## भारतीय मानक ब्यूरो HUMAN RESOURCES DEVELOPMENT DEPARTMENT

Manak Bhavam 9 B.S. Zafar Marg New Delhi-110 002

Our Ref: HRD/19:5/2022

28 Oct 2022

## **MEMORANDUM**

As decided by the Competent Authority, Sh. S K Sahana, Sc.F & Head (CHBO-I) is informed that in the absence of Shri Rajeev P, Sc. F & DDGN, he will look after the work of DDGN w.e.f. 31 Oct 2022 to 11 Nov 2022, in addition to his own duties. He will also exercise all the Administrative and Financial powers of DDGN.

(Jitender Kumar) Scientist-E & Head (HRD)

Sh. S K Sahana, Scientist-F & Head (CHBO-I) Chandigarh

Copy to:

i) DG Section

ii) ADG Section

iii) CVO

iv) Sc-F & DDGN

v) DDGA Section

vi) CHBO-I

vii) NRO

Scientist-E & Head (HRD)