

भारतीय मानक ब्यूरो
(केन्द्रीय मुहर विभाग - I)

हमारा सन्दर्भ: सीएमडी-I/2:12:3

17 अप्रैल 2020

विषय: अनुरूपता निर्धारण स्कीम - I (IS) के अंतर्गत स्व-घोषित उत्पादन विवरण आधार पर लाइसेंस नवीनीकरण करने के अस्थायी उपाय।

उपर्युक्त विषय पर सक्षम प्राधिकारी द्वारा अनुमोदित परिपत्र सभी संबंधित पक्षों के कार्यान्वयन के लिए सलंग्न है।

(मोहित जनोहिया)
वैज्ञ-सी/सीएमडी-I

प्रमुख, सीएमडी-I

वैज्ञ-जी' एवं उपमहानिदेशक (प्रमाणन)

Bureau of Indian Standards
(Central Marks Department - I)

Our Ref: CMD-I/2:12:3

17 April 2020

Subject: Temporary measures for Renewal of Licence (RoL) on self-declared production statement basis under conformity assessment Scheme - I (IS) - reg.

The circular on the above subject as approved by the Competent Authority is attached herewith for implementation by all concerned.

(Mohit Janoiya)
Sc.C/CMD-I

Head, CMD-I

Sc.G & DDG (Certification)

परिचालित/circulated to:

सभी क्षेत्रीय कार्यालयों/ शाखा कार्यालयों
All ROs/BOs

सभी उपमहानिदेशक (क्षेत्रीय)
All DDGRs

अन्य सभी संबंधित पक्ष
All other concerned

प्रमुख, आई०टी०एस० विभाग - बी आई एस इंटरनेट पर डालने हेतु।

Head, ITSD - with request to host on BIS Intranet

Bureau of Indian Standards
(Central Marks Department - I)

Our Ref: CMD-I/2:12:3

17 April 2020

Subject: Temporary measures for Renewal of Licence (RoL) on self-declared production statement basis under conformity assessment Scheme - I (ISI) - reg.

- 1) Bureau of Indian Standards (BIS) is operating product certification scheme to grant licence for use of Standard Mark (ISI) as per Scheme - I of BIS (Conformity Assessment) Regulations, 2018.
- 2) Under Scheme – I, Licence may be considered for renewal for a period of minimum one year and upto five years on the request of the licensee, depending upon whether the application fee, licence fee, advance minimum marking fee and dues, if any, has been paid for requested duration along with the renewal application. The application for RoL shall be made in Form – XII annexed to this Scheme – I which stipulates submission of production statement duly authenticated by CEO/authorised signatory of the licensee.
- 3) Scheme – I of BIS (Conformity Assessment) Regulations, 2018 permits RoL on the basis of production statement duly authenticated by CEO/authorised signatory of the licensee. As an additional verification/validation measure, the guidelines for RoL Ref: CMD-I/2:12:3 dated 29 October 2018 specifies due authentication on letter head of the chartered accountant/cost accountant (CA).
- 4) Due to prevalent extraordinary situation of lockdown declared by the Central Government to contain the spread of COVID-19 and issues as highlighted during RO/BO meeting dated 15 April 2020, offices of the CA firms are closed and licensee desirous of applying for renewal are unable to do so due to unavailability of means to submit CA authenticated production statement.
- 5) In view of the current situation prevailing in the country due to lockdown and the issues brought out above, following temporary measures are issued in the Guidelines for Renewal of Licence:
 - i) Applications for renewal of licence may be processed on the basis of submission of production statement duly authenticated by CEO/authorised signatory of the licensee subject to compliance with all other provisions of Regulations and Guidelines.

Provided the licensee submits an undertaking as per *Annexure – I* to submit the CA authenticated production statement within 30 days of lifting of the lockdown failing which their licence may be put under suspension.

- ii) Such relaxation shall be available during the period of this lockdown only.
 - iii) Head BOs shall maintain log of all such cases for ensuring compliance after lifting of the lockdown.
 - iv) DDGRs shall ensure close monitoring of all such cases in their regions.
- 6) This issues with the approval of the Competent Authority.

(Mohit Janoiya)
Sc.C/CMD-I

Head, CMD-I

Sc.G & DDG (Certification)

Circulated to:

All ROs/BOs

All DDGRs

Head, ITSD

All other concerned

Annexure - I

(Undertaking by licensee for renewal of licence without CA authentication)

{To be submitted on firm's letterhead by CEO/Authorized Signatory to concerned Head of the
Branch office}

To,

The Head (Branch Office),
Bureau of Indian Standards.

Dear Madam/Sir,

1. I/we, carrying on business at
..... (Full factory and office address) apply for renewal of Licence No. CM/L - granted by the Bureau under Bureau of Indian Standards Act, 2016, and the rules and regulations framed thereunder, as amended from time to time, for a further period from..... to, the conditions being the same as stipulated in the aforesaid licence and amended from time to time.

2. Due to the lockdown declared by the Government authorities, various operational issues are faced by us in submission of production statement duly authenticated by the chartered accountant/cost accountant (CA). We request you to kindly process our case for renewal of BIS licence based on duly authenticated by CEO/authorised signatory production statement.

3. I/We assure that after lifting of the lockdown, production statement duly authenticated by the chartered accountant/cost accountant (CA) shall be submitted to BIS within 30 days failing which our licence shall be liable to be put under suspension.

Date:
(Name)
(Designation)
(Seal)