

**भारतीय मानक ब्यूरो**  
**उपमहानिदेशक (प्रमाणन) सचिवालय**

हमारा संदर्भ: डीडीजी(प्रमाणन)/38

19 01 2018

**विषय:** मीटिंग नोटिस - आरओ/बीओ मीटिंग दिनांक 24 जनवरी 2018, बुधवार - हेतु ।

1. यह ऊपर दिए गए विषय के संदर्भ में है ।
2. उपरोक्त नोटिस संलग्न है । सभी आरओ/बीओ एवं संबंधित विभाग अनुपालन सुनिश्चित करें।

एम॰वी॰एस॰डी॰ प्रसादा राव  
उपमहानिदेशक(प्रमाणन)

**प्रमुख - सभी क्षेत्रीय कार्यालय, शाखा कार्यालय एवं संबंधित विभाग**

प्रतिलिपि: महानिदेशक सचिवालय - कृप्या महानिदेशक महोदया सूचना हेतु

अपरमहानिदेशक

उपमहानिदेशक(पी॰पी॰सी॰)

उपमहानिदेशक(एम॰एस॰सी॰डी॰)

उपमहानिदेशक(केड)

प्रमुख(हॉलमार्किंग)

प्रमुख(आई॰टी॰एस॰)

**BUREAU OF INDIAN STANDARDS**  
**DDG (Certification) Secretariat**

Our Ref: DDG(CERT)/38

19 01 2018

**Subject: Meeting Notice - ROs-BOs meeting on Wednesday, 24 January 2018 – reg.**

1. This has reference to the subject stated above.
2. The above notice is enclosed. All ROs/BOs & concerned departments to ensure compliance.

(M.V.S.D. Prasada Rao)  
DDG(Certification)

**Heads of all ROs, BOs & Concerned Departments**

**Copy to: DG Secretariat – for kind information of DG**

**ADG**

**DDG(PP&C)**

**DDG(MSCD)**

**DDG(CAD)**

**Head(Hallmarking)**

**Head(ITSD)**

**BUREAU OF INDIAN STANDARDS**  
**DDG (Certification) Secretariat**

**Our Ref: DDG(CERT)/38**

**19 Jan 2018**

**Sub: Meeting Notice - ROs-BOs meeting on Wednesday, 24 January 2018 – reg.**

It has been decided by the competent authority to hold the next ROs-BOs meeting on **24 January 2018 from 1000 hrs to 1700 hrs** through **video conference**.

The achievements of ROs-BOs for the targets assigned for 2017-18 will be reviewed during the meeting with special emphasis on the action plan submitted on Certification Marks Activity by BOs during last RO-BO meeting held on 11-12 December 2017 at NITS.

Further, All DDGRs and BO Heads are requested to take all necessary steps in coordination with ITSD, for proper video conferencing/audio visual equipment, for conducting the meeting effectively.

**(M.V.S.D. Prasada Rao)**  
**DDG(Certification)**

**Heads of all ROs, BOs & Concerned Departments**  
**Copy to: DG Secretariat – for kind information of DG**  
**ADG**  
**DDG(PP&C)**  
**DDG(MSCD)**  
**DDG(CAD)**  
**Head(Hallmarking)**  
**Head(ITSD)**