

BUREAU OF INDIAN STANDARDS
Ministry of Consumer Affairs, Food & Public Distribution,
Government of India

स्थापना विभाग
मानक भवन
9, बहादुरशाह जफर मार्ग,
नई दिल्ली 110 002

हमारा संदर्भ : स्था-III/06:01/2022/05

दिनांक : 30.11.2023

कार्यालय ज्ञापन

Shri Vishal Dogra, Section Officer (Emp.No.062820) is informed that he has been selected for promotion to the post of Assistant Director (Administration & Finance) in the Level-10 in the Pay Matrix.

2. As decided by the Competent Authority, he has been posted at DDG(N) Sectt., NRO, Chandigarh. His promotion will take effect from **01 Dec 2023** or the date he assumes his duties of the post of Assistant Director (Administration & Finance) at DDG(N) Sectt., NRO, Chandigarh, whichever is later. He may send his duty assumption report through his Departmental Head to the undersigned.

3. He shall be on probation for a period of two years from the date of his promotion which may be extended by the Appointing Authority as permitted under the Rules and Regulations of the Bureau. During the period of probation, he will be liable to be reverted to the post of Section Officer without any notice or any reason being assigned.

4. His initial pay in the post of Assistant Director (Administration & Finance) will be fixed on receipt of his option proforma, as per rules, which may be sent to the undersigned through his Departmental Head within one month from the date of issue of this office memorandum. **Option once exercise will be final.**

5. He will be required to serve anywhere in India.

6. As regards other terms and conditions of his service, he will be governed by the Rules and Regulations of the Bureau in force and as amended from time to time.

हस्ता-/
(शोएब अखतर)
निदेशक (स्थापना)

Encl: As above

{Through Head (RPBO, Raipur)}

Shri Vishal Dogra,
Section Officer,
Emp. No. 062820
BIS, Raipur Branch Office (RPBO),
Raipur

Copy to : i) DG Sectt. ii) CVO iii) DDGA iv) DDGN v) DDGE vi) DF vii) DAC
viii) Leave File (concerned Deptt) ix) Computer Updation (Estt.-V)

o/c SoE/H/Chah.
AD(A&F) 30-11-2023

शोएब अखतर
निदेशक (स्थापना)