

भारतीय मानक ब्युरो  
**BUREAU OF INDIAN STANDARDS**

**Manak Bhavan  
9 B.S. Z. Marg  
New Delhi-110 002**

**Our Ref: HRD/19:1**

**22 April 2022**

**Subject: Placement of Activity Heads & DDGs**

**MEMORANDUM**

As decided by the Competent Authority, Shri Dibyendu Chakrabarti, Scientist-F & Head, BHBO is informed that he will look after the work of Scientist-F & DDGE with immediate effect till further orders, consequent upon the Voluntary Retirement of Shri Pawan Kumar Kandoi, Scientist-F & DDGE w.e.f. 18 April 2022. He will also exercise all the Administrative and Financial powers of DDGE.

2. Shri Jagannath Majhi, Scientist-E, BHBO, the next senior most officer in BHBO will look after the charge of Head, BHBO in addition to his own duties with immediate effect, till further orders. Shri Dibyendu Chakrabarti, Scientist-F & Head, BHBO may handover the charge of Head, BHBO to Shri Jagannath Majhi, Scientist-E, BHBO.

**Sd/-  
(Jitender Kumar)  
Scientist-E & Head(HRD)**

Shri Dibyendu Chakrabarti,  
Scientist-F & Head, BHBO

Shri Jagannath Majhi,  
Scientist-E, BHBO

**Copy to:**

- i) PS to DG
- ii) PS to ADG
- iii) PS to CVO
- iv) PS to DDGA
- v) All DDG concerned
- vi) PS to DDGF
- vii) Personal file
- viii) BHBO
- ix) ERO
- x) Transfer file

**Scientist-E & Head(HRD)**