

**BUREAU OF INDIAN STANDARDS**  
**(Human Resources Development Department)**

Our Ref: HRD/19:1

Date: 10 June 2020

**Subject: Placement of Scientific Cadre Officers**

**CIRCULAR**

This is in continuation to HRD's Order of even number dated 01 June 2020 regarding the captioned subject.

Competent Authority has directed that since the detailed guidelines of duties and responsibilities of the BIS Offices deputed at various 'port of entry' are under preparation, the officers posted at ports should send their joining report to the Head(FMCD) in electronic mode and continue to discharge their responsibilities at their previous place of posting till issuance of the guidelines.

As regards difficulties in reporting to the new places of posting conveyed by a few officers, CA has directed they may send their joining report to the Heads of the ROs/BOs concerned in electronic mode and continue to 'work from home' until they can report to the new places of posting in person.

This issues with the approval of DG,BIS.



**(Roma Roy)**

Deputy Director General (Admn.)

To all officers concerned through BIS Intranet.

Copy to:

- i) DG Section
- ii) ADG Section
- iii) CVO
- iv) All DDG concerned
- v) DDGF
- vi) Personal file
- vii) Concerned Department