

भा. मा. ब्यूरो. मुख्या./ सा.से.वि./परिपत्र(13)/2022

दिनांक: 10 अगस्त 2022

भारतीय मानक ब्यूरो
(सामान्य सेवा विभाग)

परिपत्र

विषय: स्वतंत्रता दिवस आयोजन 2022 से संबंधित सुरक्षा व्यवस्था ।

As per the instructions received from SHO, IP Estate, New Delhi, regarding security arrangement in connection with Independence Day- 2022, sealing and checking process will be conducted by Police from 0200 PM onwards on 12.08.2022 and 14.08.2022 and De-sealing will be done on next day at 12 noon on 13.08.2022 and 15.08.2022.

2. BIS office at HQs, New Delhi is required to follow the office hours as mentioned below:-

SI. No.	Date	Office Hours
1.	12.08.2022 (Friday)	0900 hrs to 1300 hrs
2.	13.08.2022 (Saturday)	Weekly Holiday
3.	14.08.2022 (Sunday)	Weekly Holiday
4.	15.08.2022 (Monday)	Gazetted Holiday

3. Apart from the above, for strict, compliance of security arrangements in connection with Independence Day 2022 at BIS-HQs premises, duties and responsibilities are prepared as mentioned in Annexure I by the concerned departments, as per the order issued by the SHO, IP Estate, New Delhi .

4. Therefore, all the officials posted at BIS- HQs are requested to vacate the office premises as per para 1 above.

5. This issued with the approval of the Competent Authority of the Bureau.

Sd/-
Director (GSD)

Ref: Security/1:2

Circulated to all ROs/BOs/Labs/NITS including HQs through BIS Intranet for information and compliance.

Annexure I**Instructions issued by the SHO, IP Estate, New Delhi for strict compliance**

Sl. No.	Particulars	Concerned Deptt.
1	The office-In-charge of the building must ensure that the building is not free for entry to any unidentified person/persons/vehicles. All rooms and windows are properly locked/closed.	Security Section, GSD
2	It must be ensured that no unidentified object is there in the building and in the premises.	Security Section, GSD
3	Only identified vehicles are parked behind the building and In no case along the route side.	Security Section, GSD
4	The keys of the building should be available with the night guard/watchman before the day of visit of WIP for arrangements to be made on rooftops.	Security Section, GSD and PMWD
5	Kindly arrange to supply the list of vehicles generally parked in the premises during the night with a certificate that the same have been got checked.	Security Section, GSD
6	The Security Officer will ensure that AC unit are checked from technician and no explosive substance is fixed in it and give a verification certificate in this regard.	Security Section, GSD and PMWD
7	All the Security-in-charges of building /Installations on WIP route are requested to maintain maximum vigil in their respective	Security Section, GSD
8	They are requested to brief their own staff regularly in order to maintain maximum vigil in their respective buildings.	Security Section, GSD
9	You are also requested to inform the police about any suspicious thing/object/person if it comes to your notice.	Security Section, GSD
10	Renovation/construction/digging work should be stopped immediately.	PMWD, Maint. Cell and Security
11	The sealing & checking process of the offices/buildings will be conducted by police from 2 PM onwards on 12.08.2022 and on 14.08.2022. The De-sealing will be done on next day at 1200 Noon on 13.08.2022 and 15.08.2022.	Security Section, GSD