

भारतीय मानक ब्यूरो
(स्थापना विभाग)

मानक भवन,
9, बहादुर शाह जफर मार्ग,
नई दिल्ली -110 002
दिनांक : 20 जनवरी 2022

हमारा संदर्भ : Estt-V/06:01/Pro/Lab/2022

कार्यालय जापन

निम्नलिखित वरिष्ठ तकनीशीयन को वेतन मैट्रिक्स के लेवत-5 में मास्टर तकनीशीयन के पद पर वरिष्ठता के आधार पर नीचे दिए गए विवरण के अनुसार पदोन्नती हेतु चयनित किया गया है / The following Senior Technicians have been selected for promotion through seniority to the post of Master Technician in Level-5 in the Pay Matrix, as per details given below:

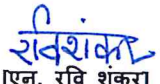
क्र. सं.	कर्मचारी सं.	कर्मचारी का नाम	वर्तमान तैनाती का स्थान	पदोन्नति पर तैनाती का स्थान
i)	068438	श्री राकेश कुमार सेन Shri Rakesh Kumar Sain	WROL, Mumbai	WROL, Mumbai
ii)	068446	श्री अलोक कुमार साहु Shri Aloka Kumar Sahoo	EROL, Kolkata	EROL, Kolkata

2. उनकी पदोन्नति उनके नाम के आगे उल्लिखित तैनाती स्थान पर मास्टर तकनीशीयन के पद पर कार्यभार ग्रहण करने की तिथि से प्रभावी होगी। अतः वे पदोन्नति पर अपनी पदभार ग्रहण रिपोर्ट तदनुसार अपने विभागीय प्रमुख के माध्यम से स्थापना विभाग को ईमेल estt@bis.gov.in के द्वारा भेजें। Their promotion will take effect on the date they assume the duties of the post on promotion to the post of Master Technician at their respective place of posting. Therefore, they should send their duty assumption report on promotion to Establishment Deptt. by email at estt@bis.gov.in, through their Departmental Head concerned.

3. उनका मास्टर तकनीशीयन के पद पर पदोन्नति पर प्रारम्भिक वेतन संलग्न प्रोफॉर्मा में उनके विकल्प की प्राप्ति पर तय किया जाएगा, जिसे वह अपने विभागीय प्रमुख द्वारा स्थापना विभाग को भेजें। एक बार इस्तेमाल किया गया विकल्प अंतिम होगा। Their initial pay in the post of Master Technician will be fixed on receipt of their option in the enclosed Proforma, which may be sent to Establishment Deptt. through their Departmental Head. **Option once exercised will be final.**

4. उन्हें भारत में कहीं भी सेवा करनी पड़ सकती है। They will be required to serve anywhere in India.

5. सेवा की अन्य नियम व शर्तों के संबंध में वे समय-समय पर लागू ब्यूरो के नियमों व विनियमों द्वारा शासित होंगे। As regards other terms and conditions of service, they will be governed by the Rules and Regulations of the Bureau in force from time to time.

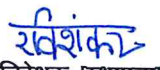

[एन. रवि शंकर]
निदेशक [स्थापना]

Encl : as above

[Through Departmental Head Concerned]

Copy to :

- | | |
|--|---|
| (i) Personal File of all the concerned employees | (ii) Director (Finance) |
| (iii) DDG(Lab) (Vig. Section) | (iv) Director (Accounts) |
| (v) Head, WROL | (vi) Head, EROL |
| (vii) Leave File (concerned department) | (viii) Estt-V Section (Computer updation) |
| (ix) ITS - For Hoising on BIS Intranet | (x) HFMS updation |


निदेशक [स्थापना]

ESTABLISHMENT DEPARTMENT

Our Ref : Estt-V/06:01/Pro/Lab/2022

PROFORMA OF OPTION FOR FIXATION OF PAY ON PROMOTION

With reference to Office Memorandum No. _____ dated _____
I have assumed the duties of the post of _____ w.e.f. _____ and I hereby opt for
fixation of my pay as under :

A) On the basis of FR 22-I (a) (1) with effect from the date of next increment:

In case the Government servant opts to get his pay fixed from his date of next increment, then:

On the date of promotion, the Govt. servant shall be placed at the next higher cell in the level of the post to which he/she is promoted, till his/her date of next increment. Subsequently, on the date of next increment in the Level of the post to which Govt. servant is promoted, his/her pay will be re-fixed and two increments (one accrued on account of annual increment and the second accrued on account of promotion) may be granted in the Level from which the Govt. servant is promoted and he/she shall be placed, at a cell equal to the figure so arrived, in the Level of the post to which he/she is promoted; and if no such cell is available in the Level to which he/she is promoted, he/she shall be placed at the next higher cell in that Level.

B) On the basis of FR 22-I (a) (1) with effect from the date of Promotion:

In case the Government servant opts to get his pay fixed in the higher level from the date of promotion, then:

i) *One increment shall be given vertically in the Level from which the employee is promoted and he will be placed at a Cell equal to the figure so arrived at in the next higher Level of the post to which promoted and if no such Cell is available in the Level of the post to which promoted, he shall be placed at the next higher Cell in that higher Level; and*

ii) *He shall get his first increment in the higher level of the post on the next 1st July if he is promoted between 2nd July and 1st January and if he is promoted between 2nd January and the 1st July of a particular year, he shall get his increment on 1st January of the next year.*

NOTE: OPTION ONCE EXERCISED SHALL BE FINAL.

Signature _____

Name _____

Employee No. _____

Deptt./Sec _____

Date:

(Through _____ HOD concerned)

Back to Establishment Department