

भारतीय मानक ब्यूरो / BUREAU OF INDIAN STANDARDS

(प्रशासन विभाग / Administration Department)

परिपत्र / CIRCULAR**विषय: Distribution of gift on the occasion of Diwali festival 2021 - reg.**

It is glad to inform that on the occasion of Diwali festival, the Competent Authority of the Bureau has approved a gift in the form of a 50 gm Silver Medallion with 999 Fineness from M/s MMTC Limited, New Delhi to all the regular employees of the Bureau. The gifts are to be distributed as follows:

Sl. No.	Gift	Department	Remarks
1.	50 gm Silver Medallions with 999 Fineness from M/s MMTC Limited, New Delhi	BIS, HQ, DDGC Secretariat, CRO, DLBO-I, DLBO-II, Ghaziabad Branch Office, Faridabad Branch Office, Central Laboratory-I, Central Laboratory-II, Noida Branch Office, NITS, Noida.	To be collected from SO (Issue Section), Administration Department, Central Basement, Manak Bhawan, HQs from 01.11.2021 to 03.11.2021 and obtain the acknowledgement of Silver Medallions from each employee and the same may be sent to Administration Department for further records.
		For ROs/BOs/Labs other than above	ROs/BOs/Labs are requested to collect their 50 gm Silver Medallions with 999 Fineness from the Nodal Point/Location as per the list enclosed and to obtain their acknowledgment from concerned employees and to send the same acknowledgment to Administration Department, for record
2.	Rs. 1,500/-	All contractual labour/ outsourced worker/ Executive Assistant/ Marketing and Consumer Interface Wings & Business Development/ Young Professionals/ Management Executive/ Graduate	An amount of Rs. 1,500/- will be credited into their Bank Account through the contractor/agency and the respective contractor/agency will raise a bill to

		Engineer Trainee (GET) /the respective Hallmarking Agent and Homeopathy ROs/BOs/Labs/ NITS and consultant GSD/HRD for HQs for payment and obtain the acknowledgement of each contractual worker.
3.	Sweet Box of 1 KG (Kaju Barfi), Maximum of Rs.900/-	For Others , which are not covered in above mentioned category may be provided one sweet box. For HQs – <u>Ministry officials, Canara</u> <u>Bank employees, Topaz & MTNL,</u> <u>ITS(Developer, User Interface</u> <u>Designer, Mobile Application</u> <u>Developer, Programmer, Network</u> <u>Engineer, Tester, IT-PMU, Help</u> <u>Desk, Project Engineer, Data</u> <u>analyst, AMC Engineer),</u> <u>PMWD(Blue Star, Fire Fighting</u> <u>System) and Travel Desk (GSD)</u>

2. This issues with the approval of the Competent Authority.

(Sandeep Meena)
Director (Administration)

Our Ref: ADMN/02/08/2021

Circulated to all Departments of BIS at HQs/ROs/BOs/Labs/NITS through BIS Intranet

