

**भारतीय मानक ब्यूरो**  
(वित्त विभाग)

सन्दर्भ: वित्त/डी एफ/7:113

01.01.2024

**विषय : बी.आई.एस/डी.जी.ओ(483)/2023 दिनांक 18.04.2023 -  
शक्तियों के प्रत्यायोजन में संशोधन संख्या 2**

महानिदेशक, भारतीय मानक ब्यूरो ने तत्काल प्रभाव से बी.आई.एस/डी.जी.ओ(483)/2023 दिनांक 18.04.2023 में दी गई शक्तियों के प्रत्यायोजन में निम्नलिखित संशोधन को मंजूरी दी है :

**प्रत्यायोजन क्रमांक संख्या : A – 1.13(a), 1.21, 1.46(b), 1.47, 1.48 (a)  
and 1.48(b)**

संशोधन प्रत्यायोजन सलंग्न है ।

**हस्ताक्षरित/-**  
(गुरप्रीत सिंह)  
निदेशक (वित्त)

परिचालित सेवा में भा मा ब्यूरो इंटरनेट के माध्यम से :

- सभी क्षेत्रीय कार्यालय/शाखा कार्यालय/केंद्रीय प्रयोगशाला के प्रमुख/एन.आई.टी.एस/ सभी प्रयोगशालाओं के प्रमुख
- मुख्यालय के सभी विभागों के प्रमुख
- भा मा ब्यूरो के सभी अधिकारी एंवम कर्मचारी

सूचना और प्रौद्योगिकी विभाग भारतीय मानक ब्यूरो के इंटरनेट पर रखने के लिए

**BUREAU OF INDIAN STANDARDS**  
**(FINANCE DEPARTMENT)**

Our Ref: FIN/DF/7:113

01.01.2024

**Subject: Amendment No. 2 to the Delegation of Powers  
given in BIS/DGO(483)/2023 dated 18.04.2023**

DG:BIS has approved the Amendment to the Delegation of Powers given in the BIS/DGO(483) dated 18.04.2023 in respect of the below mentioned Budget Head with immediate effect:

**Sl. No. of Delegation : A – 1.13(a), 1.21,1.46(b), 1.47, 1.48 (a)  
and 1.48(b)**

The Amendment to the delegation is attached.

sd/-  
**(Gurpreet Singh)**  
**Director (Finance)**

Circulated through Intranet to:

- Heads of ROs/BOs/NITS/Labs
- Heads of all Departments at HQ, BIS
- All Officials of BIS

Copy to: ITSD for placing on BIS INTRANET

**A. IN THE SCHEDULE TO THE BIS (POWERS & DUTIES OF DIRECTOR GENERAL) REGULATIONS, 2018.**

Sl. No. of Schedule of Regulations	S.No.	Budgeted Head of Expenditure	Authority to whom Power for Administrative and Financial Approval is delegated	Extent of Delegation	Conditions under which Powers to be exercised
(1)	(2)	(3)	(4)	(5)	(6)
<b>1. To sanction recurring expenditure</b>					
		<b>BUDGET ACCOUNTS HEADS RELATING TO COMMON ACTIVITIES - DELEGATION THEREIN</b>			
	<b>1.13</b>	a) Conferences/ Seminars/ Workshop etc	DDG(Standards)/ DDG(Hallmarking)/DDG(PRT)	Upto Rs. 10.00 lakh on each occasion	
			CVO/DDGA/DDGRs/ DDG(Labs)	Upto Rs. 7.50 lakh on each occasion	
			<b>Heads of BOs/Head (NITS)/Head (Labs)</b>	<b>Upto Rs. 5.00 lakh each occasion</b>	
			Departments Heads at HQ	Upto Rs. 1.00 lakh each occasion	
	<b>1.21</b>	Repair & Maintenance: Furniture & Office Equipments	DDGA/ DDGRs/ DDG(PRT)	Upto Rs. 2.00 lakh on each occasion	
			<b>Heads of BOs/NITS/Head (GSD)/OIC (Maintenance Cell) at HQ</b>	<b>Upto Rs. 1.00 lakh on each occasion</b>	
			Heads of Labs	Upto Rs. 5.00 lakh each occasion	

Sl. No. of Schedule of Regulations	S.No.	Budgeted Head of Expenditure	Authority to whom Power for Administrative and Financial Approval is delegated	Extent of Delegation	Conditions under which Powers to be exercised
(1)	(2)	(3)	(4)	(5)	(6)
<b>1. To sanction recurring expenditure</b>					
	1.46	(b) Statutory Dues	DDGRs/DDG(Labs)/DDG(PRT)/ Head of BOs/ Head of NITS/ Head of Labs/Head(GSD)/OIC <b>(Maintenance Cell) at HQ</b>	<b>Full Powers</b>	
	1.47	Electricity & Water Charges	DDGRs/DDG(Labs)/DDG(PRT)/Head of BOs/ Head of NITS/ Head of Labs/Head(GSD)/OIC <b>(Maintenance Cell) at HQ</b>	<b>Full Powers</b>	As per guidelines approved by DG and circulated by DDG(PMWD). These guidelines may <i>inter alia</i> include sanction load, guidelines for use of electricity, use of ACs/Heaters Solar energy, Rain Harvesting, concessions on bills etc

Sl. No. of Schedule of Regulations	S.No.	Budgeted Head of Expenditure	Authority to whom Power for Administrative and Financial Approval is delegated	Extent of Delegation	Conditions under which Powers to be exercised
(1)	(2)	(3)	(4)	(5)	(6)
<b>1. To sanction recurring expenditure</b>					
	1.48	a) Rep & Maintenance: Building	Activity Head of PMWD  DDG(Labs)	Upto Rs. 25.00 lakh on each occasion  UptoRs.20.00 lakhs on each occasion	
			DDGA/DDGRs/DDG(PRT)/Head: PMWD/Head (Labs)	Upto Rs. 10.00 lakh on each occasion	
			Head of BOs/Head of NITS/ Head (GSD)/OIC (Maintenance Cell) at HQ	<b>Upto Rs. 5.00 lakh on each occasion</b>	
		b) Repair & Maintenance Building-Annual Maintenance Contract	Activity-incharge of PMWD/Head (Labs)  DDG(Labs)	Upto Rs. 10.00 lakh on each occasion  Upto Rs. 20.00 lakhs on each occasion	
			DDGRs/DDG(PRT)/Head:PMWD/Head (GSD)/ OIC (Maintenance Cell) at HQ	<b>Upto Rs. 5.00 lakh on each occasion</b>	
			Head of BOs/ Head of NITS	Upto Rs. 2.50 lakh on each occasion	