

**भारतीय मानक ब्यूरो**  
(स्थापना विभाग)

मानक भवन,  
9, बहादुर शाह जफर मार्ग,  
नई दिल्ली - 110002  
दिनांक: 19.05.2021

संदर्भ: Estt-V/G-3:2/2021

**कार्यालय आदेश**

बीआईएस शाखा कार्यालयों के पुनर्गठन हेतु सीएमडी परिपत्र संख्या सीएमडी-1/20:8 दिनांक 11.01.2021 और एचआरडी के कार्यालय ज्ञापन संख्या एचआरडी/19:5(2019) दिनांक 25.02.2021 के तहत, निम्नलिखित कर्मचारियों को नीचे दिये गए विवरण के अनुसार पोस्ट/स्थानांतरण करने का निर्णय लिया है / Subsequent to the reorganization of BIS Branch Offices vide CMD Circular No. CMD-1/20:8 dated 11.01.2021 & HRD OM No. HRD/19:5(2019) dated 25.02.2021, it has been decided to post/transfer the following officials as per details given below:

क्र. सं.	कर्मचारी संख्या, नाम एवं पदनाम	तैनाती का स्थान
1.	<b>HQ-LPPD</b> i) 053279 Smt. Neelam Punhani, AD(A&F) ii) 061085 Shri Suman Batra, PS iii) 054178 Smt. Gulab Sinha, SO iv) 061611 Shri Rajesh Kumar, ASO v) 030198 Shri R N Ray, Sr. MTS	<b>HQ-LPPD</b> i) Smt. Neelam Punhani, AD (A&F) ii) <b>One MTS/Contractual Helper</b>  <b>HQ-LRMD</b> i) Smt. Gulab Sinha, SO ii) <b>One MTS/Contractual Helper</b>
	<b>Note: The other staff i.e. PS, ASO &amp; Sr. MTS posted in LPPD will be shared between the above two departments.</b>	
2.	<b>JPBO, Jaipur</b> i) 060275 Shri Duplesh Rajvanshi, PS ii) 063894 Shri Manoj Kumar, SO iii) 059781 Shri Yadav Ram Regar, SO iv) 053694 Shri S K Jhalani, ASO v) 068322 Ms.Vineeta Meena, SSA vi) 028991 Shri R K Parmar, Sr. MTS vii) 031208 Shri Khem Chand Pipliwal, JSA viii) 032000 Shri Bhagwan Sahai Meena, JSA ix) 031356 Shri Madan Lal Dusad, Canteen Halwai	<b>JPBO-1, Jaipur</b> i) Shri Duplesh Rajvanshi, PS ii) Shri Manoj Kumar, SO iii) Shri S K Jhalani, ASO iv) Shri Bhagwan Sahai Meena, JSA v) Shri R K Parmar, Sr. MTS  <b>JPBO-2, Jaipur</b> i) <b>One DEO - Against PS/PA</b> ii) Shri Yadav Ram Regar, SO iii) Ms.Vineeta Meena, SSA iv) Shri Khem Chand Pipliwal, JSA v) Shri Madan Lal Dusad, Halwai
3.	<b>GZBO, Ghaziabad</b> i) 059544 Smt. Poonam Aggarwal, PS ii) 055565 Shri Arun Kumar, SO iii) 061026 Smt. Poonam Lata, SO iv) 061573 Smt. Neeta Pokhriyal, ASO v) 062014 Shri Madhur Shyam Goel, ASO vi) 064467 Shri Neeraj Tomar, SSA vii) 030384 Shri Kunwar Pal Singh, Sr. MTS viii) 030759 Shri Ramesh Chand, Sr. MTS ix) 030287 Shri Lekh Raj Singh, JSA  <b>RJBO, Rajkot</b> x) 067113 *Shri Mohit Kumar Kharvar, JSA, RJBO, Rajkot	<b>GZBO, Ghaziabad</b> i) Smt. Poonam Aggarwal, PS ii) Smt. Poonam Lata, SO iii) Shri Madhur Shyam Goel, ASO iv) Smt. Neeta Pokhriyal, ASO v) Shri Neeraj Tomar, SSA vi) Shri Ramesh Chand, Sr. MTS  <b>NOBO, Noida (New)</b> i) <b>One DEO- Against PS/PA</b> ii) Shri Arun Kumar, SO iii) Shri Lekh Raj Singh, JSA iv) Shri Mohit Kumar Kharwar, JSA v) Shri Kunwar Pal Singh, Sr. MTS
	<b>*Note:</b> i) Shri Mohit Kumar Kharvar, JSA, RJBO will not be entitled to any transfer benefits as he has been transferred on his own request. ii) He is required to settle the due adjustments i.e. TA/DA, LTC, Medical, etc. if any, in accordance with the relevant rules and regulations before relieving.	
4.	<b>DDGE Sectt., Kolkata</b> i) 066397 Shri Ritesh Kumar Baranwal, DD(A&F) ii) 059005 Shri Sumit Nandy, PS iii) 058980 Shri Rajesh Prasad, SO iv) 059803 Shri Putul Das, SO v) 056456 Shri Venuji P., ASO vi) 062286 Smt. Sipra Nandi, ASO vii) 064599 Shri Kumar Rakesh, SSA viii) 028983 Shri N K Das, Sr. MTS ix) 066931 Shri Debajit Das, JSA x) 067105 Shri Chandan Pratap, JSA	<b>DDGE Sectt., Kolkata</b> i) Shri Ritesh Kumar Baranwal, DD(A&F) ii) Shri Rajesh Kumar, PS iii) Sh. Vikas Chandra Pan, SO iv) Shri Venuji P., ASO v) Smt. Sumita Das, ASO vi) Shri Ananda Gopal Rajak, ASO vii) Shri Kumar Rakesh, SSA viii) Shri Debajit Das, JSA ix) Shri Chandan Pratap, JSA x) Shri N K Das, Sr. MTS xi) Shri A K Tapadar, Sr. MTS

