

भारतीय मानक ब्यूरो
(वित्त विभाग)

सन्दर्भ: वित्त/डी एफ/7:113

16.09.2021

विषय : बी.आई.एस/डी.जी.ओ(459)/2020 दिनांक 18.03.2020 -
शक्तियों के प्रत्यायोजन में संशोधन संख्या 2

महानिदेशक, भारतीय मानक ब्यूरो ने तत्काल प्रभाव से बी.आई.एस/डी.जी.ओ(459)/2020 दिनांक 18.03.2020 में दी गई शक्तियों के प्रत्यायोजन में निम्नलिखित संशोधन को मंजूरी दी है :

प्रत्यायोजन क्रमांक संख्या : ए - 1.8(f), 1.19, 1.20, 1.25,
1.34, 1.35, 1.41, 1.46,
1.47 और 1.48(b)

संशोधन प्रत्यायोजन सलग्न है ।

हस्ताक्षरित/-
(गुरप्रीत सिंह)
निदेशक (वित्त)

परिचालित सेवा में भा मा ब्यूरो इंटरनेट के माध्यम से :

- सभी क्षेत्रीय कार्यालय / शाखा कार्यालय / प्रशिक्षणसंस्थान केंद्रीय प्रयोगशाला के / प्रमुख
- मुख्यालय के सभी विभागों के प्रमुख
- भा मा ब्यूरो के सभी अधिकारी एवं कर्मचारी

प्रतिलिपि -जानकारी के लिए

- ❖ निजी सचिव महानिदेशक की जानकारी के लिए - (महानिदेशक)
- ❖ अपर महानिदेशक सभी उप महानिदेशक / मुख्य सतर्कता अधिकारी /

सूचना और प्रौद्योगिकी विभाग - भारतीय मानक ब्यूरो के इंटरनेट पर डालने के लिए

BUREAU OF INDIAN STANDARDS
(FINANCE DEPARTMENT)

Our Ref: FIN/DF/7:113

16.09.2021

***Subject: Amendment No. 2 to the Delegation of Powers
given in BIS/DGO(459)/2020 dated 18.03.2020***

DG:BIS has approved the Amendment to the Delegation of Powers given in the BIS/DGO(459) dated 18.03.2020 in respect of the below mentioned Budget Head with immediate effect:

**Sl.No. of Delegation : A - 1.8(f), 1.19, 1.20, 1.25,
1.34, 1.35, 1.41, 1.46, 1.47
and 1.48(b)**

The Amendment delegation is attached.

sd/-
(Gurpreet Singh)
Director (Finance)

Circulated through Intranet to:

- **Heads of ROs/BOs/NITS/Laboratories**
- **Heads of all Departments at HQ BIS**
- **All Officials of BIS**

Copy for Information:

- **PS to DG – For DG's Information**
- **ADG/CVO/ All DDGs**

Copy to: ITSD for placing on BIS INTRANET

FINANCE DEPARTMENT

Ref:FIN/DF/7:113

16.09.2021

Subject: Amendment No. 2 to the Delegation of Powers given in BIS/DGO(459)/2020 dated 18.03.2020

Revised Delegation of Powers with effect from 16.09.2021 in respect of following Budget Heads of BIS/DGO(459)/2020 dated 18.03.2020 (Annexure A):

- a) 1.8(f) : Staff Welfare (Canteen coupons/ cards, etc.)
- b) 1.19 : Postage
- c) 1.20 : Telephone & Telex
- d) 1.25 : Liveries
- e) 1.34 : Standard Promotion & Consumer Awareness Programmes
- f) 1.35 : Printing of Standards
- g) 1.41 : Printing of Bulletin – Standards India, Annual Report and Rules & Regulations of BIS etc.,
- h) 1.46(b) : Statutory Taxes
- i) 1.47 : Electricity & Water Charges
- j) 1.48(b) : Repair & Maintenance Building -Annual Maintenance Contract

There is no change in the other delegations and conditions as given in BIS/DGO(459)/2020 dated 18.03.2020.

sd/-

(Gurpreet Singh)

Director (Finance)

