BUREAU OF INDIAN STANDARDS

(Establishment Department)

Manak Bhavan 9, Bahadur Shah Zafar Marg New Delhi-110002

Our Ref. Estt-IV/G-24

Dated: 10 Jan 2023

CIRCULAR

Subject: Farewell to Shri N. Ravi Shankar, Director(Establishment) - reg.

Shri N. Ravi Shankar, Director (Establishment), BIS-HQ, will be retiring voluntarily from the services of the Bureau on 16 January 2023 after putting in almost 10 years of dedicated service in the Bureau.

As a token of gratitude and affection, a farewell will be arranged on 16 January 2023 at 1430 hrs in Auditorium, Manak Bhawan.

The Voluntary contribution for the farewell function is as follows:

Officers : Rs 100.00

Staff : Rs. 75.00

The contribution may please be sent to Shri Amit Kumar, JSA or Amit Yadav, JSA, Room No. 507, Manakalaya, latest by 13 January 2023.

(Shoaib Akhter)

Dy. Director(Establishment)

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