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	xi) 029564 Shri A K Tapadar, Sr. MTS xii) 030457 Shri A Gochhayat, MTS xiii) 031135 Shri Subrata Majumder, MTS xiv) 031178 Shri Biswanath Chakraborty, MTS  <u>Other Staff</u> xv) 066320 Shri Ashish Kumar Shaw, Junior Translator (Hindi) xvi) 055468 Shri Susanta Kumar Ghosal, Master Technician xvii) 031283 Shri Gopal Krishna Jana, Canteen Halwai xviii) 031640 Shri Uttam Kumar Maity, Canteen Attendant  <b>KKBO, Kolkata</b> i) 061190 Shri Shyamal Isswar, PS ii) 064785 Shri Rajesh Kumar, PS iii) 063886 Sh. Vikas Chandra Pan, SO iv) 058971 Smt. Sumita Das, ASO v) 062510 Shri Ananda Gopal Rajak, ASO vi) 068349 Shri Pankaj Kumar Verma, SSA vii) 064807 Shri Vikash Kumar, SSA viii) 068829 Ms. Anwesha Chakraborty, Stenographer ix) 029530 Shri S K Maity, Sr. MTS x) 030481 Shri Gautam Ghosh, Sr. MTS xi) 066893 Smt. Joyita Chatterjee, JSA	xii) Shri S K Maity, Sr. MTS xiii) Shri Subrata Majumder, MTS xiv) Shri Biswanath Chakraborty, MTS  <u>Other Staff</u> xv) Shri Ashish Kumar Shaw, Junior Translator (Hindi) xvi) Shri Susanta Kumar Ghosal, MT xvii) Shri Gopal Krishna Jana, Canteen Halwai xviii) Shri Uttam Kumar Maity, Canteen Attendant  <b>KKBO-1, Kolkata</b> i) Shri Shyamal Isswar, PS ii) Ms. Anwesha Chakraborty, Steno iii) Shri Rajesh Prasad, SO iv) Smt. Sipra Nandi, ASO v) Shri Gautam Ghosh, Sr. MTS  <b>KKBO-2, Kolkata</b> i) Shri Sumit Nandy, PS ii) Shri Putul Das, SO iii) Shri Pankaj Kumar Verma, SSA iv) Shri Vikash Kumar, SSA v) Smt. Joyita Chatterjee, JSA vi) Shri A Gochhayat, MTS
5.	<b>DDGR(N) Sectt., Chandigarh</b> i) 055000 Smt. Rashmi Chugh, PS ii) 062820 Shri Vishal Dogra, SO iii) 051519 Smt. Veena Sakhuja, SO iv) 055514 Smt. Suseela, SO v) 064351 Shri Neeraj Bharti, ASO vi) 061140 Smt. Alka Rawal, ASO vii) 061336 Shri Naresh Kumar, ASO viii) 062715 Smt. Anju Behl, Junior Translator (Hindi) ix) 030147 Shri Nirmal Singh, Sr. MTS x) 030155 Shri Nath Singh, Sr. MTS xi) 031305 Shri Surmukh Singh, Canteen Halwai xii) 032140 Smt. Savita, MTS xiii) 031240 Shri Pawan Kumar, Coupan Clerk  <b>CHBO, Chandigarh</b> i) 060933 Smt. Ritu Sarwal, PS ii) 054984 Smt. KumKum Sahay, PS iii) 060119 Smt. Sangeeta Sood, SO iv) 059633 Km. Meena Kumari, SO v) 059820 Smt. Anita Rawat, SO vi) 060666 Smt. Renu Talwar, ASO vii) 028860 Shri Jagdish Chander, ASO viii) 029025 Shri Dharam Singh, Sr. MTS  <b>HRBO, Haryana</b> i) 058572 Smt. Kanta Kakkar, PS ii) 055433 Smt. Surinder Kaur, SO iii) 061980 Smt. Swarna Sharma, ASO iv) 030538 Shri Gian Singh, Sr. MTS v) 030139 Shri Jaswant Lal, JSA	<b>DDGR(N) Sectt.</b> i) Smt. Rashmi Chugh, PS ii) Smt. Veena Sakhuja, SO iii) Shri Vishal Dogra, SO iv) Smt. Suseela, SO v) Smt. Alka Rawal, ASO vi) Shri Naresh Kumar, ASO vii) Smt. Anju Behl, Junior Translator (Hindi) viii) Shri Nath Singh, Sr. MTS ix) Shri Nirmal Singh, Sr. MTS x) Shri Surmukh Singh, Canteen Halwai xi) Smt. Savita, MTS xii) Shri Pawan Kumar, Coupan Clerk  <b>CHBO-1, Chandigarh</b> i) Smt. Ritu Sarwal, PS ii) Smt. Anita Rawat, SO iii) Smt. Renu Talwar, ASO iv) <b>One DEO - against SSA/JSA</b> v) <b>One MTS/Contractual Helper</b>  <b>CHBO-2, Chandigarh</b> i) Smt. Kanta Kakkar, PS ii) Smt. Sangeeta Sood, SO iii) Km. Meena Kumari, SO iv) Shri Jagdish Chander, ASO v) Shri Dharam Singh, Sr. MTS  <b>HRBO, Haryana</b> i) Smt. KumKum Sahay, PS ii) Smt. Surinder Kaur, SO iii) Smt. Swarna Sharma, ASO iv) Shri Jaswant Lal, JSA v) Shri Gian Singh, Sr. MTS  <b>PPBO, Panipat (New)</b> i) One DEO against PS/PA ii) <b>Shri Satish Kumar, SO is presently proceed on deputation at UIDAI and shall repatriate on 01.10.2021. Therefore, he may be posted at PPBO w.e.f. 01.10.2021.</b> iii) <b>Shri Neeraj Bharti, ASO may be given Officiating Charge of Section Officer till the joining of Shri Satish Kumar, SO</b>

