

भारतीय मानक ब्यूरो
Bureau of Indian Standards

CC Ref No: 97

11 August 2020

OFFICE ORDER

Subject: Guardian Officers for the Branch Offices

To ensure effective monitoring of the functioning of the Branch Offices through Manak Online and better appreciation of the field level challenges, following officers at the BIS Headquarters are designated as Guardian Officers for the Branch Offices shown against their names –

S.NO.	BRANCH OFFICE	GUARDIAN OFFICER
1.	Guwahati	Mrs. Rina Garg
2.	Patna	Shri Sanjay Pant
3.	Kolkata	Shri Rajnish Khosla
4.	Bhubneshwar	Shri P. Rajesh
5.	Lucknow	Mrs. Nishat S. Haque
6.	Ghaziabad	Shri A.R.Unnikrishnan
7.	Faridabad	Mrs. Renu Gupta
8.	Chandigarh	Shri A.K. Purohit
9.	Haryana	Mrs. Manju Gupta
10.	Parwanoo	Shri A.K. Bera
11.	Dehradun	Shri R.R Singh
12.	Jammu	Mrs. Rachna Sehgal
13.	Coimbatore	Shri A. K. Lal
14.	Chennai - 1	Shri Sanjay Goswami
15.	Chennai-2	Shri S.K. Kanojiya
16.	Bengaluru	Shri H.J.S. Pasricha
17.	Hubli	Mrs. Meenal Passi
18.	Cochin	Shri Deepak Aggarwal
19.	Hyderabad	Shri Anil Kumar
20.	Vishakhapatnam	Shri A. K. Das
21.	Mumbai - 1	Shri N. Gautam
22.	Mumbai - 2	Mrs. Suniti Toteja
23.	Nagpur	Shri R. K. Kain
24.	Pune	Shri Suryanarayan
25.	Ahmedabad	Shri D. K. Agrawal
26.	Rajkot	Shri Kaushik Dutta
27.	Delhi-1	Shri Prakash Bachani
28.	Delhi - 2	Shri Manish Kumar

S.NO.	BRANCH OFFICE	GUARDIAN OFFICER
29.	Jamshedpur	Shri A.K. Bhatnagar
30.	Raipur	Mrs. T. Nagamani
31.	Bhopal	Shri Sanjiv Maini
32.	Jaipur	Shri Sanjiv Chaturvedi

The guardian officers are expected to keep themselves abreast of the status of the applications for new Licenses, inclusion, or renewal by consulting Manak Online regularly, and flag the issues/cases that need immediate attention of Heads by using the communication window of Manak Online.

They will apprise DG of their observations in the SoMs. Serious cases of delay and wilful violation of guidelines will, however, be put up in the file for appropriate action.

This comes into force with immediate effect.

This issues with the approval of DG, BIS.

Lt. Col. Kumar Shantanu
Head (Coordination Cell)

Circulated to all departments at HQs/ROs/BOs/CL/NITS through BIS Intranet