

(Planning & Coordination Department)

Our Ref: P&C/15/Jan 2018

16 February 2018

**Subject: Minutes of ROs/BOs meeting (through video conferencing)
held on 24 January 2018 at DG-BIS Chamber**

Please find enclosed Minutes of ROs/BOs meeting (through video conferencing) held on 24 January 2018 at DG-BIS Chamber, duly approved by Competent Authority for necessary action at your end.

(Anil Jain)
Sc. F & Head (P&C)

योजना एवं समन्वय विभाग

हमारा संदर्भ: पीएंडसी/15/जनवरी-2018

16 फरवरी 2018

**विषय : 24 जनवरी 2018 को महा निदेशक बी आइ एस चैम्बर मे आयोजित
आरओ/बीओ बैठक (वीडियो कॉन्फ्रेंसिंग द्वारा) का कार्यवृत्त**

24 जनवरी 2018 को महानिदेशक बी आइ एस के चैम्बर मे आयोजित आरओ/बीओ बैठक का सक्षम प्राधिकारी द्वारा विधिवत अनुमोदित कार्यवृत्त आवश्यक कार्यवाही हेतु संलग्न है।

(अनिल जैन)

वैज्ञा.एँफ एवं प्रमुख (पी एंड सी)



BUREAU OF INDIAN STANDARDS
(Planning & Coordination Department)

MINUTES

| Name of the Meeting | Day | Date | Time | Venue |
|--|-----------|------------|---------------|--|
| ROs-BOs Meeting (Through video conferencing) | Wednesday | 24-01-2018 | 1030h – 1730h | DG-BIS's Chamber, Manak Bhawan BIS HQrs, New Delhi |

0. WELCOME & OPENING REMARKS

0.1 In the opening remarks, DG stressed for adhering strictly to the work plan submitted by DDGRs in the last ROs/BOs meeting held on 11 & 12 December 2017.

1. PRODUCT CERTIFICATION ACTIVITY

1.1 Review of achievement vis-à-vis work plan submitted by ROs/BOs

During the previous ROs/BOs meeting held at NITS on 11-12 December 2017, all BOs had submitted work plans indicating the targets to be achieved by end of Dec 2017, Jan 2018, Feb 2018 and Mar 2018.

During this meeting, the performance of all BOs up to 31 Dec 2017 was reviewed by DG-BIS in the presence of ADG, DDG (PP&C), DDG (Certification), DDG (MSCD), and DDG (CAD) and the performance was discussed with the respective DDGRs and Head BOs. During the discussions, following emerged:

| S.No. | Point of Discussion | Action required from |
|-------|---|----------------------|
| i. | Northern Region: On review of BOs performance up to Dec 2017 (Annex 1), it was noted that only HRBO has met the targets. CHBO-1, CHBO-2, HPBO, DHBO and JKBO have not achieved the targets. DDGN was requested to ensure that the BOs improve their performance and make up ground by Jan 2018. | DDGN |
| ii. | Southern Region: On review of BOs performance up to Dec 2017 (Annex 2), it was noted that CNBO-2, CBTO and VZBO have met their targets. CNBO-1, HYBO, KOBO and BNBO have not achieved their targets. DDGS was requested to ensure that the BOs improve their performance and make up ground by Jan 2018 | DDGS |
| iii. | Western Region: On review of BOs performance up to Dec 2017 (Annex 3), it was noted that none of the BOs: AHBO, NGBO, MUBO-1, MUBO-2, | DDGW |

| | | |
|-----|--|-------------|
| | PNBO, and RJBO have met their targets. DG expressed concern particularly at PNBO and RJBO's below par performance and requested DDGW to visit each of the BOs, especially PNBO and RJBO and personally review their performance on a weekly basis to ensure that they make up ground by January 2018. | |
| iv. | Eastern Region: On review of BOs performance up to Dec 2017 (Annex 4), it was noted that none of the BOs: BHBO, DPBO, GHBO, JDBO, KKBO, PTBO, RPBO have met their targets. DDGE was requested to ensure that the BOs improve their performance and make up ground by Jan 2018. | DDGE |
| v. | Central Region: On review of BOs performance up to Dec 2017 (Annex 5), it was noted that DLBO-2 and FRBO have met their targets, DLBO-1, BPBO, GZBO and JPBO have not met their targets. DDGC was requested to ensure that the BOs improve their performance and make up ground by Jan 2018. | DDGC |

1.2 Utilization of Manpower

| SNo. | Point of Discussion | Action required from |
|-------------|--|-----------------------------|
| i | The manpower utilization reported by BOs is enclosed as Annex 6 . It was noted that several BOs had reported a manpower utilization of less than 75% which was deemed unsatisfactory. BOs clarified that since only limited manpower is available and there is a large amount of paperwork related to applications, renewals, inclusions etc that is to be processed in addition to inspections, they are not able to achieve higher manpower utilization. BOs were requested to make efforts to improve manpower utilization to 80%. | All BOs |

