

Ref: SAI/IND/P/2023/0698

May 22, 2023

**Mr. Utkarsh DIXIT**

QTR No. 5 F -87 Obra colony, sonebhadra,  
Kanhara, Uttar Pradesh,  
Pincode - 231219

**Subject: Letter of Appointment**

Dear Utkarsh,

Subsequent to our discussions we are pleased to offer you an appointment as **Engineer – Environment; Grade- P6B, Highways, Highways & Water** in SAI Consulting Engineers Pvt. Ltd., a Systra Group Company (“Company”) on the following terms and conditions.

You are required to join your duties on or before **May 22, 2023** and your appointment shall be effective from the date of your joining.

**1. Place of Work**

Your normal place of work will be **Faridabad Corporate Office** which is currently located at Floor 10th and 11th, Near Sarai Metro Station Vatika Mindscapes, Tower B, 12/3 Mathura Road, NH-2, Sector 27D, Faridabad, Faridabad, Haryana, 121003. However, the Company may shift the place/ places of working or transfer or assign you to work in any other business unit, department or legal entity within the Company or group or the clients’ office(s) anywhere in India or abroad, whether in existence or which may come into existence hereafter, in future depending on the business requirements with or without any change in the terms & conditions of the employment.

**2. Reporting**

You will be reporting to **Principal Engineer – Environment**, or a designee for your day-to-day work.

**3. Remuneration**

The remuneration payable will be as mentioned in **Annexure-I**

**4. Statutory Deductions and Income Tax Deductions**

Statutory deductions, if any, will be made from your remuneration as per the prevailing laws and regulations. At the end of each financial year, if applicable, the Company will provide you the tax deduction certificate However, for filing of your income tax you will be personally responsible.

**5. Social Security Benefits**

You shall be eligible for social security benefits, as applicable, in line with The Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and The Payment of Gratuity Act, 1972.

**6. Confirmation of Employment**

You will be on probation for a period of six (06) months from the date of your joining the duties. The probation period can be extended further if your performance /conduct is not satisfactory. You will continue to be on probation until confirmed.

