

टीएनएंडएमडी

सन्दर्भ: टीएनएमडी/ एसपी /4:2

14 दिसंबर 2021

विषय: मानक क्लबों के गठन और संचालन में उपभोक्ता समूहों / गैर सरकारी संगठनों की भागीदारी के लिए दिशानिर्देश ।

भारतीय मानक ब्यूरो के सभी क्षेत्रीय कार्यालयों/शाखा कार्यालयों से अनुरोध है कि उपरोक्त विषय से सम्बंधित सलग्न प्रपत्र का अनुपालन हेतु अवलोकन करें ।

(मोहम्मद तौसिफ)  
वैज्ञा. 'डी' (टीएनएंडएमडी)

प्रमुख (टी एन एंड एम डी)

भा. मा. ब्यूरो के सभी क्षेत्रीय कार्यालयों/शाखा कार्यालयों (इंट्रानेट के माध्यम से)

TN&MD

Ref: TNMD/SP/4:2

14 December 2021

**Subject:** Guidelines for the engagement of Consumer groups/NGOs in the formation and operation of Standard Clubs

All ROs/BOs may kindly see the attached circular on the subject mentioned above for compliance.

(Md. Tausif)  
Sc. D (TNMD)

Head (TNMD)

All ROs/BOs (Through Intranet)

## **Bureau of Indian Standards**

### **Guidelines for the engagement of Consumer groups/NGOs in the formation and operation of Standard Clubs**

In view of the large number queries and references received from the Branch Offices in regard to the modalities for the engagement of Consumer Groups and NGOs in the formation and operation of Standard Clubs in the school and colleges, following guidelines are issued in continuation of those for the formation of Standard Clubs issued vide Circular No. TNMD/SP/4 dated 22 April 2021.

1. A consumer Group/NGO desirous of participation in the formation and/or operation of Standard Clubs must be registered with NGO Darpan of Niti Aayog and subsequently with Consumer Engagement Portal of BIS.
2. The organisation must have the experience of working in the education sector or for the promotion of science and technology.
3. The application for the participation in the formation of new Standard Clubs or operation of the Standard Clubs already formed by BIS shall have to be submitted online through Consumer Engagement Portal.
4. The interested organisation may suggest new schools or colleges or choose from amongst the schools and colleges identified by BIS for the formation and/or operation of Standard Clubs.
5. There is no upper limit for the number of institutions a CO/NGO may apply for and be allowed to have Standard Clubs in. The Branch Office level Selection Committee constituted for the purpose of the examination and approval of applications by the CO/NGOs should among other things see if the CO/NGO concerned has the physical presence in the area institutions are located in and the required manpower and experience to work at the proposed scale.
6. The decision of the Selection Committee in respect of the CO/NGO to be allowed to participate in this activity and the number of institutions to be assigned to it shall be final. The consent of the head of the institution concerned must be obtained before the issue of approval.
7. In case, an institution is assigned to a CO/NGO for the purpose, it would be required to open a separate Bank Account for each of the institutions. BIS shall transfer the fund for the formation and operation of the Standard Club to this Bank Account only, and the Bank Account shall be operated jointly by the Nodal Person of the CO/NGO and the Head of the institution concerned.

8. Release and utilization of fund shall be governed by the provisions in the guidelines issued vide Circular No. TNMD/SP/4 dated 22 April 2021. The completion Report shall have to be, however, signed jointly by the Nodal Person of the NGO and the Head of the Institution.
9. The CO/NGO concerned shall be bound to follow the instructions issued by BIS regarding the conduct of Standard Promotion activities.
10. The Nodal Person of the CO/NGO shall also be duty-bound to attend the training programmes/workshops/seminars/meetings organised by BIS in connection with the working of Standard Clubs, and he will be entitled to the reimbursement of the travel expenses to the tune of the bus or train fair (2<sup>nd</sup> AC) for the shortest distance from his office (as given in the application form).
11. BIS will provide for food and accommodation for the programmes organised by it.
12. The CO/NGO shall not combine the activities of Standard Club with any other activity/programme of its own unless with the prior approval of BIS. There shall be no bar, however, on the use of the platform of the Standard Club for the conduct of activities aimed at the promotion of science and technology.
13. It shall be mandatory for the CO/NGO concerned to mention it in the publicity/promotional materials related to the Standard Club that the activity is being done/was done in collaboration with BIS.
14. There shall be no bar on the CO/NGO using its involvement in the activities of Standard Club in its publications. It shall, however, necessarily share of a copy of such publications with BIS.
15. These guidelines come into force with effect from the date of the issue.