1.3 Action points/decisions

Based on discussions and feedback received from ROs/BOs, the following action points were identified:

| SNo | Action point/decision | Action required from |
|------------|---|-----------------------------|
| i. | BOs cited lack of adequate manpower as a reason for not being able to meet targets for surveillance inspections and sample drawal. In this context, BOs referred to the planned deputation of officers from HQ for carrying out preliminary inspections/verification visits of PDW and Paver Block applications and requested that they may be allowed to utilize the services of these officers for surveillance inspection as well. | All BOs |

| | | |
|------|--|----------------|
| | The same was agreed but BOs were requested to ensure that allotment of visits to these officers may be done keeping in mind that these officers will be constrained in terms of local knowledge (language, travel routes etc.) | |
| ii. | BOs had informed since many of the mandatory products under certification are quite bulky, it is not possible to draw market samples of the same. BOs were informed that a list has been circulated earlier for such bulky products for which market sample cannot be drawn and BO may instead obtain customer feedback for such products which will be counted as market sample. Further, for some products which serve as raw material for other producers, raw material samples may be drawn and treated as market samples of the raw material supplier, e.g. MS ingots serve as raw material for steel rolling mills, so MS ingots samples may be drawn from rolling mills and treated as market sample of the MS ingots producer. | All BOs |
| iii. | BOs informed that since a number of manufacturing units may not be under production, it may not be possible to achieve the total target of surveillance inspections by March 2018. It was decided that BOs may provide a list of such manufacturing units. Further, in case surveillance inspection targets cannot be met, the same may be compensated by drawing higher number of market samples. | All BOs |
| iv. | DDGN suggested that since visits were being paid on a regular basis to units under lot inspection, surveillance inspection and market samples of such units may not be required and targets may therefore be amended accordingly. Further, BOs reported that surveillance inspections of such units were being done mostly during the lot inspection visits. After deliberations, it was decided that surveillance inspection of such units may be done during the lot inspection visits | All BOs |
| v. | BOs informed that a number of grant of licence cases were pending/delayed owing to test reports being awaited from labs and due to action pending from applicant's end. BOs were requested to provide the list of such cases which are delayed owing to pending test reports or action pending on applicant's end. Further, as discussed during previous ROs/BOs meeting, BOs were again requested to send information about such delayed priority sample test reports to pcsamples@bis.gov.in . | All BOs |
| vi. | During previous ROs/BOs meeting, DDGRs had been requested to hold regular meetings with Lab Heads so that issues such as delayed test reports, disputed samples may be resolved at the earliest. During discussions, DDGRs confirmed that these meeting were being held regularly. | All BOs |
| vii. | Since performance of CNBO-2 in market sample drawal was quite excellent, having already achieved market sample drawl target up to | All BOs |

| | | |
|-------|---|---------------------------|
| | March 2018, DDGS/CNBO-2 were requested share their modus operandi so that it may be emulated by other BOs. DDGS/CNBO-2 clarified that since there are around 1300 PDW licences under CNBO-2, they had concentrated on drawing PDW samples, which are plentifully available, due to which they had been able to draw a large number of samples. All other ROs/BOs were requested to take note of this and make similar efforts. | |
| viii. | During previous ROs/BOs meeting, BOs were requested to provide inputs with regard to process re-engineering for time norms on grant of licence. Since no inputs were received, all BOs were again requested to send their inputs in writing at the earliest. | All BOs |
| ix. | During previous ROs/BOs meeting, BOs were requested to identify means of empaneling agencies for market sample drawal in remote locations. Although no inputs had been received from BOs in this matter, during deliberations, DDGRs and BOs expressed that instead of empaneling agencies for such work, it would be more appropriate to utilize staff members for this job after adequate training. BOs were again requested to send their inputs in writing. | All BOs |
| x. | During previous ROs/BOs meeting, BOs were requested to coordinate with FSSAI for arranging discreet investigation to cancelled/expired licensees. During discussions, BOs reported that the same is yet to be taken up. BOs were requested to expedite the same and send a report at the earliest. | All BOs |
| xi. | BOs had been requested to provide inputs for revised MCR proforma during previous meeting but no inputs had been received. BOs were requested to expedite the same. | All BOs |
| xii. | During previous ROs/BOs meeting, BOs had been requested to send the MCRs through DDGRs and not directly to CMD. However, none of the MCRs for Dec 2017 was received through DDGRs. In light of this, all DDGRs were requested to ensure that henceforth all MCRs are sent by BOs to DDGRs, and then forwarded by DDGR to HQs after ensuring integrity, timeliness and consolidation of the data. | DDGRs/ All BOs |
| xiii. | During previous ROs/BOs meeting, BOs had been requested to provide product manuals by 31 Jan 2018. It was noted that BOs have provided details of allocation of manual preparation to officers but manuals are awaited. BOs requested that since their officers are preoccupied with achievement of product certification targets, they may be allowed some more time to complete this work. After deliberations, it was agreed to allow BOs time up to 7 Feb 2018 for submission of product manuals. | All BOs |
| xiv. | BOs were requested to take up action for appointment of interns/apprentices/young professionals. During discussions, it was viewed that BOs facing acute manpower shortage may take action for | All BOs |

