

भारतीय मानक ब्यूरो
(वित्त विभाग)

संदर्भ :वित्त/डी एफ/11:6/2023

12.06.2023

विषय: BIS/DGO(337)/2014 दिनांक 31.01.2014 की वापसी

सभी संबंधितों का ध्यान वित्त विभाग द्वारा जारी DGO संख्या BIS/DGO(337)/2014 दिनांक 31.01.2014 पर आमंत्रित किया जाता है, जिसके द्वारा क्रय के दौरान कुछ विशिष्ट परिस्थितियों में अपनाई जाने वाली प्रक्रिया को HQ/ROs/BOs/Labs/NITS के मार्गदर्शन के लिए परिचालित किया गया था।

चूंकि उक्त डीजीओ के तहत कवर किए गए बिंदुओं को डीजीओ जारी होने के बाद से भारत सरकार द्वारा जारी खरीद संबंधी दिशानिर्देशों को पर्याप्त रूप से संबोधित कर लिया गया है, अतः यह सभी संबंधितों की जानकारी के लिए परिचालित किया जाता है कि उक्त डीजीओ को तत्काल प्रभाव से वापस लिया जा रहा है।

हस्ता
(गुरप्रीत सिंह)
निदेशक (वित्त)

इंट्रानेट के माध्यम से भारतीय मानक ब्यूरो के सभी संबंधित की जानकारी हेतु परिचालित

सूचना और प्रौद्योगिकी विभाग -भारतीय मानक ब्यूरो के इंट्रानेट पर डालने के लिए

BUREAU OF INDIAN STANDARDS
(FINANCE DEPARTMENT)

Our Ref: FIN/DF/11:6/2023

12.06.23

Sub: Withdrawal of BIS/DGO(337)/2014 dated 31.01.2014.

Reference of all concerned is invited to BIS/DGO(337)/2014 dated 31.01.2014 issued by Finance Department vide which the procedure to be adopted in certain circumstances in dealing with procurements was circulated for guidance of Department at HQ/ROs/BOs/Labs/NITS.

As the points covered under the said DGO have adequately been addressed by the procurement guidelines issued by Government of India since the issuance of the DGO, it is circulated for information of all concerned that the said DGO is being withdrawn with immediate effect.

Sd/-
(Gurpreet Singh)
Director (Finance)

Circulated through BIS Intranet to all concerned Officials of BIS for information

Copy to: ITSD for uploading on BIS INTRANET

BUREAU OF INDIAN STANDARDS
FINANCE DEPARTMENT

BIS/DGO(337)/2014
31 January 2014

OFFICE ORDER

Subject: Guidelines for procurement of Goods & Services

1. Every authority delegated with the financial powers for procuring goods and services in public interest shall have the responsibility and accountability to bring efficiency, economy and transparency in matters relating to public procurement and for fair and equitable treatment of suppliers and promotion of competition in public procurement.
2. In this regard, it has to be ensured by all the officials delegated with Financial Powers, to strictly observe all provisions of GFR 2005. In addition to this, the following guidelines may also have to be followed in all the Offices of BIS, while procuring goods & services:
 - a) All the Committees involved in purchasing and opening of tenders should have a representative of Accounts Department as a Member. At HQ such member(s) may be nominated by DDGF. In Regional Offices and Regional Laboratories, DD(A&F) of the Region should be Member in all Committee relating to procurement of goods & services. In Branch Offices and Laboratories thereof, Section Officer concerned may be the member;
 - b) At least one member of such committee should be an official, not working under the Officer who has to finally approve the procurement/purchase.
 - c) The collection of bid fees/tender fees should be stopped with immediate effect;
 - d) The EMD should always be a part of Technical Bid Document and this should be clearly brought out in the Tender Document;
 - e) Whenever, less than three technical bids are found to be valid, fresh tenders should invariably be invited. In case of any exception, prior approval of next higher authority shall be essential;
 - f) Under no circumstances should the technical qualification be conditionally accepted. The committee carrying out technical evaluation is expected to seek clarification from the bidder, if required and come to final decision about the competency of the bidders; This has to be done before the opening of financial bids.
 - g) The Financial bids of the suppliers, who are found technically not qualified, should not be opened under any circumstances.
3. This issues with the approval of DG:BIS.

(N. Ravi Shankar)
Deputy Director (Admn. & Finance)
Our Ref: FIN/DAC/11

Circulated through Intranet to all Departments at HQ/CL/NITS
Regional/Branch/Sub Branch Offices of BIS/all Laboratories at
Region and Branch offices/All officers delegated with Financial Powers