

भारतीय मानक ब्यूरो

मानक भवन
9 बहादुर शाह जफर मार्ग
नई दिल्ली-110002

हमारा संदर्भ/19:1(2022)

25 जनवरी 2022

Subject: Scope of work of PSG (Professional Support Group) and Placement of Heads of Departments of Scientific Cadre

MEMORANDUM

The Competent Authority has decided to place the following Scientific Cadre Officer as per the details given below with immediate effect

Sl. No.	Emp.No.	Name of Officers	From	To
i.	057843	Ms Renu Gupta, Sc.F	Head (TNMD)	Head (P & C)
ii.	057614	Shri Chandan Bahl, Sc.F	Head (NITS)	Head (NITS) with additional charge of Head (TNMD)

2. In addition it is informed that all Professional Support Group (PSG) will be working under Shri N K Kansara, Consultant for Standard Promotion. All the proposals, which require Bureau's approval will be referred by him to one of the officers of TNMD, who will put up the same to Head, TNMD.

3. PSG will be responsible for keeping track of the implementation of Standard Promotion activities and guidelines pertaining to them, collection and compilation of periodic progress reports, identifying and documenting good practices, coordinating with other organisations and stakeholders for information on ways to improve the reach and quality of the programmes and suggesting measures to carry out initiatives. The corresponding departmental officers (Scientific cadre) will keep tab on the working of PSG and process the reports and proposals received from them.

4. In order to ensure administrative ease and smooth functioning of TNMD, it has been decided that TNMD will be working under ADG and the officers of TNMD will be working from NITS.

5. No joining time shall be admissible to the officers listed at S. No 1.

6. They should send their joining report through their reporting officer to the undersigned at hrd@bis.gov.in together with a copy endorsed to Director Finance at fin@bis.gov.in in due course.

हस्ता/-

(जितेंद्र कुमार)

वैज्ञानिक-ई एवं प्रमुख (HRD)

To all officers concerned through BIS Intranet

Copy to:

- i) PS to DG
- ii) PS to ADG
- iii) PS to CVO
- iv) PS to DDGA
- v) PS to DDGF
- vi) PS to All DDGs concerned
- vii) Personal file
- viii) Concerned Deptt
- ix) Transfer file



वैज्ञानिक-ई एवं प्रमुख (HRD)