| | | | | | |
|--------|---|---|----|----|----------------------|
| | appointment of interns/apprentices/young professionals temporarily on contract basis to meet the shortage. However, BOs were requested to ensure that appointments are not restricted to one category i.e. efforts should be made to appoint interns, apprentices, as well as young professionals. | | | | |
| xv. | BOs were requested to inform whether samples were being sent to OSLs after obtaining due permission of Head BO. BOs confirmed that samples were being sent to BIS labs where test facilities are available and samples are being accepted and only the rest of the samples are being sent to OSLs. BOs informed that a break up of the samples sent to BIS labs vs those sent to OSLs is being sent with each MCR. | All BOs | | | |
| xvi. | DDG (Certification) informed that for Lot inspection of LPG cylinders, as per BIS/DGO (378) 2014 dated 23 May 2014, release of cylinders is to be considered depending upon availability of testing stations. For release of 3 batches (9000 cylinders) in a day, 1 UTM and 2 Burst test stations may be considered adequate and for release of more than 3 batches a day, commensurate increase in testing stations is required. BOs were requested to confirm whether the practice is being followed. BOs informed that the provision of the above circular is being followed during lot inspections. | All BOs | | | |
| xvii. | <p>DDG (Certification) drew attention to the actions to be taken against LPG Cylinder Licensees in case of First Fill Leakage (FFL) as detailed in DGO (386)/2014 dated 06 June 2014 as per which 'Stop Marking' shall be issued for recurrence of FFL after taking corrective actions on the previous FFL if the period of recurrence is "during the operative period of one year since grant of Licence or last renewal of Licence".</p> <p>Accordingly, in the present scenario, two first fill leaks occurring within about 10-11 months gap within the same operative period will lead to Stop Marking whereas two first fill leaks spanning consecutive operative periods will not lead to Stop Marking even if it occurs within short period of 2-3 months. It was viewed that this rule requires amendment to remove this anomaly.</p> <p>After deliberations, it was decided that Stop Marking shall be issued in all cases where recurrence of FFL is "within one year" (and not "during the operative period of one year since grant of licence or last renewal"). It was decided to amend the DGO accordingly.</p> | CMD-3 (issuance of amendment to DGO) | | | |
| xviii. | <p>DDG (Certification) informed that inputs on Marking Fees were awaited from the following BOs. Concerned BOs were requested to expedite the inputs.:</p> <table border="1" data-bbox="289 1843 1214 1908"> <tr> <td>RO</td> <td>BO</td> <td>IS</td> </tr> </table> | RO | BO | IS | Concerned BOs |
| RO | BO | IS | | | |

| | | | | |
|------|---|--------|--|------------------|
| | SRO | HYBO | IS 3309 | |
| | WRO | AHBO | IS 1695, 3470, 3589, 2046, 5470, 797, 12299, 14433, 2508 | |
| | WRO | RJBO | IS 2553 (Pt 1) | |
| | WRO | PNBO | IS 5676 | |
| | WRO | MUBO-2 | IS 1697, IS 6406 | |
| | CRO | BPBO | IS 9825 | |
| | CRO | GZBO | IS 1161 | |
| | CRO | JPBO | IS 774 | |
| | ERO | KKBO | IS 8329, 1239 (Pt 2), IS 1321 (Pt 1), IS 7402, IS 2553 (Pt 1), IS 2508 | |
| | ERO | JDBO | IS 2879 | |
| | NRO | HRBO | IS 2553 (Pt 1) | |
| xix. | Marking Fee inputs on IS 646 (All India First License case) received from AHBO contain possible errors for which clarifications have been requested. AHBO and DDGW were requested to expedite the same. | | | DDGW/AHBO |

2. ENFORCEMENT AND CONSUMER AFFAIRS RELATED ACTIVITY

2.1 Review of performance of Consumer Awareness programmes and EUS Programmes: The followings was decided-

All BOs were advised to hold their respective SLC meetings.

Wherever the complaints/ information of misuse is available with ROs /BOs, discrete investigation /raids may be carried out at the earliest.

The product complaints pending with the ROs /BOs are to be investigated at the earliest and details to be sent to CAD.

3. MANAGEMENT SYSTEM CERTIFICATION

RPBO was advised to arrange cluster based programmes for steel plants.

Possibilities to be explored for grant of Management System licences in tourism sector in Sikkim area.

4. ANY OTHER BUSINESS: There being no other business, the meeting ended with a vote of thanks to the Chair.

REVIEW OF PERFORMANCE WITH RESPECT TO ROS/BOS MEETING OF 11-12 DEC 2017**DATE: 24 JAN 2018****REGION: NORTHERN REGION****I. ACHIEVEMENT OF TARGETS FOR PRODUCT CERTIFICATION (26.11.2017 TO 31.12.2017)****1. CHBO-1**

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|--|---|--|--|
| Grant of Licence | 61 | 23% (14) | 11 | 78.5% |
| Surveillance Inspections | 558 | 10% (56) | 76 | 135% |
| Market Samples | 173 | 20% (35) | 53 | 151% |
| All India First licence | - | - | - | - |
| Pending applications | 75 | 20% (15) | 11 | 73.3% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 110 | 20% (22) | 58 | 263% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 112 | 20% (22) | 13 | 59% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | - | - | - | - |

| | | | | |
|--|-----|----------|----|-----|
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 591 | 10% (59) | 58 | 98% |
|--|-----|----------|----|-----|

2. CHBO-2

| Item | Targets pending as on 25 Nov. 2017 | Targets proposed to be achieved by the end of Dec 2017 as submitted after RO-BO Meting | Achievement of the targets for Dec. 2017 (in Numbers) | Achievement of the targets for Dec. 2017 (in percent) |
|--|--|--|--|---|
| Grant of Licence | 60 | - | 5 | -- |
| Surveillance Inspections | 138 | 40 | 79 | 197.5% |
| Market Samples (Product Cert.) | 34 | 10 | 21 | 210% |
| All India first Licence | - | | | |
| Pending applications | 54+6 (Out of 54, 25 applications have been transferred from HRBO till date) | 6 | 5 | 83% |
| Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 16** | 4 | 11 | 275% |
| Licences of mandatory products for which no market sample has been drawn more than 2 years | 29** | 0 | 1 (Out of 29, for 11 licenses, MS could not be drawn in view of no production since about last 2 yrs) | -- |
| PDW Licences for which no Surveillance Inspection has been carried for more than 1 year | 15** | 0 | 6 | -- |
| Licences for which | 17** | 2 | 13 | 650% |

| | | | | |
|---|--|--|--|--|
| no Surveillance Inspection no market sample and no factory sample has been drawn for more than 2 years. | | | | |
|---|--|--|--|--|

