भारतीय मानक ब्यूरो
(विधि विभाग)

संदर्भ:विधि/32/01/2021(एलसीएमएस)   दिनांक: 04 अक्तूबर 2023

Subject: Legal Case Management System (LCMS) Module for enforcement cases

In reference to the captioned subject, it is intimated that LCMS module has been developed and made live on BIS Intranet for entering/maintaining/monitoring of data related to the enforcement cases filed by the Branch Offices (BOs).

2.   In this context, it is mentioned that the data relating to enforcement cases available with Legal Department has already been entered in the LCMS module. All the Heads of BOs are now requested to get the data, entered in LCMS, checked and updated for their respective BOs.

3.   Further, it is also requested that details of all enforcement cases at different stages such as filing of case /current proceedings/ disposal of case etc. are to be entered/updated into LCMS module invariably.

4.   The LCMS Module can be accessed by the Officers using their **'Id' and 'Password'** on the **BIS Intranet**. Primarily, all Heads of BOs/ Labs have been made active in the LCMS Module who can further authorise any of their subordinate officer/staff by filling-in the Employee Number of the official under the tabs **"Add Admin"** – **"Add New Employee"** for making entries or updating data in LCMS Module.

5.   All the Heads of BOs are requested to please ensure that the details of all the enforcement cases are entered and updated in LCMS Module regularly.

In case of any query/doubt in this regard, please inform Legal Department with a copy to ITS Department.

(जितेन्द्र कुमार)
वैज्ञानिक-ई एवं निदेशक (विधि)

सभी क्षेत्रीय/शाखा कार्यालयों के प्रमुखों को परिचालित