

# भारतीय मानक ब्यूरो

## लेखा विभाग

संदर्भ: लेखा/5:1

29.08.2024

विषय: प्रमाणन के पुराने बकायो को बट्टे खाते में डालना ।

परिपत्र संख्या बीआईएस/मुख्यालय/लेखा/ परिपत्र(09)/2024 दिनांकित 29.08.2024 आवश्यक कार्यवाही हेतु सलंगन है ।

हस्ता/-

(गुरप्रीत सिंह)

निदेशक(लेखा)

परिचालित सेवा में भा मा ब्यूरो इंटरनेट के माध्यम से:

- क्षेत्रीय कार्यालयों के उपमहानिदेशक व सभी शाखा कार्यालयों के प्रमुख प्रतिलिपि:
- निजी सचिव - महानिदेशक ) महानिदेशक की जानकारी हेतु

**BUREAU OF INDIAN STANDARDS**  
**(Accounts Department)**

**Ref: Accts/5:1**

**29<sup>th</sup> August 2024**

**Sub: Written off of old outstanding dues of Certification**

The Circular No. BIS/HQ/Accounts/Circular(09)/2024 dated 29.08.2024 on the subject is enclosed for necessary action.

**sd/-**

**(Gurpreet Singh)**  
**Director (Accounts)**

**Circulated to DDGRs and Heads of BOs**

**Copy to: PS to DG - for information of DG**

**Copy to : ITSD for placing on INTRANET.**

**BIS/HQ/Accounts/Circular(09)/2024**

**Date: 29-08-2024**

**BUREAU OF INDIAN STANDARDS**

**(Accounts Department)**

**CIRCULAR**

**Sub: Written off of old outstanding dues of Certification**

The Heads of ROs/BOs may please refer Accounts Department Circular No. BIS/HQ Accounts/Circular(05)/2019 dated 03.04.2019 on the subject cited above.

It is hereby reiterated that C&AG in its previous Audit Reports of BIS had been adversely commenting upon the continuation of old outstanding Debtors of Certification in the Books of Accounts. Such old dues, if found irrecoverable even after making all efforts and are time barred for legal action, may be written off. The powers of DDGRs and Heads of BOs for write off of outstanding dues, have been delegated to Rs. 50,000/- and Rs. 10,000/- respectively for each case as per Delegation of Powers circulated vide BIS/DGO(486)/2024 dated 07 May 2024.

DDGRs and Heads of all BOs(wherever such old certification dues are there in their Books of Accounts) are requested to review their certification dues case by case and take actions as above so that audit observations can be settled..

**sd/-**

**(Gurpreet Singh)**  
**Director (Accounts)**

Ref: Accts/5:1

**Circulated to DDGRs and Heads of BOs**

**Copy to: PS to DG - for information of DG**