

**BUREAU OF INDIAN STANDARDS**  
(Establishment Department)

**Our Ref.:** Esst-II/21/3/2024

**Dated:** 18 November 2024

**C I R C U L A R**

**Subject:** Qualifying Examination of Matriculate Group 'C' (upgraded) Employees for promotion to the post of Junior Secretariat Assistant

The Qualifying Examination of Matriculate Group 'C' (upgraded) Employees for promotion to the post of Junior Secretariat Assistant is to be conducted on 22 November 2024 (Friday) at BIS HQ, New Delhi.

2. List of candidates appearing in this qualifying exam alongwith their roll numbers is also reproduced below for information of the candidates.
3. Seating arrangement for the examination would be as under:

**Venue**

Dr. Lal C. Verman Conference Hall

**Roll No.**

ME-001 to ME-003

Sl. No.	Roll No	Emp. No.	Name	Desig.	Place of posting	Language for appearing
1.	ME-001	031992	Shri Shivkesh Meena	MTS	HQ-Admin. Deptt.	Hindi
2.	ME-002	032026	Shri Parvind Kumar	MTS	WRL, Mumbai	Hindi
3.	ME-003	032140	Smt. Savita	MTS	DDGN Sectt., Chandigarh	Hindi



**[Shoaib Akhter]**  
**Director (Establishment)**

**Encl.:** As above

**Circulated to:** All Departments at BISHQ & CL/NITS/ROs/BOs/Labs through BIS Intranet.