

**BUREAU OF INDIAN STANDARDS**

**ManakBahavan  
9 B.S. Zafar Marg  
New Delhi-110 002**

**Our Ref: HRD/19:1(2020)**

**25 November 2020**

**Subject: Placement of Scientific Cadre Officers**

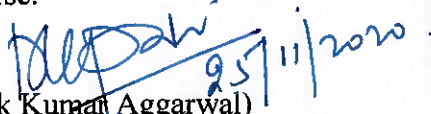
**MEMORANDUM**

The Competent Authority has decided to place the following Scientific Cadre Officers as per the details given against their names:

S No	Employee No	Name of the officer	Designation	From	To
1.	057835	Smt. Manju Gupta	Scientist-F	Head (FMCD)	MSCD
2.	062618	Shri Sanjiv Maini	Scientist-E	Head (HMD)	Head (HMD) with additional charge of Head (FMCD)
3.	062910	Shri Jitender Kumar	Scientist-D	LITD with additional charge in ITSD	LITD
4.	065065	Shri Manojit Mondal	Scientist-C	FRBO	DDGC Secretariat

2. All Officers shall be relieved from their present place of posting with immediate effect from 25 November 2020 (AN) and report for duties on 26 November 2020 (FN). No joining time or transfer TA shall be admissible, being local placements/ posting.

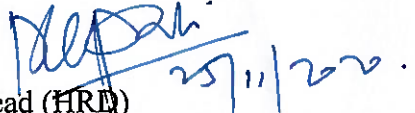
3. They should send their relieving/joining reports through their reporting officer to the undersigned and at (Fax No.23237492 or mail [hrd@bis.gov.in](mailto:hrd@bis.gov.in)) together with a copy endorsed to Director (Finance) (by fax No.23231696 or mail- [fin@bis.gov.in](mailto:fin@bis.gov.in)) in due course.

  
(Deepak Kumar Aggarwal)  
Head (HRD)

**To all officers concerned through BIS Intranet.**

Copy to:

- i) DG Section
- ii) ADG Section
- iii) CVO
- iv) DDGA
- iv) All DDG concerned
- vi) DDGF
- vii) Personal file
- viii) Concerned Departments
- ix) Transfer file

  
Head (HRD)