ANNEXURE A

Sl. No. of Schedule of Regulations	S.No.	Budged Head of Expenditure	Authority to whom Power for Administrative and Financial Approval is delegated	Extent of Delegation	Conditions under which Powers to be exercised
(1)	(2)	(3)	(4)	(5)	(6)
1. To Sanction recurring expenditure					
BUDGET ACCOUNT HEADS RELATING TO COMMON ACTIVITIES- DELEGATION THEREIN					
	1.8 (f)	Staff Welfare (Canteen coupons/ cards, etc.)	DDGA/DDGRs/DRA/Head of BOs/NITS/CL	Full Powers	As per guidelines approved by DG and issued by DDGA.
	1.19	Postage	DDGA /DDGRs/DDG(Labs)/ DDG(PRT)/Heads of BOs/Labs/NITS/DRA	Full Powers	As per guidelines approved by DG and circulated by DDGA These guidelines may <i>inter alia</i> include the modes of sending communication to be used in various types of information to outsiders.
	1.20	Telephone & Telex	DDGA/ DDGRs/ DDG(PRT)/ DDG(Labs)/Heads of BOs/Labs/NITS/DRA	Full Powers	As per guidelines approved by DG and circulated by DDGA, These guidelines may <i>inter alia</i> include EPBX, Intercom, mobile, residence phone, internet/Tata Photon/ Broadband, fax, new connection etc.

Sl. No. of Schedule of Regulations	S.No.	Budged Head of Expenditure	Authority to whom Power for Administrative and Financial Approval is delegated	Extent of Delegation	Conditions under which Powers to be exercised
(1)	(2)	(3)	(4)	(5)	(6)
1. To Sanction recurring expenditure					
BUDGET ACCOUNT HEADS RELATING TO COMMON ACTIVITIES- DELEGATION THEREIN					
	1.25	Liveries	DDGA/DDGRs/ DDG(Labs)/DDG(PRT)/Heads of BOs/Labs/NITS/DRA	Full Powers	As per GOI norms
	1.34	Standard Promotion & Consumer Awareness Programmes	DDG(PRT)/DDGRs	Upto Rs. 10.00 lakh on each occasion	As per guidelines approved by DG and circulated by Activity Head of TN&MD.
			Heads of BOs/ Head of TN&MD	Upto Rs. 5.00 lakh on each occasion	The Budget head shall cover all types of meetings under the Consumer Awareness Programme
	1.35(a)	Printing - Printing of Standards	Activity Head of Printing Activity Officer-incharge of Printing Activity	Full Powers Upto Rs. 5.00 lakh on each occasion	As per guidelines approved by DG and issued by DDG(incharge). These guidelines may inter-alia include the standards to be got printed from outside(off-set printing), the standards not to be printed, printing lot-size maximum stock to be kept and reorder levels.

Sl. No. of Schedule of Regulations	S.No.	Budged Head of Expenditure	Authority to whom Power for Administrative and Financial Approval is delegated	Extent of Delegation	Conditions under which Powers to be exercised
(1)	(2)	(3)	(4)	(5)	(6)
1. To Sanction recurring expenditure					
BUDGET ACCOUNT HEADS RELATING TO COMMON ACTIVITIES- DELEGATION THEREIN					
	1.35(b)	Printing - Printing of Rules & Regulations of BIS and Gazette Notification	Concerned Activity Head Concerned Head of the Department	Full Powers Upto Rs. 5.00 lakh on each occasion	As per guidelines approved by DG and issued by DDG(incharge). These guidelines may inter-alia include the standards to be got printed from outside(off-set printing), the standards not to be printed, printing lot-size maximum stock to be kept and reorder levels
	1.41	Printing of Bulletin – Standards India and Annual Report	Concerned Activity Head Concerned Head of the Department	Full Powers UptoRs. 5.00 lakh on each occasion	As per guidelines approved by DG and issued by Concerned Activity Head
	1.46(b)	Statutory Taxes	DDGRs/DDG(Labs)/DDG(PRT)/ Head of BOs/ Head of NITS/ Head of Labs/Head: GSD	Full Powers	

Sl. No. of Schedule of Regulations	S.No.	Budged Head of Expenditure	Authority to whom Power for Administrative and Financial Approval is delegated	Extent of Delegation	Conditions under which Powers to be exercised
(1)	(2)	(3)	(4)	(5)	(6)
1. To Sanction recurring expenditure					
BUDGET ACCOUNT HEADS RELATING TO COMMON ACTIVITIES- DELEGATION THEREIN					
	1.47	Electricity & Water Charges	DDGRs/DDG(Labs)/DDG(PRT)/ Head of BOs/ Head of NITS/ Head of Labs/Head: GSD	Full Powers	As per guidelines approved by DG and circulated by DDG(PMWD). These guidelines may <i>inter alia</i> include sanction load, guidelines for use of electricity, use of ACs/Heaters Solar energy, Rain Harvesting, concessions on bills etc.
	1.48(b)	Repair & Maintenance Building-Annual Maintenance Contract	Activity-incharge of PMWD/DDGA	Upto Rs. 10.00 lakh on each occasion	
			DDGRs/DDG(Labs)/DDG(PRT)/ Head: PMWD/Head(GSD)	Upto Rs. 5.00 lakh on each occasion	
			Head of BOs/ Head of NITS/ Head of Labs	Upto Rs. 2.50 lakh on each occasion	