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		iv) <b>One DEO - against SSA/JSA</b> v) <b>One MTS/Contractual Helper</b>
6.	<p><b>DDGR(S) Sectt., Chennai</b></p> <p>i) 062391 Smt. A.S. Suganya, PS ii) 054798 Smt. Lakshmi Sankar, SO iii) 056073 Shri S Baskar, SO iv) 059358 Smt. S R Srimathi, SO v) 059498 Smt. S Vasumathi, ASO vi) <b>*061484 Km. R. Devaki, ASO</b> vii) 029378 Shri S Kannan, JSA viii) 030180 Shri P Ramasamy, Sr. MTS ix) 030066 Shri D Sekar, MTS x) 031917 Shri R. Martin Luther King, MTS</p> <p><b>CNBO-I, Chennai</b> i) 054780 Shri V Sundaresan, ASO</p> <p><b>CNBO-II, Chennai</b> i) 058939 Smt. Uma Balraj, SO ii) 054119 Smt. S Punithavalli, SO</p>	<p><b>DDGR(S) Sectt., Chennai</b></p> <p>i) Smt. A.S. Suganya, PS ii) Smt. Uma Balraj, SO iii) Smt. Lakshmi Sankar, SO iv) Shri S Baskar, SO v) Smt. S Vasumathi, ASO vi) Shri P Ramasamy, Sr. MTS vii) Shri D Sekar, MTS</p> <p><b>CNBO-I, Chennai</b> i) One DEO against PS/PA ii) Smt. S R Srimathi, SO iii) Shri V Sundaresan, ASO iv) One DEO against SSA/JSA v) Shri R. Martin Luther King, MTS</p> <p><b>CNBO-II, Chennai</b> i) One DEO against PS/PA ii) Smt. S Punithavalli, SO iii) Shri S Kannan, JSA iv) <b>One DEO - against SSA/JSA</b> v) <b>One MTS/Contractual Helper</b></p> <p><b>MDBO, Madurai (New)</b> i) <b>One DEO - against PS/PA</b> ii) <b>Section Officer - Ms. R. Devaki, ASO may be given Officiating Charge of SO till the regular SO is posted.</b> iii) <b>Two DEOs - against SSA/JSA</b> iv) <b>One MTS/Contractual Helper</b></p>
	<p><b>*Note:</b> i) Km. R. Devaki, ASO will be entitled to all transfer benefits i.e. transfer TA, etc. as per rule. ii) She is required to settle the due adjustments i.e. TA/DA, LTC, Medical, etc. if any, in accordance with the relevant rules and regulations before relieving.</p>	
7.	<p><b>RJBO, Rajkot</b></p> <p>i) 056537 Shri Jadhav Ravindra Vasant, SO ii) 068195 Shri Sher Singh Meena, SSA iii) 068357 Shri Lavish Kumar Sagar, SSA iv) 029505 Shri D C Rathod, Sr. MTS</p>	<p><b>RJBO-1, Rajkot</b></p> <p>i) <b>One DEO - against PS/PA</b> ii) Shri Jadhav Ravindra Vasant, SO iii) Shri Sher Singh Meena, SSA iv) <b>One DEO - against SSA/JSA</b> v) Shri D C Rathod, Sr. MTS</p> <p><b>RJBO-2, Rajkot</b></p> <p>i) <b>One DEO - against PS/PA</b> ii) <b>Section Officer - Shri Jadhav Ravindra Vasant, SO-RJBO-I may be given additional charge of Section Officer of RJBO-II till regular SO is provided.</b> iii) Shri Lavish Kumar Sagar, SSA iv) <b>One DEO - against SSA/JSA</b> v) <b>One MTS/Contractual Helper</b></p>
8.	<p><b>AHBO, Ahmedabad</b></p> <p>i) 055778 Smt. AnjuDhir, PS ii) 061069 Shri Sunil T.Karoo, SO iii) 055999 Shri V A Joshi, SO iv) 058726 Shri Yogesh M. Khambhata, ASO v) 060712 Shri D.R. Pathak, ASO vi) 060704 Shri More Krishna T Dinkar, ASO vii) 060674 Shri J Girish K. Vallabhbhai, ASO viii) 061000 Smt. Nita Sanjay Gandhi, ASO ix) 059617 Shri Nileshkumar I. Bhatt, SSA x) 029793 Smt. Madhuben Dilipbhai, Sr. MTS xi) 029807 Shri J P Solanki, Sr. MTS</p>	<p><b>AHBO-1, Ahmedabad</b></p> <p>i) Smt. Anju Dhir, PS ii) Shri V A Joshi, SO iii) Shri Yogesh M. Khambhata, ASO iv) Smt. Nita Sanjay Gandhi, ASO v) Shri J P Solanki, Sr. MTS</p> <p><b>AHBO-2, Ahmedabad</b></p> <p>i) <b>One DEO - against PS/PA</b> ii) Shri Sunil T.Karoo, SO iii) Shri More Krishna T Dinkar, ASO iv) Shri D.R. Pathak, ASO v) Smt. Madhuben Dilipbhai, Sr. MTS</p> <p><b>SUBO, Surat (New)</b></p> <p>i) <b>One DEO - against PS/PA</b> ii) Section Officer - Shri J. Girish K. Vallabhbhai, ASO may be given Officiating Charge of Section Officer till regular SO is provided. iii) Shri Nileshkumar I. Bhatt, SSA iv) <b>One MTS/Contractual Helper</b></p>

