

BUREAU OF INDIAN STANDARDS
(Establishment Department)

Manak Bhavan
9, B. S.Z. Marg,
New Delhi - 02

Our Ref: Estt. I/06:01/01/2021

Dated: 23 Dec. 2020

Subject: Promotion to the post of Section Officer - option for posting

MEMORANDUM

The following Assistant Section Officers are likely to be offered promotion to the post of Section Officer during the year 2021 for which they are required to indicate three 'options' for deciding their place of posting:

Sl. No.	Emp. No.	Name	Present place of posting
1.	061069	Shri Sunil T. Karoo	AHBO, Ahmedabad
2.	055565	Shri Arun Kumar	JPBO, Jaipur
3.	059722	Smt. M Subhadra Devi	BNBO, Bangalore
4.	055751	Smt. B Padmaja Nagasri	HYBO, Hyderabad
5.	055999	Shri V A Joshi	MUBO-I, Mumbai
6.	056111	Shri Deepak Kumar	PTBO, Patna
7.	056146	Shri Arun Kumar Singh	PTBO, Patna
8.	056154	Smt. Vandana P Bandekar	MUBO-I, Mumbai
9.	056189	Smt. J R Phase	DDGR(W) Sectt.
10.	056197	Shri Appu C Poojari	BNBO, Bangalore
11.	056448	Smt. Manju Gupta	BPBO, Bhopal
12.	056472	Smt. Leena Sandeep Kabre	MUBO-II, Mumbai
13.	056537	Shri Jadhav Ravindra Vasant	DDGR(W) Sectt.,
14.	060496	Smt. Sunil Lata Prasad	HQ-FMCD
15.	060488	Shri Sasane Raju Gulab	PNBO, Pune
16.	060518	Shri Santosh Kumar	DHBO, Dehradun
17.	059692	Shri Chhotey Lal	LKBO, Lucknow
18.	059803	Shri Putul Das	GHBO, Guwahati
19.	57223	Smt. Shobha Gupta	HQ-Registration Deptt.
20.	61352	Smt. Geeta Rani	HQ-LSC
21.	060968	Shri Gopal Lal Bairwa	JPBO, Jaipur
22.	061883	Shri Amrit Toppo	HQ-Accounts Deptt.
23.	061891	Shri Suresh Minj	HQ-FAD
24.	061948	Smt. Rajni Ekka	HQ-GSD.
25.	061026	Smt. Poonam Lata	GZBO, Ghaziabad
26.	058335	Shri Milan Kumar	DDGR(N) Sectt.,
27.	058882	Shri Devender Pal	NROL, Mohali
28.	029432	Shri Ram Prasad	HQ-HRD
29.	059404	Shri Rajiv Jain	CHBO-II, Chandigarh
30.	058610	Shri Anusuri Sekhar	HYBO, Hyderabad
31.	058629	Shri S V S Bhavanarayana	HYBO, Hyderabad
32.	059323	Shri Sharada Raman Prasad	JDBO, Jamshedpur
33.	059285	Smt. P Nagalaxmi	HYBO, Hyderabad
34.	059358	Smt. S R Srimathi	DDGR(S) Sectt.,
35.	59366	Smt. Subbalakshmi Mohan	DDGR(S) Sectt.,
36.	59820	Smt. Anita Rawat	DDGR(N) Sectt.,
37.	60240	Smt. Nirmal Datt Sharma	HQ-HRD Deptt.
38.	60666	Smt. Renu Talwar	CHBO-I, Chandigarh
39.	60305	Shri Navin	HQ-PRTD
40.	61174	Smt. Harjinder Kaur	HRBO, Haryana
41.	61310	Shri Gokal Singh	HQ-FMCD
42.	61387	Shri Yuvraj Chauhan SC	HQ-IR&TISD
43.	60402	Smt. Suman Sidana	HQ-ETD
44.	61433	Km. Urmila Kumari SC	HQ-WRD

2. The vacancies of Section Officer are to be filled up at the following places:

- I. **BIS-HQ, New Delhi (including DLBO/NITS/CL):** 20
- II. **BIS-ROs/BOs/Labs (other than CRO/DLBO/NITS/CL):** 18

AHBO, Ahmedabad – 2	DHBO, Dehradun – 1	HPBO, Parwanoo - 1	RJBO, Rajkot – 2
GZBO, Ghaziabad – 2	CTBO, Coimbatore -1	WROL, Mumbai -1	ERO, Kolkata – 4
FRBO, Faridabad - 1	RPBO, Raipur - 1	CHBO, Chandigarh -1	JKBO, Jammu - 1

3. Therefore, in order to deciding posting on promotion to the post of Section Officer, all the above-mentioned Assistant Section Officers are required to indicate three options in the enclosed proforma from amongst the places mentioned in para 2 above and send the same through concerned HOD latest by 27 December 2020 by email at estt@bis.org.in failing which the decision on posting shall be taken by the Competent Authority as per the requirement and availability of vacancy.

4. The concerned Heads of Deptt. are requested to forward the Proforma of Option of the above-mentioned employees, within the given time frame.

Encl: as above

[Sandeep Meena)
Director (Establishment)

- i) **By email to:** All the employees given in para 1 above through their Departmental Heads
- ii) Circulated to all concerned through BIS Intranet

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Proforma of Option for posting

With reference to Estt. Deptt. Memorandum No. Estt. I/06:01/01/2021 dated December 2020, I hereby indicate my three options as under for posting on promotion to the post of Section Officer:

Employee No	Name of the ASO	Present place of posting	Options for posting	Mobile No. of the employee
			i) ii) iii)	

(Name & Signature of the employee concerned)

(Through concerned HOD)

To be sent by email at estt@bis.org.in to:

**Establishment Department
BISHQ, New Delhi**