

## केंद्रीय मुहर विभाग-2

संदर्भ : कें.मु.वि-2/16:AIF

11 11 2022

**विषय:** अखिल भारतीय प्रथम आवेदनों में ड्राफ्ट उत्पाद नियमावली और अंकन शुल्क प्रस्तावों की प्राप्ति में विलम्ब

कृपया उपरोक्त विषय के संबंध में संलग्न परिपत्र का संज्ञान लें

(आदित्य दास)  
वैज्ञानिक-डी

प्रमुख, (कें.मु.वि.-2)

क्षेत्रीय/शाखा कार्यालयों को intranet माध्यम से परिचालित

### CENTRAL MARKS DEPARTMENT-2

Our Ref: CMD-2/16:AIF

11 11 2022

**Subject: Delay in receipt of Draft Product Manual and Marking Fee proposals in All India First applications**

Please consider the attached circular regarding the captioned subject.

(Aditya Das)  
Scientist-D

Head (CMD 2)

**Circulated to: All ROs/BOs through BIS intranet**

## CENTRAL MARKS DEPARTMENT-2

Our Ref: CMD-2/16:AIF

11 Nov 2022

### **Subject: Delay in receipt of Draft Product Manual and Marking Fee proposals in All India First applications**

1. This has reference to the above.
2. Reference is also invited to the Guidelines for Grant of Licence (GoL) as per the conformity assessment Scheme – I of Schedule – II of BIS (Conformity Assessment) Regulations, 2018 (Ref: CMD-I/2:12:1 dated 04 March 2022) regarding All India First applications – wherein it is stated that
  - i) The concerned BOs may send the proposal for fixation of tentative marking fee to concerned CMD for further action without waiting for the actualization of factory visit, and
  - ii) The Certification Officer concerned, who has carried out factory visit for all India first application, shall prepare draft product manual including draft scheme of inspection and testing within 07 days of the factory visit
3. However, during a review, it was observed that Draft Product Manual and Marking Fee are being delayed by the concerned BOs processing All India First applications well beyond the timelines specified. This has been viewed seriously.
4. I am directed to inform all Heads of BOs that they shall closely monitor the progress of preparation of Draft Product Manual and Marking Fee proposals in All India First applications and ensure their submission to CMDs positively within the specified timelines.

(Pinaki Gupta)

Head, CMD-2

### **Heads of BOs**

Copy to:

**DDG (Certification)**

**DDGRs**

**Head CMD-1**

**Head CMD-3**