**** The figures are modified, from that submitted earlier, to include pending licenses for more than the stipulated period of 1/2 years as well.**

3. LKBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| Grant of Licence | 77 | 21 | 13 | 62 |
| Surveillance Inspections | 253 | 70 | 70 | 100 |
| Market Samples | 153 | 40 | 25 | 63 |
| All India First licence | 1 | - | - | - |
| Pending applications | 27 + 22 (Beyond time norms) | 7 (Beyond time norms) | 4 (2 granted, 2 closed) | 57 |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 112 | 30 | 22 | 73 |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 37 | 10 | 2 | 20 |

| | | | | |
|--|----|----|----|-----|
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 25 | 9 | 6 | 67 |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 30 | 10 | 11 | 110 |

4. HPBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| Grant of Licence | 30 | 20% (6) | 5 | 84 |
| Surveillance Inspections | 265 | 14% (37) | 26* | 70 |
| Market Samples | 127 | 23% (29) | 25 | 86 |
| All India First licence | 1 | | | |
| Pending applications | 20 | 30% (6) | 6 | 100 |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 90 | 22% (20) | 11 | 55 |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 99## | 20% (20) | 04 | 20 |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 04 | 25% (01) | ** | |

| | | | | |
|--|-----|----------|----|----|
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 193 | 21% (41) | 16 | 39 |
|--|-----|----------|----|----|

##- For IS 2830 (10 lic), product is self consumed as RM for IS 1786 and IS 2062; for IS 3196(I)- 14 and 9798-01, MS not drawn as it is supplied to oil companies directly by issuance of TCs; for transformer (04) and X-ray M/c (01), MS can not be drawn due to bulky nature. Efforts are given to get the market feedback in the said 30 cases.

** - 03 visit is planned in January,18 and 01 in February,18

* - Besides, surveillances, 61 lot inspections was carried out during the month.

5. DHBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| Grant of Licence | 40 | 35 (14) | 4 | 29 |
| Surveillance Inspections | 115 | 30 (34) | 12 | 35.2 |
| Market Samples | 88 | 40 (35) | 10 | 28.5 |
| All India First licence | - | - | - | - |
| Pending applications | 14 | 25 (4) | 4 | 100 |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 37 | 25 (9) | 5 | 55.5 |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 41 | 25 (10) | 10 | 100 |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 1 | 100 (1) | 1 | 100 |

| | | | | |
|--|-----|---------|----|------|
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 249 | 25 (62) | 15 | 24.1 |
| Hallmarking MS | 44 | 20 (8) | 4 | 50 |

6. JKBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| Grant of Licence | 4 | - | 1 | 100 |
| Surveillance Inspections | 75 | 15 | 6 | 40 |
| Market Samples | 16 | 4 | 9 | 225 |
| All India First licence | - | - | - | - |
| Pending applications | 6 | - | 1 | 100 |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 43 | 3 | 4 | 133 |
| Licences of mandatory products for which no market sample has been | 65 | 5 | 4 | 80 |

| | | | | |
|--|----|---|---|-----|
| drawn for 2 years | | | | |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 19 | 2 | 0 | 0 |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 90 | 6 | 6 | 100 |

7. HRBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| Grant of Licence | 19 | 84%(16) | 26 | 162% |
| Surveillance Inspections | 427 | 8%(34) | 67 | 197% |
| Market Samples | 157 | 15%(24) | 53 | 220% |
| All India First licence | 1 | 0 | NA | NA |
| Pending applications | 172 | 9%(16) | 26 | 162% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 30 | 20%(6) | 7 | 116% |

| | | | | |
|--|-----|---------|----|------|
| Licences of mandatory products for which no market sample has been drawn for 2 years | 47 | 10%(5) | 7 | 140% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 12 | 25%(3) | 4 | 133% |
| Licences for which no surveillance inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 228 | 15%(34) | 35 | 102% |

REVIEW OF PERFORMANCE WITH RESPECT TO ROS/BOS MEETING OF 11-12 DEC 2017**DATE: 24 JAN 2018****REGION: SOUTHERN REGION****I. ACHIEVEMENT OF TARGETS FOR PRODUCT CERTIFICATION (26.11.2017 TO 31.12.2017)****1. CNBO-1**

| Sl.No | ITEM | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for Dec 2017 (In Numbers) | Achievement of the targets for Dec 2017 (In %) |
|-------|--|-----------------------------------|--|--|--|
| 1 | Grant of Licence | 31 | 8 | 12 | 100 |
| 2 | Surveillance Inspections | 253 | 70 | 41 | 59 |
| 3 | Market Samples | 241 | 65 | 68 | 100 |
| 4 | All India First Licence | NIL | NIL | NIL | NIL |
| 5 | Pending applications | 30 | 8 | | |
| 6 | Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 90 | 25 | 18 | 72 |
| 7 | Licences of mandatory products for which no Market Sample has been drawn for more than 2 years | 196 | 55 | 38 | 69 |
| 8 | PDW Licences for which no Surveillance Inspections has been carried for more than 1 year | NA | NA | NA | NA |
| 9 | Licences for which no Surveillance Inspection, no Market Sample and no Factory Sample has been drawn for more than 2 years | 73 | 20 | 13 | 65 |

