

(PREVIEW)

Indian Standard

INFORMATION AND DOCUMENTATION BIBLIOGRAPHIC REFERENCES PART 1 CONTENT, FORM AND STRUCTURE

1. Scope and field of application

This International Standard specifies the elements to be included in bibliographic references to published monographs and serials, to chapters, articles, etc. in such publications and to patent documents. It sets out a prescribed order for the elements of the reference and establishes conventions for the transcription and presentation of information derived from the source publication.

This International Standard is intended for use by authors and editors in the compilation of references for inclusion in a bibliography, and in the formulation of citations within the text corresponding to the entries in that bibliography. It does not apply to full bibliographic descriptions as required by librarians, descriptive and analytical bibliographers, indexers, etc.

This International Standard covers references to published material in both print and non-print form. It does not, however, apply to references to manuscripts or other unpublished material.

2 References

- ISO 4, *Documentation – Rules for the abbreviation of title words and titles of publications.*
- ISO 9, *Documentation – Transliteration of Slavic Cyrillic characters into Latin characters.*
- ISO 233, *Documentation – Transliteration of Arabic characters into Latin characters.*
- ISO 259, *Documentation – Transliteration of Hebrew characters into Latin characters.*
- ISO 832, *Documentation – Bibliographic references – Abbreviations of typical words .*
- ISO 843/R, *Documentation – Transliteration of Greek characters into Latin characters.*
- ISO 2014, *Writing of calendar dates in all-numeric form.*
- ISO 2100, *Documentation – International standard book numbering (ISBN).*
- ISO 3166, *Codes for the representation of names of countries.*
- ISO 3297, *Documentation – International standard serial numbering (ISSN).*
- ISO 5123, *Documentation – Headers for microfiche of monographs and serials.*
- ISO 5127, *Documentation and information – Vocabulary*
- ISO 7098, *Documentation – Romanization of Chinese*

World Intellectual Property Organization. *Patent information and documentation handbook*. Geneva: World Intellectual Property Organization , 1981-1983.