

भारतीय मानक ब्यूरो BUREAU OF INDIAN STANDARDS		कंप्यूटरों/अन्य उपकरणों/साफ्टवेयरों का निपटान CONDEMNATION OF COMPUTERS/ PERIPHERALS/SOFTWARE		GA	9
विभाग/अनुभाग Dept./Section			दिनांक Date		
प्रशासन विभाग से निवेदन है कि नीचे दिए गए उपकरणों का निपटान करें। Administration Department is requested to dispose/condemn the following equipment.					
क्रम सं. Sl. No.	उपकरण का नाम Name of the equipment	तैयारी/माडल व क्रम सं. Make/Model and Serial No.	संस्थापन तिथि Date of Installation	मात्रा Quantity	सेवा रिपोर्ट सं. Service Report No.
आवश्यक/Important 1. Please fill in separate forms for Laser Printers, Dot Matrix Printers, Computers and Scanners etc. 2. Requests not accompanying service reports shall be summarily rejected					
विभागीय प्रमुख Departmental Head					
ITSD में उपयोग हेतु/For use in ITSD					
हार्डवेयर/Hardware <input type="checkbox"/> Completed life span of 5 years from the date of installation (7 years, if the equipment is upgraded) <input type="checkbox"/> Non repairable (spares not available) <input type="checkbox"/> Incompatibility with newer version of software(s) <input type="checkbox"/> Non-availability of service support <input type="checkbox"/> Beyond economical repair/high up-gradation cost <input type="checkbox"/> Change in requirements साफ्टवेयर/Software <input type="checkbox"/> Incompatibility with existing hardware/software, surroundings (with outside agencies) <input type="checkbox"/> Non-availability of service support/Media failure <input type="checkbox"/> Technological advancement/change in requirements			सू. प्रौ. सेवाएं विभाग के अधिकारी के हस्ताक्षर Signature of ITSD officer प्रमुख (सू. प्रौ. सेवाएं) Head (IT Services)		
GAD में उपयोग हेतु/For use in GAD – संदर्भ/ref - GA/DISP/4:1					
टिप्पणियाँ Notings			निदेशक (प्रशासन) Director (Admn.)		