2. CNBO-2

| Sl.No | ITEM | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for Dec 2017 (In Numbers) | Achievement of the targets for Dec 2017 (In %) |
|-------|--|-----------------------------------|--|--|--|
| 1 | Grant of Licence | 96 | 16 | 21 | 100 |
| 2 | Surveillance Inspections | 563 | 75 | 82 | 100 |
| 3 | Market Samples | 402 | 102 | 426 | 100 |
| 4 | All India First Licence | Nil | Nil | Nil | Nil |
| 5 | Pending applications | 132 | | | |
| 6 | Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 611 | 70 | 71 | 100 |
| 7 | Licences of mandatory products for which no Market Sample has been drawn for more than 2 years | 592 | 102 | 197 | 100 |
| 8 | PDW Licences for which no Surveillance Inspections has been carried for more than 1 year | 848 | 65 | 65 | 100 |
| 9 | Licences for which no Surveillance Inspection, no Market Sample and no Factory Sample has been drawn for more than 2 years | 131 | 11 | 16 | 100 |

3. VZBO

| Sl.No | ITEM | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for Dec 2017 (In Numbers) | Achievement of the targets for Dec 2017 (In %) |
|-------|--|-----------------------------------|--|--|--|
| 1 | Grant of Licence | 40 | 11 | 12 | 100 |
| 2 | Surveillance Inspections | 106 | 25 | 28 | 100 |
| 3 | Market Samples | 274 | 40 | 129 | 100 |
| 4 | All India First Licence | NIL | NIL | NIL | NIL |
| 5 | Pending applications | 11 | | | |
| 6 | Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 1 | 0 | 0 | |
| 7 | Licences of mandatory products for which no Market Sample has been drawn for more than 2 years | 55 | 0 | 1 | |
| 8 | PDW Licences for which no Surveillance Inspections has been carried for more than 1 year | 3 | 0 | 0 | |
| 9 | Licences for which no Surveillance Inspection, no Market Sample and no Factory Sample has been drawn for more than 2 years | 3 | 0 | 2 | |

4. KOBO

| Sl.No | ITEM | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for Dec 2017 (In Numbers) | Achievement of the targets for Dec 2017 (In %) |
|-------|--|-----------------------------------|--|--|--|
| 1 | Grant of Licence | 56 | 12 | 6 | 50 |
| 2 | Surveillance Inspections | 266 | 76 | 65 | 85 |
| 3 | Market Samples | 244 | 120 | 143 | 100 |
| 4 | All India First Licence | Nil | Nil | Nil | Nil |
| 5 | Pending applications | 33 | | | |
| 6 | Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 149 | 30 | 36 | 100 |
| 7 | Licences of mandatory products for which no Market Sample has been drawn for more than 2 years | 30 | 10 | 0 | 0 |
| 8 | PDW Licences for which no Surveillance Inspections has been carried for more than 1 year | 130 | 25 | 18 | 72 |
| 9 | Licences for which no Surveillance Inspection, no Market Sample and no Factory Sample has been drawn for more than 2 years | 297 | 80 | 116 | 100 |

5. CBTO

| Sl.No | ITEM | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for Dec 2017 (In Numbers) | Achievement of the targets for Dec 2017 (In %) |
|-------|--|-----------------------------------|--|--|--|
| 1 | Grant of Licence | 32 | 6 | 6 | 100 |
| 2 | Surveillance Inspections | 256 | 51 | 104 | 100 |
| 3 | Market Samples | 194 | 39 | 120 | 100 |
| 4 | All India First Licence | NIL | NIL | NIL | NIL |
| 5 | Pending applications | 15 | | | |
| 6 | Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 14 | 4 | 7 | 100 |
| 7 | Licences of mandatory products for which no Market Sample has been drawn for more than 2 years | 54 | 11 | 0 | 0 |
| 8 | PDW Licences for which no Surveillance Inspections has been carried for more than 1 year | 12 | 4 | 0 | 0 |
| 9 | Licences for which no Surveillance Inspection, no Market Sample and no Factory Sample has been drawn for more than 2 years | 48 | 10 | 23 | 100 |

6. BNBO

| Sl.No | ITEM | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for Dec 2017 (In Numbers) | Achievement of the targets for Dec 2017 (In %) |
|-------|--|-----------------------------------|--|--|--|
| | | | | | |
| 1 | Grant of Licence | 129 | 20 | 23 | 100 |
| 2 | Surveillance Inspections | 526 | 60 | 109 | 100 |
| 3 | Market Samples | 574 | 160 | 207 | 100 |
| 4 | All India First Licence | 1 | NIL | NIL | NIL |
| 5 | Pending applications | 136 | | | |
| 6 | Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 775 | 60 | 45 | 75 |
| 7 | Licences of mandatory products for which no Market Sample has been drawn for more than 2 years | 511 | 160 | 26 | 16 |
| 8 | PDW Licences for which no Surveillance Inspections has been carried for more than 1 year | 509 | 60 | 29 | 48 |
| 9 | Licences for which no Surveillance Inspection, no Market Sample and no Factory Sample has been drawn for more than 2 years | 378 | 160 | 84 | 53 |

7. HYBO

| Sl.No | ITEM | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for Dec 2017 (In Numbers) | Achievement of the targets for Dec 2017 (In %) |
|-------|--|-----------------------------------|--|--|--|
| 1 | Grant of Licence | 50 | 13 | 9 | 69 |
| 2 | Surveillance Inspections | 435 | 125 | 204 | 100 |
| 3 | Market Samples | 479 | 140 | 163 | 100 |
| 4 | All India First Licence | NIL | NIL | NIL | NIL |
| 5 | Pending applications | 57 | | | |
| 6 | Licences of mandatory products for which no Surveillance Inspection has been carried out for more than 2 years | 16 | 8 | 16 | 100 |
| 7 | Licences of mandatory products for which no Market Sample has been drawn for more than 2 years | 23 | 10 | 7 | 70 |
| 8 | PDW Licences for which no Surveillance Inspections has been carried for more than 1 year | 4 | 2 | 4 | 100 |
| 9 | Licences for which no Surveillance Inspection, no Market Sample and no Factory Sample has been drawn for more than 2 years | 33 | 15 | 26* | 100 |

