


भारतीय मानक ब्यूरो
(सतर्कता विभाग)

हमारा संदर्भ: Vig/10:13/2021-22

29 दिसम्बर 2021

विषय: समूह 'क' अधिकारियों द्वारा वर्ष 2021 (01.01.2022 तक) वार्षिक अचल संपत्ति की रिटर्न HFMS के माध्यम से जमा करने के संबंध में।

उपरोक्त विषय पर दिनांक 29 दिसम्बर 2021 का एक परिपत्र आवश्यक कार्रवाई के लिए संलग्न है।

 29/12/21

(डॉ. अनिल कापड़ी)
वैज्ञानिक-डी (सतर्कता)

मुख्यालय/क्षेत्रीय कार्यालयों/शाखा कार्यालयों/प्रयोगशालाओं/एनआईटीएस में बीआईएस के सभी अधिकारियों को बीआईएस इंटरनेट के माध्यम से परिचालित।

संलग्नक: ऊपरोक्त अनुसार

BUREAU OF INDIAN STANDARDS
(Vigilance Department)

Our Ref: Vig/10:13/2021-22

December 29, 2021

Sub: Furnishing Annual Immovable Property Return (AIPR) for the year 2021 (as on 01 January 2022) by Group A officers through Online HFMS Module under the Head "Property Declaration" – reg.

All Group 'A' officers are requested to submit their Annual Immovable Property Return (AIPR) for the year 2021 (as on 01 January 2022) as per Rule 18(1)(ii) of CCS (Conduct) Rules, 1964 through online HFMS module available under "Property Declaration" **latest by 31 January 2022.**

2. The Officers who are submitting their AIPR through HFMS module for the first time are requested to submit/fill up all the details of all properties held by them, as on date, in the online form using 'Add new' button available under the head "Property Declaration" → "Immov. Prop. Declaration - Emp. Specific" in HFMS module.

3. The officers who have submitted their AIPR of 2020 through BIS HFMS module are requested to submit the details of properties with respect to any change during the year 2021 as follows:

- a) In case of acquisition of immovable property during the year 2021, the details of such acquisitions shall be provided in the online form using 'Add new' button available under the head "Property Declaration" → "Immov. Prop. Declaration - Emp. Specific" in HFMS module.
- b) In case of disposal of immovable property during the year 2021, the details of such disposals shall be provided using 'Add new' button available under the head "Property Declaration" → "Immov. Prop. Declaration - Emp. Specific" and clicking the 'No Property Acquired' check box. The particulars of disposal such as mode of disposal (sale, gift etc.); name and address of the person to whom disposed of value and date of disposal may be given in 'Employee Remarks' box.
- c) In case of a 'Nil' transaction (i.e., acquisition/disposal) of immovable property during the year 2021, the same shall be provided using 'Add new' button available under the head "Property Declaration" → "Immov. Prop. Declaration - Emp. Specific" and clicking the 'No Property Acquired' check box and **"Nil transaction (acquisition/disposal) of Immovable Property in the year 2021"** may be indicated in the "Employee Remarks" text box.

4. It is brought to the notice of all concerned that in compliance with the DoPT guidelines on matter, Vigilance Clearance shall be denied to all such officials of BIS who fail to submit their AIPR (as on 01 January 2022) by 31 January 2022.

 29/12/21

(Dr. Anil Kapri)
Scientist-D (Vigilance)

Circulated to all Departments/Sections at BIS HQs, Training Institute-Noida, BIS Labs and Regional/ Branch/ Inspection Offices of BIS