LOCATION WISE LIST OF BUREAU OF INDIAN STANDARDS FOR DISTRIBUTION OF SILVER MEDALLIONS WITH 999 FINENESS						
SL. NO.	NAME OF AUTHORIZED OFFICER TO WHOME DELIVER THE SILVER MEDALLIONS	OFFICE ADDRESS	GSTIN No.	MOBILE NO.	LOCATION	NO. OF SILVER MEDALLIONS TO BE DELIVERED AT DIFFERENT LOCATIONS TO BE COLLECTED FROM NODAL POINT
1	Shri Partha Sarathi Mandal	BUREAU OF INDIAN STANDARDS, Bhopal Branch Office, Commercial Cum Office Complex Manakalya Opp. Dushera Maidan, E-5, Area Colony Bittan Market, Bhopal-462 016	23AAATB0431G1ZJ	9830655567	BHOPAL	18
2	Shri Shivaraj Singh Meena	BUREAU OF INDIAN STANDARDS, Jaipur Branch Office, Ground Floor, Prithiviji Raj Road, Opp-Indian Overseas Bank Limited, C-Scheme, Jaipur-302 001	08AAATB0431G1ZB	9868987324	JAIPUR	20 (All official of JPBO-I may collect the Silver Medallions from JPBO-2)
3	Shri Asit Kumar Maharana	BUREAU OF INDIAN STANDARDS, Lucknow Branch Office, 4th Floor, B-2 Block, PICUP BHAWAN Gomti Nagar, Lucknow – 226 010	09AAATB0431G1Z9	9711962775	LUCKNOW	16
4	Shri Rajeev Sharma	BUREAU OF INDIAN STANDARDS, Northern Regional Office, Plot No. 4-A, Sector 27-B, Madhya Marg, Chandigarh – 160 019	04AAATB0431G1ZJ	8417804252	CHANDIGARH	67 (All official of CHBO-I, CHBO-II, HRBO and PPBO may collect their Silver Medallion from NRO, Chandigarh)
5	Shri Sudheer Bishnoi	BUREAU OF INDIAN STANDARDS, Dehradun Branch Office, UCF Sadan Ground Floor, Block D Deep Nagar Road, Vishnu Vihar, Dehradun Uttarakhand -248001	05AAATB0431G1ZH	7042544667	DEHRADUN	8
6	Shri R. C. Dass	BUREAU OF INDIAN STANDARDS, Jammu & Kashmir Branch Office, Lane No. 4, SIDCO Industrial Complex, Bari Brahmana, Jammu – 181133	01AAATB0431G2ZO	8872361105	JAMMU	4
7	Shri P. K. Kandoi	BUREAU OF INDIAN STANDARDS, Eastern Regional Office, 8th Floor, Plot No. 7/7 & 7/8, C	19AAATB0431G2Z7	9954041814	KOLKATTA	74 (All official of KKBO-I, KKBO-II and EROL may collect their Silver Medallion from

		P Block, Sector V, Salt Lake , Kolkata, West Bengal-700091				ERO, Kolkata)
8	Shri Jagnath Majhi	BUREAU OF INDIAN STANDARDS, Bhubaneswar Branch Office, 6th Floor, Gruha Nirman Bahawan (OSHB Building) Sachivalaya Marg Bhubaneswar 751001	21AAATB0431G1ZN	9437082725	BHUBANESWAR	9
9	Shri Sabyasachi Dhar	BUREAU OF INDIAN STANDARDS, Guwahati Branch Office, 2nd Floor, West End Block, HO USEFED Building Complex, Last Gate, Dispur, Guwahati -781 006	18AAATB0431G1ZA	9435114523	GUWAHATI	14 [All official of GHBO may collect their Silver Medallions form Head(GHBO)]
10	Shri S. K. Verma	BUREAU OF INDIAN STANDARDS Jamshedpur Branch Office, F/10-A, Namdih Road, P.O. Burmamines, Jamshedpur – 831007 (Jharkhand)	20AAATB0431G1ZP	9771490050	JAMSHEDPUR	7
11	Shri S. K. Gutpa	BUREAU OF INDIAN STANDARDS, Patna Branch Office, Patliputra Industrial Estate, Patna 800013	10AAATB0431G1ZQ	9471000382	PATNA	26 [All official of PBOL may collect their Silver Medallions form Head(PTBO)]
12	Shri V. Gopinath	BUREAU OF INDIAN STANDARDS, Raipur Branch Office, Govind Sarang Complex, 2nd Floor, New Rajendra Nagar, Raipur – 492006 (Chhattisgarh)	22AAATB0431G1ZL	9871692108	RAIPUR	8
13	Shri U.S.P. Yadav	BUREAU OF INDIAN STANDARDS, Southern Regional Office, C.I.T. Campus, I V Cross Road, Tararamani, Chennai -600113	33AAATB0431G2ZH	8477774747	CHENNAI	63 (All official of CNBO-I, CNBO-II, MDBO and SROL may collect their Silver Medallion from SRO, Chennai)
14	Shri Amit Roy	BUREAU OF INDIAN STANDARDS, Bangaluru Branch Office, Peenya Industrail Area, 1st Stage, Bangaluru- Tumkur Road, Bangaluru-560 058	29AAATB0431G1Z7	9435545315	BANGALURU	46 (All official of BNBOL may collect their Silver Medallion from BNBO office)
15	Smt. Meenakshi Ganesan	BUREAU OF INDIAN STANDARDS, Coimbatore Branch Office, 5th Floor, Kovai Towers 44, Bala Sundaram Road, Coimbatore -641018	33AAATB0431G2ZH	9380082849	COIMBATORE	13