Out of 26, 7 lic. Is under deferment

REVIEW OF PERFORMANCE WITH RESPECT TO ROS/BOS MEETING OF 11-12 DEC 2017

DATE: 24 JAN 2018

REGION: WESTERN REGION

II. ACHIEVEMENT OF TARGETS FOR PRODUCT CERTIFICATION (26.11.2017 TO 31.12.2017)

1. AHBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017(in number) | Achievement of the targets for December 2017 in percent |
|---|--|---|--|--|
| Grant of Licence | 66 | 30% (20) | 17 | 85% |
| Surveillance inspection | 848/400 | 10% (40) | 58 | 145% |
| Market samples | 472/400 | 20% (80) | 73 | 91% |
| All India First Licence | Nil | - | - | - |
| Pending applications | 121/66 | 30% (20) | 17 | 85% |
| Licences of mandatory products for which no surveillance inspections has been carried out for more than 2 years | 219 | 20% (44) | 24* | 54.5% |
| | | | | |

| | | | | |
|--|---------|--|-----------------|------|
| Licences of mandatory products for which no market sample has been drawn for 2 years | 457/100 | 20% (20) | 36 [#] | 180% |
| PDW licences for which no surveillance inspection has been carried for more than 1 year | 154/100 | 15% (15) | 5 | 33% |
| Licence for which no surveillance inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years | 219 | To be covered under S No. 6,7,8 as per minutes | | |

2. NGBO

| Sr.no | Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|-------|---|-----------------------------------|--|---|---|
| 1 | Grant of Licence | 27 | 5 | 4 | 80% |
| 2 | Surveillance Inspections | 166 | - | - | Please see sr.no. 6,7,8 & 9 |
| 3 | Market Samples | 1 | - | +5 | Target already achieved |
| 4 | All India First licence | 1 | - | - | - |
| 5 | Pending applications | 18 | 4 | 4 | 100% |
| 6 | Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 64 | - | 22 | 34% (*) |

| | | | | | |
|---|--|-----|---|----|---------|
| 7 | Licences of mandatory products for which no market sample has been drawn for 2 years | 122 | - | 3 | 2% (*) |
| 8 | PDW Licences for which no surveillance inspection has been carried for more than 1 year | 69 | - | 6 | 9% (*) |
| 9 | Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 128 | - | 36 | 28% (*) |

3. MUBO-1

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| Grant of Licence | 88 | 18 | 12 | 66% |
| Surveillance Inspections | 498 | 30 | 15 | 50% |
| Market Samples | 97 | 19 | 10 | 53% |
| All India First licence | 0 | 0 | 0 | 0 |
| Pending applications | 45 | | 1/12/13 Closed/Granted/Recorded | - |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 371 | - | 8 | - |

| | | | | |
|--|-----|---|---|---|
| Licences of mandatory products for which no market sample has been drawn for 2 years | 378 | - | 6 | - |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 285 | - | 2 | - |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 707 | - | 9 | - |

4. MUBO-2

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| 1. Grant of Licence | 34 | 10 | 8 | 80 |
| 2. Surveillance Inspections | 427/100 | 30 | 29 | 97 |
| 3. Market Samples | 194 | 50 | 67 | 134 |
| 4. All India First licence | 1 | 0 | 0 | |
| 5. Pending applications | | | | |
| 6. Licences of mandatory products for which no Surveillance Inspections has been carried out for more | 64 | 20 | 14 | 70 |

| | | | | |
|--|--------------------|---|--|--|
| than 2 years | | | | |
| 7.Licences of mandatory products for which no market sample has been drawn for 2 years | 117 | Taken care of by 3 | | |
| 8.PDW Licences for which no surveillance inspection has been carried for more than 1 year | NA | | | |
| 9.Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 354 (41 mandatory) | Taken care of by 3 and 6 as far as achievable. Mandatory will be covered completely | | |

5. PNBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|-----------------------------|-----------------------------------|--|---|---|
| 1. Grant of Licence | 75 | 25 (30%) | 23 | 92% |
| 2. Surveillance Inspections | 106 | 32 (30%) | 0 | 0 |
| 3. Market Samples | 216 | 65 (30%) | 77 | 118% |
| 4. All India First licence | NA | | | |
| 5. Pending applications | As for (1) | | | |

| | | | | |
|---|-----------------------------|------------|--|--|
| 6. Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 106 | As for (2) | | |
| 7. Licences of mandatory products for which no market sample has been drawn for 2 years | INTENDED TO BE COVERED IN 2 | | | |
| 8. PDW Licences for which no surveillance inspection has been carried for more than 1 year | INTENDED TO BE COVERED IN 2 | | | |
| 9. Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | INTENDED TO BE COVERED IN 2 | | | |

6. RJBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--------------------------|-----------------------------------|--|---|---|
| Grant of Licence | 82 | 25 | 21 | 84% |
| Surveillance Inspections | 586 | 59 | 41 | 69% |
| Market Samples | 327 | 98 | 4 | 4% |
| All India First licence | 1 | - | - | |
| Pending applications | 69 | 21 | 21 | 100% |

| | | | | |
|--|-----|----|----|-----|
| | | | | |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 177 | 44 | 20 | 45% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 152 | 30 | 4 | 13% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 67 | 13 | 5 | 38% |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 574 | 29 | 20 | 69% |

ERO

Achievement of targets for Product Certification by BO

Ref:BO/Targets : BHBO , Bhubaneswar

Date: 6th Jan 2017

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) (As on 25 Dec 2017) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 28 | 7 | 12 | 170 % |
| Surveillance Inspections | 367 | 74 | 19 | 25 % |
| Market Samples | 172 | 40 | 63 | 150 % |
| All India First licence | 1 | | 0 | 0 % |
| Pending applications | 26 | 6 | 12 | 170 % |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 85 | 17 | 10 | 58 % |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 61 | 13 | 10 | 76 % |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 94 | 18 | 1 | 5 % |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 90 | 18 | 9 | 50 % |

Constraints for not achieving Target:-

Note : There is hardly any man-days available for surveillance after utilization man-days for lot inspection, PI and other special visit like ROM/compliant investigation.