2. उपरोक्त कर्मचारी अपने नये स्थान पर तत्काल ड्यूटी के लिए रिपोर्ट करेंगे । Officials mentioned above shall report for duty at their new place of posting with immediate effect.

3. उनके लिये यह आवश्यक है कि वह अपनी ड्यूटी ग्रहण रिपोर्ट अपने विभागीय प्रमुख के माध्यम से स्थापना विभाग ([estt@bis.gov.in](mailto:estt@bis.gov.in)) तथा साथ ही एक कॉपी निदेशक (वित्त) ([fin@bis.gov.in](mailto:fin@bis.gov.in)) को प्रेषित करेंगे। They are required to send their Joining Report through their Departmental Head to Establishment Department ([estt@bis.gov.in](mailto:estt@bis.gov.in)) together with a copy endorsed to Director (Finance) ([fin@bis.gov.in](mailto:fin@bis.gov.in)), in due course.

4. यह आदेश, सक्षम अधिकारी के अनुमोदन से जारी किया जा रहा है। This issues with the approval of the Competent Authority.

Sd/-  
(एन. विटोबा)  
निदेशक (स्थापना)

**[ Through Departmental Head concerned ]**

Copy to:

- i) All concerned.
- ii) Director (Accounts)
- iii) Director (Finance)
- iv) Personal Files
- v) Leave Records
  
- vi) ITSD – It is requested to hoist the said Office Order on BIS Intranet.