

भारतीय मानक ब्यूरो
BUREAU OF INDIAN
STANDARDS

संदर्भ: आई सी सी – मुख्यालय/आई डब्ल्यू डी – 2024
Ref: ICC- HQ/IWD – 2024

07.03.2024

विषय: भा मा ब्यूरो, मुख्यालय में अंतर्राष्ट्रीय महिला दिवस 2024 समारोह
Subject: Celebration of International Women’s Day 2024 at BIS, HQ

CIRCULAR

1. It has been decided to celebrate, International Women’s Day (IWD- 2024) at BIS-HQs, New Delhi on 08th March 2024, with the participation of all BIS women employees including outsourced staff posted at BIS-HQs,. The theme of this year’s Women’s Day is “**Count Her in: Invest in Women, Accelerated Progress**”. The programme Schedule is given below and the duty roaster is given in Annexure.
2. As part of the IWD celebration, following competitions/activities will be organized on 08th March 2024 in which all women employees including outsourced staff can participate. The details are given as under:

SI. No.	Name of Competition	Prizes for each other of the competition	Evaluation & Assessment Committee for the Competition	Date, Time and Venue
1.	100 meter Race	1 st Prize – Rs 2500 2 nd Prize –Rs 2000 3 rd Prize –Rs 1500	Ms. Poonam Kumari, AD (Admn) Shri Rakesh, SO (Maintenance) Sh. Manoj Kr, SO (Finance) Ms Urmila Kumari, SO (P&C)	8 March 2024, Mankalaya Rear Gate 10:00 – 11:00
2.	Lemon-Race	01 Consolation Prize - Rs.1000	Shri Mahesh Kumar, AD(Admn) Ms. Rachna Saxena, AD (Vigilance) Shri Naresh Kumar, SO(Legal) Shri Jaipal Singh, SO(GSD)	8 March 2024, Mankalaya Rear Gate 11:00 –12:00
3.	Antakshri		Ms Rupy Mangal, SO (GSD) Ms Harsh Kapoor, PS (DDGF) Ms Sarita Dua, PS (MSD)	8 March 2024, BIS Club Room 12:00 – 13:00
4.	Quiz	1 st Prize – Rs 2500 2 nd Prize –Rs 2000 3 rd Prize -Rs.1500 01 Consolation Prize -Rs.1000	Ms. Poonam Kumari Ms Rajni Ekka, SO (IRD) Ms Eara Mishra, SO (Estt) Shri Shrikant Gaur, SO (GSD)	8 March 2024, BIS Club Room, 14:00 –15:00

3. The decision of the Evaluation & Assessment Committee shall be final. All judges/ coordinators may work out the modalities for conducting the activities / competitions and are requested to provide results to the undersigned immediately after completion of the events.

4. As per circular of Admn. (12)/2024 dated 06 March 2024 A virtual round – table **webinar on “Women in Civil Services – Leadership and Governance as part of the International Women’s Day Celebration** has been organized on 08 March at 15.00 h – 16.00 h in BIS Auditorium. All women employees including contractual personnel are requested to attend the same. The prize distribution ceremony will be held in the Auditorium after the webinar.
5. All women employees of BIS, HQ including contractual personnel are requested to participate with enthusiasm in the above mentioned competitions/activities and programme.
6. All concerned departments/officials are requested to take necessary action as per duty roaster (**Annexure 1**).
7. Lunch on the occasion of IWD 2024 will be provided on Monday, 11 March 2024 due to holy festival of Mahashivratri on 08 March 2024.
8. Entry for participating for the above events be sent to Administration Department by 07 **March 2024,through email at administration@bis.gov.in**

- Sd/-
(Jyoti Kushwaha)
Member Organizing Committee

Annexure 1
Duty Roaster for IWD (2024)

Sl. No	Programme /Responsibility	Department / Official
(i)	Banner, Lunch arrangement, Purchase of gifts for women, etc.	GSD
(ii)	IT Support	ITSD
(iii)	Mike/ AC arrangement	Maintenance Cell
(iv)	Design of Banner / photographer	PRD
(v)	Inviting Nominations for Competitions and Officials/ Dignitaries for Women's Day Celebration	Chairperson ICC/Judges / Coordinators
(vi)	Compering	Ms. Poonam Kumari, AD (Admn)
(vii)	100 meter Race	Ms. Poonam Kumari, AD (Admn) Shri Rakesh, SO (Maintenance) Sh. Manoj Kr, SO (Finance) Ms Urmila Kumari, SO (P&C)
(viii)	Lemon-Race	Shri Mahesh Kumar, AD(Admn) Ms. Rachna Saxena, AD (Vigilance) Shri Naresh Kumar, SO (Legal) Shri Jaipal Singh, SO (GSD)
(ix)	Antakshri	Ms Rupy Mangal, SO (GSD) Ms Harsh Kapoor, PS (DDGF) Ms Sarita Dua, PS (MSD)
(x)	Quiz	Ms. Poonam Kumari, AD (Admn) Ms Rajni Ekka, SO (IRD) Ms Eara Mishra, SO (Estt) Shri Shrikant Gaur, SO (GSD)
(xi)	Webinar support	ITSD