Total available man-days per week (3 officers) : $6 \times 3 = 18$ (considering Saturdays also)

Utilization of man-days (per week):

1. No. of man-days for lot = 14 (total 11 LPG unit)
2. average No. of man-days for PI = 2 (min.)
3. Other officer work = 2 (min.)

Total : 18

Achievement of targets for Product Certification by DPBO

Ref:BO/Targets

Date: 05.01.2018

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 19 | 8 | 6 | 75% |
| Surveillance Inspections | 103 | 35 | 53 | 151% |
| Market Samples | 59 | 20 | 43 | 215% |
| All India First licence | 1 | No applications received in this year | | |
| Pending applications | 21 | 8 | 6 | 75% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 33 | 9 | 11 | 122% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 137 | 41 | 4 | 10% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 25 | 9 1 expired Therefore 8 | 6 | 75% |
| Licences for which no surveillance inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 42 | 9 | 13 | 144% |


 A. Chatterjee
 Sc- E, DPBO

DDGE, ERO

CMD-2

BO : GHBO, Guwahati

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 41 | 12 | 12 | 100% |
| ** Surveillance Inspections | 203 | **43(15) | 6 | 40% |
| Market Samples | 38 | 8 | 20 | 250% |
| All India First licence | 01 | NIL | NIL | NIL |
| Pending applications | 44 | 12 | 12 | 100% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 11 | 2 | 1 | 50% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 24 | 5 | 4 | 80% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 21 | 5 | NIL | NIL |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 29 | 5 | 5 | 100% |

**

** Target for surveillance inspection (-2- for GHBO is 65% higher as compared to the preceding year (2016-17. GHBO had a st 1+4 officers then.

** GHBO is presently operating with 1+2 officers which is half its sanctioned strength.

** Majority of the units are located in remote and sensitive areas of NE Region. Considerable travelling time is involved, resulting in loss of effective mandays.

Contd....2

** Target /figures (43, 65, 65 and 30) given for Surveillance Inspection for Dec. 17, Jan 18, Feb 18 and March 18 during RO/BOs meeting on 11 & 12 Dec. 2017 were absolute figures (against a target of 320) and can be achieved only subject to availability of manpower.

** The projected/Probable No. of surveillance inspections for the last 4 months with the present manpower as modified are 43(**15**), 65(**25**), 65(**25**) and 30(**25**) respectively.

**** Figures in bracket () represent the probable No. of surveillance inspections that can be carried out with the present manpower available at GHBO.**

Achievement of targets for Product Certification by BO

Ref:BO/Targets

Date: 05/01/2018

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 32 | 9 | 6 | 67 % |
| Surveillance Inspections | 230 | 60 | 6 | 10 % |
| Market Samples | 37 | 12 | 16 | 133 % |
| All India First licence | Nil | | | |
| Pending applications | 20 | 9 | 6 | 67 % |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 36 | 10 | 6 | 60 % |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 125 | 35 | 10 | 28 % |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 5 | 3 | 1 | 33 % |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 52 | 15 | 16 | 106 % |

Reasons: No 4 days for lab inspections : 22 days during the month.
 There is an acute shortage of Manpower.
 Only two officers are posted against sanctioned strength of 5 officers.

DDGE

DDG (Certification)
 BIS, HQ


 HJDSO
 05/01/2018

Achievement of targets for Product Certification by KKBO

Ref:BO/Targets

Date:09.01.2018

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|---|-----------------------------------|--|---|---|
| Grant of Licence | 88 | 25 | 13 | 52 |
| Surveillance Inspections | 699 | 200 | 154 | 77 |
| Market Samples | 249 | 100 | 151 | 151 |
| All India First licence | Target already achieved | | | |
| Pending applications | 76 | 25 | 13 | 52 |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 15 | 5 | 15 | 300 |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 40 | | 52 | |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 10 | 5 | 20 | 400 |

| | | | | |
|--|----|--|----|----|
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 42 | | 17 | 85 |
|--|----|--|----|----|

Achievement of targets for Product Certification by BO

Ref: BO/Targets (RPBO) Date: 18.01.2018

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 26 | 07 | 06 | 85.70% |
| Surveillance Inspections | 175 | 55 | 67 | 122% |
| Market Samples | 98 | 38 | 59 | 155.26% |
| All India First licence | 01* | 00 | NA | NA |
| Pending applications | 14 | 07 | 06 | 85.70% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 15 | 05 | 05 | 100% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 10 | 03 | 03 | 100% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 05 | 03 | 03 | 100% |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 08 | 02 | 03 | 150% |

*Pending at CMD-2

Achievement of targets for Product Certification by BO

Bo: PTBO Date: 18.01.2018

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 36 | 4 | - | 28 |
| Surveillance Inspections | 96 | 20 | 55 | 84 |
| Market Samples | 70 | 15 | 10 | 60 |
| All India First licence | 01 | - | - | - |
| Pending applications | 14 | No PI pending | Under test | |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 42 | 10 | 22 | 52 |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 37 | 7 | 10 | 27 |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 23 | 5 | 9 | 39 |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 37 | 10 | 10 | 27 |

