## भा.मा.ब्यूरो मुख्या./प्रशासन/परिपत्र(106)2022

## BIS HQ/ADMN/Circular (106)/2022

दिनांक: 22 दिसम्बर 2022 Date: 22 December 2022

## भारतीय मानक ब्यूरो/BUREAU OF INDIAN STANDARDS (प्रशासन विभाग/Administration Department)

## परिपत्र/CIRCULAR

Subject: Celebration of New Year, 2023 - reg.

It is intimated that New Year program will be celebrated in BIS HQs on Monday, 2<sup>nd</sup> January 2023 at 1100 hours (1<sup>st</sup> January 2023 being Sunday). On the occasion, DG, BIS will address all BIS officials in Central Lawn premises.

- 2. In this context, all BIS officials including contractual persons are requested to gather in Central Lawn by 1050 hours. After the address, Tea will be served to all officials attending the program. Snacks boxes may be collected from Canteen by providing list of employees through their HoDs.
- 3. On similar lines, ROs/BOs/LABs/NITS may also celebrate New Year 2023 in their respective offices. The expenses incurred on the occasion may be met from their respective budget head "Staff Welfare'.
- 4. This issues with the approval of Competent Authority.

(Sandeep Meena)
Director (Administration)

Our Ref: ADMN/02/06/2022

Circulated to: all ROs/BOs/Labs/NITS including HQs