sectional Committee	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Transport Services Sectional Committee, SSD 01	27 May 2024	20 August 2024	14 November 2024	27 February 2025

Item 12 ANY OTHER BUSINESS

As there was no any other business to be discussed in the meeting, the meeting ended with a vote of thanks to the chairperson and the members.

Annex-A

Attendance for the 12th Meeting of Transport Services Sectional Committee, SSD 01

Sl. No	Name of the Organization	Representatives
1	Indian Institute of Technology Delhi, New Delhi	Prof. Geetam Tiwari (Chairperson)
2	Associated Chambers of Commerce and Industry of India, New Delhi	Shri Kaushal Lal Gupta Shri Anil Singh Shri K V Praveen
3	Association of State Road Transport Undertakings, New Delhi	Shri R R K Kishore
4	Bus and Car Operators Confederation of India, Chennai	Shri Vijay Shankar
5	Carrier Transicold India, Mumbai	Shri Akash Roy Shri Abhinav Jain
6	Express Industry Council of India, Mumbai	Shri Nikhil Saini
7	Federation of Freight Forwarders' Associations in India, Mumbai	Shri Shankar Shinde Shri Dushyant Mulani Shri Sagar
8	HumanQind Design Foundation, New Delhi	Ms. Ruchi Varma
9	Hindustan Unilever Limited, Mumbai	Shri Sanjay Harlaka
10	Indian Institute of Management, Bengaluru	Dr Aditya Gupta
11	National Institute of Industrial Engineering, Mumbai	Prof. Rakesh Raut
12	Prasanna Purple Mobility Solutions Private Limited, Pune	Shri H N Patil
13	Seconded European Standardization Expert for India, New Delhi	Shri Nitin Sharma
14	S G Architects, Delhi	Dr. Sandeep Gandhi
15	The Chartered Institute of Logistics and Transport India, New Delhi	Dr. Veni Mathur
16	Central Road Research Institute (CRRI)	Dr Errampalli Madhu (<i>REGRET</i>)
17	XLRI Jamshedpur	Dr Vijayraghvan (<i>REGRET</i>)
18	Indian Institute of Packaging, IIP	Mr Subodh (<i>REGRET</i>)
BIS DIRECTORATE		
19	BIS	Shri Shivam Soni (Member Secretary)