REVIEW OF PERFORMANCE WITH RESPECT TO ROS/BOS MEETING OF 11-12 DEC 2017

DATE: 24 JAN 2018

REGION: CENTRAL REGION

III. ACHIEVEMENT OF TARGETS FOR PRODUCT CERTIFICATION (26.11.2017 TO 31.12.2017)

1. JPBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|--|---|--|--|
| Grant of Licence | 106 | 15% (16) | 17 | 16% |
| Surveillance Inspections | 640 | 10% (64) | 29 | 4.5% |
| Market Samples | 267 | 20% (53) | 78 | 29 |
| All India First licence | 1 | | | 0 |
| Pending applications | 81 | | 73 | |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 198 | 15% (29) | 4 | 2% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 169 | 15% (25) | 11 | 6.5% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 106 | 15% (16) | 0 | 0 |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 160 | 15% (24) | 30 | 18.75% |

2. GZBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 115 | 28 | 11 | 39 |
| Surveillance Inspections | 455 | 110 | 70 | 63 |
| Market Samples | 253 | 63 | 55 | 87 |
| All India First licence | 0 | 0 | 0 | 4 licence already granted |
| Pending applications | 45 | 15 | 11 | 73 |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 19 | 4 | 3 | 75 |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 142 | 35 | 2 | 6 |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 39 | 10 | 1 | 10 |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 111 | 28 | 3 | 10 |

3. DLBO-2

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting (10%) | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|--|---|---|
| Grant of Licence | 59 | 6 | 5 | 8.5 |
| Surveillance Inspections | 356 | 36 | 81 | 23 |
| Market Samples | 110 | 11 | 40 | 36.4 |
| All India First licence | 1 | - | - | 0 |
| Pending applications | 24 | 3 | 30 | 125 |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 84 | 8 | 10 | 12 |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 30 | 3 | 6 | 20 |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | N.A. | - | - | - |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 152 | 15 | 15 | 10 |

4. DLBO-1

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting 10% | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|--|---|--|--|
| Grant of Licence | 87 | 9 | 12 | 13.8% |
| Surveillance Inspections | 384 | 38 | 106 | 27.6% |
| Market Samples | 165 | 16 | 32 | 19.4% |
| All India First licence | 1 | - | - | - |
| Pending applications | 37 | 3 | 8 | 21.6% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 69 | 7 | 12 | 17.4% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 158 | 16 | 19 | 12% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 13 | 2 | 1 | 7.7% |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 360 | 36 | 64 | 17.7% |

5. FRBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting 10% | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|--|---|--|--|
| Grant of Licence | 26 | 3 | 23 | 766% |
| Surveillance Inspections | 467 | 47 | 66 | 140% |
| Market Samples | 267 | 27 | 80 | 296% |
| All India First licence | 0 | - | - | |
| Pending applications | 63 | 6 | 22 | 366% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 24 | 2 | 10 | 500% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 32 | 3 | 3 | 100% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 35 | 3 | 5 | 166% |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 72 | 7 | 20 | 285% |

6. BPBO

| Item | Targets pending as on 25 Nov 2017 | Target proposed to be achieved by the end of Dec 2017 as submitted after RO-BO meeting 10% | Achievement of the targets for December 2017 (in numbers) | Achievement of the targets for December 2017 in percent |
|--|-----------------------------------|---|---|---|
| Grant of Licence | 65 | 7 | 15 | 23% |
| Surveillance Inspections | 545 | 55 | 3 | 0.5% |
| Market Samples | 155 | 16 | 30 | 19.4% |
| All India First licence | 1 | - | - | |
| Pending applications | 85 | 9 | 4 | 4.70% |
| Licences of mandatory products for which no Surveillance Inspections has been carried out for more than 2 years | 225 | 23 | 2 | 0.88% |
| Licences of mandatory products for which no market sample has been drawn for 2 years | 196 | 20 | 7 | 3.57% |
| PDW Licences for which no surveillance inspection has been carried for more than 1 year | 133 | 13 | - | 0% |
| Licences for which no surveillance Inspection has been carried out, and no market sample or factory sample has been drawn for more than 2 years. | 197 | 20 | 1 | 0.5% |

Manpower utilization by BOs**Period: 14 -31 Dec 2017**

| S.No. | BO | Manpower utilization (%) |
|--------------|-----------|---------------------------------|
| | CHBO-1 | 92 |
| | CHBO-2 | 76 |
| | HRBO | 72.5 |
| | HPBO | 70 |
| | DHBO | 72 |
| | JKBO | 45 |
| | | |
| | HYBO | 75 |
| | CBTO | 68 |
| | BNBO | 60 |
| | KOBO | 72.37 |
| | VZBO | Not reported by BO |
| | CNBO-1 | Not reported by BO |
| | CNBO-2 | Not reported by BO |
| | | |
| | AHBO | 66.8 |
| | NGBO | 68.75 |
| | MUBO-1 | Not reported by BO |
| | MUBO-2 | 64.86 |
| | PNBO | 70.6 |
| | RJBO | Not reported by BO |
| | | |
| | BHBO | 71.4 |
| | DPBO | 65 |
| | GHBO | 82.8 |
| | JDBO | 75 |
| | KKBO | Not reported by BO |
| | PTBO | Not reported by BO |
| | RPBO | 60 |
| | | |
| | JPBO | 75.6 |
| | GZBO | 87 |
| | DLBO-2 | 72 |
| | DLBO-1 | 61.25 |
| | FRBO | 94 |
| | BPBO | Not reported by BO |
| | | |