

भारतीय मानक ब्यूरो

**HUMAN RESOURCES DEVELOPMENT DEPARTMENT**

**Manak Bhavan  
9 B.S. Zafar Marg  
New Delhi-110 002**

**Our Ref: HRD/19:5/2022**

**09 Jan 2023**

**MEMORANDUM**

As decided by the Competent Authority, Smt. Sneh Lata, Sc. F & Head (DLBO-II) is informed that in the absence of Dr. R. K. Tyagi, Sc. F & DDGC, she will look after the work of DDGC w.e.f. 09 Jan 2023 to 15 Jan 2023, in addition to her own duties. She will also exercise all the Administrative and Financial powers of DDGC.



**(Jitender Kumar)  
Scientist-E & Head (HRD)**

**Smt. Sneh Lata,  
Scientist-F & Head (DLBO-II)  
New Delhi**

**Copy to:**

- i) DG Section
- ii) ADG Section
- iii) CVO
- iv) Sc-F & DDGC
- v) DDGA Section
- vi) DLBO-II
- vii) CRO



**Scientist-E & Head (HRD)**