

Bureau of Indian Standards
(Maintenance Cell)

Circular

Our Ref: MC/General/2024

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The Maintenance Cell has observed that UPS points in some departments at BIS Headquarters are being utilized for operating photocopiers, electric kettles, and hot cases. This has led to an increased risk of damage to our UPS systems and potential disruptions to essential services.

2. Despite verbal advisories from Maintenance Cell technicians, it has been noted that the practice of using UPS points for purposes other than computers persists.
3. The misuse of UPS points poses a significant risk of damage to the electrical circuit and office equipment, and there is also a potential fire hazard in the office.
4. It is reiterated that all switches and sockets on workstations/computer tables are connected to the UPS, while those on the walls are connected to power points.
5. Therefore, all Heads of Departments are kindly requested to ensure that UPS points on workstations are exclusively used for PCs/printers and not for Xerox machines, ovens, hot cases, kettles, heaters, or any other appliances. The mentioned machines should be connected to electrical points fixed on the walls. Additionally, please ensure that hot cases are not placed on workstations or computer tables.
6. This issues with the approval of the competent authority.



(Rakesh Meena)

Sc.C & OIC (Maintenance Cell)

Circulated to: All departments at BIS HQs through BIS intranet for information and compliance.