

## Bureau of Indian Standards

### **Sub: Certificate in Support of House Rent Allowance to be furnished by all employees**

Certified that:

I have not been provided with Government/BIS accommodation during the period in respect of which the allowance is claimed.

1. I am residing with effect from \_\_\_\_\_ in house \_\_\_\_\_

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which is rented accommodation or owned by me/my wife/husband/children/parents/ Hindu undivided family in which I am a coparcener.

2. I am not sharing accommodation allotted to my parents by the State/Central Government/an autonomous Public Undertaking or Semi-Government Organization such as Municipality, Port Trust etc. or allotted rent free to another Government servant.

3. I am incurring expenditure on rent/contribution towards rent/property tax.

4. My husband/wife/parents/children, who is/are sharing accommodation with me allotted to another employee or Central Government/State Government/Autonomous Public Undertaking or Semi-Government Organization like Municipality/Port Trust etc. is/are not in receipt of HRA from the Central Government/State Government/Autonomous Public Undertaking or Semi-Government Organization like Municipality/Port Trust etc.

5. My wife/husband has not been allotted family accommodation at the same station by the Central Government/State Government/Autonomous Public Undertaking or Semi-Government Organization like Municipality/Port Trust etc.

6. I shall inform the office as and when there is any change in the provision or any of the above certificates.

Dated:

Signature \_\_\_\_\_

Name & Designation \_\_\_\_\_

Department \_\_\_\_\_

Employee Number \_\_\_\_\_

Strike whichever is not applicable