16	Shri K.V. Rao	BUREAU OF INDIAN STANDARDS, Hyderabad Branch Office, Plot No.1, Survey No.367/1, ZT S- NFC Main Road, Industrial Development Park, Moula-Ali, Hyderabad-500 040	36AAATB0431G1ZC	9910310453	HYDERABAD	20
17	Shri D. Prema Kumar	BUREAU OF INDIAN STANDARDS, Hubli Branch Office, 1st Floor, KSFC building, Hubli-Dharwad Highway, Rayapur, Dharwad, Karnataka – 580009	29AAATB0431G1Z7	8248047552	HUBLI	6
18	Shri Rajeev P	BUREAU OF INDIAN STANDARDS, Kochi Branch Office, CWC Regional Office Complex, 1st Floor, Maveli Road, Gandhi Nagar, Kadavanthra (P.O), Kochi-682 020 Kerala	32AAATB0431G1ZK	9916138777	KOCHI	10
19	Shri M.A.J. Vinod	BUREAU OF INDIAN STANDARDS, Vishakapatnam Branch Office, 1st Floor, C-Block, Udyog Bhavan, VUDA Complex, Siripuram, Vishakapatnam-530003	37AAATB0431G1ZA	9952993252	VISHAKAPATNAM	10
20	Shri Deepak Kumar Jain	BUREAU OF INDIAN STANDARDS, Western Regional Office, Manakalaya, Plot no. E-9, Road no.-8, MIDC, Andheri (East), Mumbai- 400093	27AAATB0431G1ZB	022- 28218093	MUMBAI	71 (All officials of MUBO-I, MUBO-II and WROL may collect their Silver Medallions from WRO, Mumbai)
21	Shri S. K. Singh	BUREAU OF INDIAN STANDARDS, Ahmedabad Branch Office, 3rd Floor, Navajivan Amrut Jayanti Bhavan, Behind Gujarat Vidyapith Off. Ashram Road, Ahmedabad 380014, Gujarat	24AAATB0431G1ZH	9727245503	AHMEDABAD	21 [All officials of AHBO-II may collect their Silver Medallion from Head (AHBO-I)]
22	Shri Vijay Nitnaware	BUREAU OF INDIAN STANDARDS, Nagpur Branch Office, 2nd Floor, NIT Building, Gokulpath Market, Nagpur 440010	27AAATB0431G1ZB	7065252727 9850046845	NAGPUR	9
23	Shri Hemant B Ade	BUREAU OF INDIAN STANDARDS, Pune Branch Office, 657-	27AAATB0431G1ZB	9869366409	PUNE	15

		660, MIDC Building, Market Yard Gultekdi Pune 411 037				
24	Shri S. D Rane	BUREAU OF INDIAN STANDARDS, Rajkot Branch Office, F P No. 364/P, Ward no. 13, Opposite Crystal Mall, Next to Bharat Petrol Pump, Kalawad Road, Rajkot- 360005	24AAATB0431G1ZH	8888850671	RAJKOT	14 [All officials of RJBO-II may collect their Silver Medallion from Head (RJBO-I)]
25	BHAVANA SHARMA	BUREAU OF INDIAN STANDARDS, Northern Regional Office Laboratory, B-69 PhaseVII SAS Nagar, Industrial Focal Point, Mohali - 160051	03AAATB0431G1ZL	9023404707	MOHALI	42
				TOTAL		611
26	GOKAL SINGH SECTION OFFICER (ISSUE SECTION) ADMINISTRATION DEPARTMENT	BUREAU OF INDIAN STANDARDS, MANAK BHAWAN, 9, BAHADUR SHAH ZAFAR MARG, NEW DELHI - 110002	07AAATB0431G1ZD	9818051089	NEW DELHI	619 (All officials of BIS, HQ, DDGC Secretariat, CRO, DLBO-I, DLBO-II, Ghaziabad Branch Office, Faridabad Branch Office, Central Laboratory-I, Central Laboratory-II, Noida Branch Office, NITS, Noida may collect their Silver Medallions from SO (Issue Section), BIS HQs.
				TOTAL	GRAND	1230