

BUREAU OF INDIAN STANDARDS

**ManakBahavan
9 B.S. Zafar Marg
New Delhi-110 002**

Our Ref: HRD/19:1(2020)

12 November 2020

Subject: Placement of Scientific Cadre Officers


MEMORANDUM

The Competent Authority has decided to place the following Scientific Cadre Officers as per the details given against their names:

S No	Employee No	Name of the officer	Designation	From	To
1.	059196	Shri R. K Kain	Scientist-F	Head (ITSD)	Head (CSMD)
2.	060070	Shri P. Rajesh	Scientist-E	Head (FAD)	Head (ITSD)
3.	062545	Smt. Suneeti Toteja	Scientist-E	Head (SCMD)	Head (SCMD) with additional charge of Head (FAD)
4.	063363	Shri Koushik Dutta	Scientist-E	Head (CSMD)	ITSD

2. All Officers shall be relieved from their present place of posting with immediate effect from 12 November 2020 (AN) and report for duties on 13 November 2020 (FN). No joining time or transfer TA shall be admissible, being local placements/ posting.


3. They should send their relieving/joining reports through their reporting officer to the undersigned and at (Fax No.23237492 or mail hrd@bis.gov.in) together with a copy endorsed to Director (Finance) (by fax No.23231696 or mail- fin@bis.gov.in) in due course.


(Deepak Kumar Aggarwal)
Head (HRD)

To all officers concerned through BIS Intranet.

Copy to:

- i) DG Section
- ii) ADG Section
- iii) CVO
- iv) DDGA
- iv) All DDG concerned
- vi) DDGF
- vii) Personal file
- viii) Concerned Departments
- ix) Transfer file


Head (HRD) 12/11/2020.